



CITY OF EUREKA

QUARTERLY REPORT APRIL – JUNE 2013



Public Works and Building Department
BUILDING DIVISION

The 2nd quarter valuation for 2013 of \$3,777,225 is down from last years 2nd quarter total of \$4,901,657. The Building Division issued 211 permits for the quarter. Staff conducted approximately 648 inspections, 67 plan reviews, and investigated 30 new code enforcement complaints. During the quarter 8 code enforcement cases were resolved.

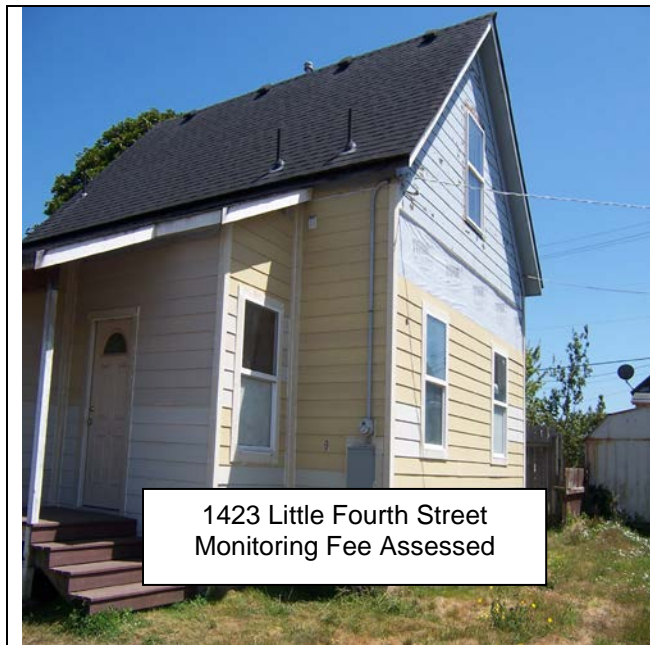
Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	3	\$0.00	\$225.00
Duplex	0	\$0.00	\$0.00
Electrical	25	\$9,300.00	\$2,435.00
Fire Alarm	1	\$45,780.00	\$1,002.00
Fire Sprinkler	2	\$3,600.00	\$470.00
Fire Suppression	1	\$3,487.00	\$303.00
Grading	0	\$0.00	\$0.00
Improvement Commercial	37	\$2,559,658.00	\$50,775.00
Improvement Residential	50	\$556,512.00	\$19,275.00
Mechanical	13	\$37,713.00	\$4,755.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	37	\$0.00	\$2,775.00
Residential Addition	0	\$0.00	\$0.00
Reroof Commercial	4	\$84,260.00	\$1,548.00
Reroof Residential	31	\$272,922.00	\$6,515.00
SFD	1	\$168,143.00	\$3,376.00
Signs	7	\$35,850.00	\$2,630.00

Quarter Summary					
	April	May	June	Quarter Totals	Last Years Totals
Permits ISSUED	67	81	63	211	203
Permits FINALED	51	46	50	147	178
Valuation	\$810,118.00	\$2,591,317.00	\$375,790.00	\$3,777,225.00	\$4,901,657.00
Inspections Performed	238	225	185	648	717
Plan Reviews	18	26	23	67	64

Code Enforcement					
	April	May	June	Totals	Last Year Totals
Complaints OPENED	11	10	9	30	39
Complaints CLOSED	7	0	1	8	30
Investigation Fees	\$188.00	\$364.00	\$454.00	\$1,006.00	\$2,716.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early July in conformance with Eureka Municipal Code § 150.095. Eighteen (18) buildings/properties were inspected. Nine (9) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Four (4) owners obtained permits for repairs and those properties are exempt from this quarters monitoring fee. Five (5) property was added to the list this quarter as a result of the inspections.



1423 Little Fourth Street
Monitoring Fee Assessed

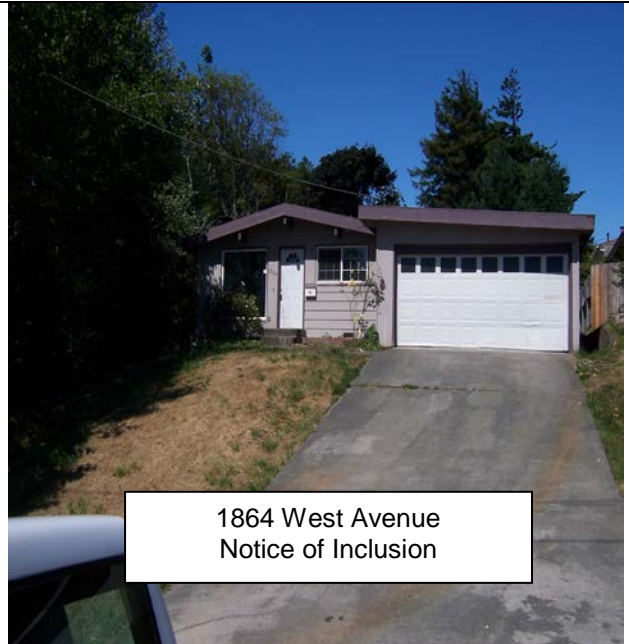


915 Del Norte Street
Monitoring Fee Assessed





1131 B Street
Monitoring Fee Assessed



1864 West Avenue
Notice of Inclusion



1940 S Street
Notice of Inclusion



3328 Summer Street
Notice of Inclusion



1337 Wood Street
Notice of Inclusion



3324 F Street
Notice of Inclusion

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
815 W. Wabash Avenue	Shailesh Patel	Fire Alarm System for ""Holiday Inn"	\$45,780.00
3300 Broadway	Bayshore Mall	Shell Permit For "Ulta Beauty"	\$475,000.00
1470 Broadway	Woolen Mill LLC	Conversion of Retail Spaces	\$397,778.00
527 D Street	Ronald Pileggi	Interior Tenant Improvements	\$80,000.00
3300 Broadway	Bayshore Mall	Owners Portion of Tenant Improvements For "TJ Maxx"	\$250,000.00
1925 California Street	Humboldt Senior Resource	Expansion of Unfinished Space	\$80,000.00
1934 Broadway	BRE Everbright M6 LLC	Rot Repairs	\$80,000.00
3300 Broadway	Bayshore Mall	Tenant Improvement For "Payless Shoe Store"	\$80,000.00
2029 Broadway	Northwest California	Remodel For "Aarons"	\$150,000.00
3300 Broadway	Bayshore Mall	Tenant Improvements For "TJ Maxx"	\$650,000.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2312 I Street	Douglas Ploehn	Foundation Repair	\$36,000.00
1615 G Street	Richard Chase	Rehab Per Scope of Work	\$78,150.00
2911 T Street	Donald Pidgeon	Bathroom Remodel	\$19,649.00
1136 Hodgson Street	Salvation Army	Interior Remodel	\$65,000.00
1419 6 th Street	Alan Chin	Fire Damage Repairs	\$75,000.00
3402 California Street	Asa Stockton	New Secondary Unit	\$168,143.00
1725 L Street	Carroll Johnson	Replace Existing Deck	\$25,000.00
1210 I Street	Lori Velasquez	Fire Damage Repairs	\$75,569.00
2210 C Street	Bernard Herlihy	Foundation Repair & Kitchen and Bath Remodel	\$30,000.00
433 Myrtle Avenue	James Spannaus	Re-Roof Residence	\$26,495.00

Community Development

Summary of Second Quarter 2013 Activities

Statistics

	April	May	June	Total
Planning Commission				
Meetings		1		1
Public Hearings		1		1
Historic Preservation Commission				
Meetings	1	1	1	3
Public Hearings	0	0	0	0
Design Review Committee				
Special Meetings	2	1	0	3
Regular Meetings	2	1	1	4
City Council				
Meetings	1	1	3	5
Public Hearings	0	0	0	0
Community Improvement Team				
Meetings	1	1	1	3
Inspections	0	3	5	8
Medical Cannabis				
Cases Opened	0	1	1	2
Cases Closed	0	0	0	0
Inspections	0	0	1	1
Violations Cases				
Opened	2	1	0	3
Closed	1	1	2	4
Design Review Applications	6	12	2	20
Cottage Food Home Occupation Permit	0	1	0	1
Home Occupation Permits	9	9	16	34
Total Applications Processed	24	36	25	85
Building Permit Reviews	15	24	25	64

Partial list of Projects, Permits and Ordinances Active in the Second Quarter

Building Footprint Mapping: Utilizing high-resolution aerial photography, the footprints of all structures are being mapped and attributed. Commercial and industrial properties have already been completed; residential footprint mapping is approximately 15% complete.

Carrington Subdivision: Community Development Department staff continues to review the revised draft subdivision map, project description and Request for Reduced Buffer, and is working with Coastal Commission staff and the applicant to finalize the project description and send the project out for re-referral. The applicant's consultant will prepare a CEQA Initial Study to determine whether the project will have the potential to result in significant environmental effects.

Community Development

Summary of Second Quarter 2013 Activities

Carson Block Building: Staff has recently completed the environmental component of the Carson Block Building CDBG application. The NEPA document was sent to the State Department of Housing and Community Development for review and approval and we expect the CDBG funds to be transferred shortly. The NCIDC, the owners of the Carson Block Building, will be able to start work on the roof on schedule.

Certified Local Government (CLG) Grant: Staff received good news from the State Office of Historic Preservation; the City of Eureka is one of nine communities that won a 2013-2014 CLG Grant! We will receive \$12,000 to create a map-based, interactive, historic preservation website. Our next steps are to sign a contract and draft an RFP for a website developer.

Clark Historic District: Staff has completed the field reconnaissance studies for the District.

City Wide Mapping: Utilizing high-resolution aerial photography, the footprints of all structures are being mapped and attributed. Commercial and industrial properties have already been completed; residential footprint mapping is approximately 15% complete.

CW (Waterfront Commercial) Text Amendment: The applicants are proposing an amendment to the existing Waterfront Commercial zone district to allow more uses to be considered visitor serving and principally permitted, and referrals have been sent to agencies and departments who may have an interest in the Amendment.

D Street Lot Line Adjustment: Staff continues to work with the applicant to obtain a complete application for a Lot Line Adjustment to remove a trespass of a property line.

Design Review Text Amendment: In the 2013-14 Budget, the City Council approved the combining of the Design Review Committee and the Planning Commission. Staff will be working to implement a Text Amendment and a Local Coastal Program Amendment to combine the Committee and Commission with a goal of having the work completed by January, 2014.

Design Review Guidelines: Staff continues to work with the Design Review Committee to complete the Design Review Guidelines.

Economic Development TEA Mapping and Report: Working in accord with the Economic Development Program, the Target Employment Area (TEA) was mapped and a report of all the street address ranges was made.

ESRI User Conference: A staff member attended the annual ESRI International User Conference (July 8th-12th) in San Diego. The annual ESRI User Conference is the premier training event of the year for GIS practitioners.

Eureka Pier Hotel: Staff is working with the applicant /architect on this project in regard to the design and environmental documentation. Because of the property status as a former redevelopment holding, clarity and timing regarding the completion of the entitlements by staff and the applicant will be forthcoming this fall.

Community Development

Summary of Second Quarter 2013 Activities

Eureka Rescue Mission Conditional Use Permit, Coastal Development Permit and Lot Line Adjustment:

Following receipt of referral comments, Staff is working to prepare the Staff report for the two phase project which includes upgrading the two existing buildings that are not compliant to meet ADA requirements in addition to constructing a new building which will contain a chapel/dining area, commercial kitchen and storage, bathrooms, offices, men's and women's day use courtyard, and parking on an adjacent parcel.

General Plan Update: Interviews with the General Update Consultants teams were concluded by staff and staff should have the General Plan Update Consultant team selected by early to mid August.

Housing Element: Work on this project was completed by the General Plan Update and should be certified by the state in June 2014.

Humboldt Bay Shoreline Vulnerability Index Data Warehousing: The Humboldt Bay shoreline vulnerability rating is a quantitative measure of vulnerability that was developed as an addendum to the Humboldt Bay Shoreline Inventory, Mapping, and Sea Level Rise Vulnerability Assessment (Laird 2013). The vulnerability rating uses combinations of shoreline attributes (cover type and relative elevation to modeled mean monthly maximum high water) to rank a shoreline segment's vulnerability to erosion and/or overtopping due to extreme tides, storm surges, and future sea level rise. Shoreline segments were given a rating between 2 and 10, 2 being the least vulnerable and 10 being highly vulnerable. Ranking shoreline vulnerability will assist in identifying assets at risk of flooding in the near-term from existing coastal hazards of shoreline erosion or overtopping.

3014 J Use Permit and Variance: Applications are being processed for a Conditional Use permit and side yard setback Variance to allow a 4th cellular monopole on the property.

Lost Coast Brewery: Staff invested significant time in working with the applicant and other City departments to ensure that infrastructure needs for the project will be fulfilled. Numerous coordination meetings were held with the project team, including the owner's representative, designers, and consulting engineers. A grading permit application was submitted for review. It is anticipated that full construction plans will be submitted in the coming quarter.

Mapping Projects: On-going mapping projects continue to occur including mapping of traffic parking control devices, mapping of the economic development TEA zone, census tract and street address range analysis, updates to community development web-GIS application and updates to parcels database.

Martin Slough Interceptor Project: The project will come before the Planning Commission at a Special meeting slated for July 22, 2013. Phase 2b of the Martin Slough Interceptor Project, the City of Eureka is proposing to construct force main piping from the new Martin Slough Treatment Plant using both trenching and trenchless methodologies, including horizontal directional drilling (HDD) under the Pine Hill area..

Medical Cannabis Inspections: Staff worked with the Eureka Police Department and the Humboldt County Drug Task Force on compliance issues concerning one medical cannabis grow locations, and performed one inspection.

Community Development

Summary of Second Quarter 2013 Activities

PALCO Marsh Area Homeless Encampments and Vegetation Management: Staff worked with various City departments, the California Coastal Commission and Department of Fish and Wildlife to formulate a plan for removing illegal encampments from public and private property in the vicinity of the Bayshore Mall. During the cleanup, over 1800 hours of staff time were devoted to removal of debris, which totaled 350 cubic yards and weighed 50 tons, and initial vegetation management efforts. After the conclusion of nesting season, crews will return to remove additional non-native vegetation with the goal of providing better visibility in the area.

Parcel 4, Restoration Areas A and B Vegetation Management: Staff continues to work with Fire, Police and the Building Official, as well as Coastal Commission staff to address transient camping impacts in these parcel areas. This is a complex situation due to the fact that transient camps are located within both state and local permit jurisdictions and Restoration Areas A and B, which are owned by the Bayshore Mall (Rouse Properties) are mitigation sites for the wetland impacts associated with the construction of the Mall. The City holds the open space easement over Restoration Areas A and B; and there is an open space easement on Parcel 4 held by Redwood Region Audubon Society. Staff is working closely with Coastal Commission staff in an effort to find a system to address the transient camping issue with the support of the Coastal Commission and the Mall owners to avoid unintended consequences and legal complications.

Parcel M Biosolids Application: Staff is assisting the consultant retained by Public Works with the CEQA process required in order to obtain approval from the Regional Board for land application of biosolids on Parcel M.

Pierson/Chinn Lot Line Adjustment: Staff continues to work with the applicant to remove a trespass in the garden area.

Sea Level Rise Adaptation Planning Working Group: The City of Arcata, the City of Eureka, the Harbor District, the County of Humboldt and the local Tribes combining as a viable group are working under a Coastal Conservation grant to study the vulnerability of levies, dikes and other bay front developments.

Sphere of Influence Modification Analysis: Completion of current work for this project is due mid or late August, at which time Public Hearings will begin with the Planning Commission and City Council.

Wendy's: A building permit application was submitted and reviewed for conformance with the earlier Design Review approval. It is anticipated that a building permit for construction of the new restaurant will be issued in the third quarter.

Community Development

Summary of Second Quarter 2013 Activities

Staff and Contact Information

Robert S. Wall, AICP

Director
rwall@ci.eureka.ca.gov
441-4163

Kristen M. Goetz

Senior Planner
kgoetz@ci.eureka.ca.gov
4441-4166

Robert Hilman

Associate Planner
rhilman@ci.eureka.ca.gov
441-4265

Lisa D. Shikany

Principal/Environmental Planner
lshikany@ci.eureka.ca.gov
268-5265

Riley Topolewski

Senior Planner
rtopolewski@ci.eureka.ca.gov
268-1971

Kamala Englin

Temp Part-Time Assistant Planner
kengling@ci.eureka.ca.gov
441-4164

Peggie Allen

Sr. Administrative Assistant
planning@ci.eureka.ca.gov
441-4160

**SUCCESSOR AGENCY,
ECONOMIC DEVELOPMENT
ACTIVITY REPORT
April 1, 2013 THROUGH JUNE 30, 2013**

As of February 1, 2012, the Eureka Redevelopment Agency no longer exists due to ABx1 the “Dissolution Act”. The “Successor Agency” Staff are currently in the process of complying with the Dissolution Act requirements. This includes establishing and preparing agendas/staff reports for both the “Successor Agency” and the “Oversight Committee”, and providing information to the State Department of Finance, State Controller and County Auditor Controller. The non redevelopment funded activities, previously housed in the Redevelopment Agency are now referred to as City’s Economic Development & Housing Department. The following lists the cumulative activities from July 1, 2012 through March 31, 2013 as well as each program’s current objectives.

****Highlighted text is most current.**

SUCCESSOR AGENCY

PROGRAM OBJECTIVES:

- Comply with the requirements of the “Dissolution Act”.

PROGRAM ACHIEVEMENTS:

****Economic Development, Property Manager, Finance and the City Attorney’s offices are meeting regarding the creation of the Long Range Property Management Plan being completed before the August deadline. Economic Development staff/temp is currently pulling all property files to assist in the development of the Plan.**

ADMINISTRATION

- ◆ **“Successor Agency”**—In order to comply with “Dissolution Act” staff prepared the following:
 - ✓ **Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS#3)** for the time period beginning January 1, 2013 and ending June 30, 2013.
 - ✓ **Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS 13-14A)** for the time period beginning July 1, 2013 and ending December 31, 2013.
 - ✓ **Long-Range Property Management Plan (LRPMP)** - Pursuant to Health and Safety Code section 34191.5, within six months after receiving a Finding of Completion from the Department of Finance (Finance), the Successor Agency is required to submit for approval to the Oversight Board and Finance a Long-Range Property Management Plan (LRPMP) that addresses the disposition and use of the real properties of the former redevelopment agency. The law requires specific details about the property such as date of acquisition, purpose of property, parcel data, estimate of value, history of contamination, and other data elements. Once the Finding of Completion is granted to the Successor

Agency, Staff with guidance from Special Legal Counsel, will begin compiling information as required by the Department of Finance (DOF).

- ◆ **“Oversight Board”**—The following actions were taken, approved and submitted to the Department of Finance for their review:
 - ✓ Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS#3) for the time period beginning January 1, 2013 and ending June 30, 2013.
 - ✓ Public comment on the Due Diligence Review of the Low and Moderate Income Housing Fund.
 - ✓ Adoption of Resolution taking specified actions with respect to the Housing Fund Due Diligence Review pursuant to Health and Safety Code Sections 34179.5 and 34179.6.
 - ✓ Public comment on the Due Diligence Review of the “Other Funds”.
 - ✓ Adoption of Resolution taking specified actions with respect to the “Other Funds” Due Diligence Review pursuant to Health and Safety Code Sections 34179.5 and 34179.6.
 - ✓ Review and Resolution was forwarded to the Department of Finance (DOF).
 - ✓ The DOF requested additional information. Finance coordinated and submitted the response.
 - ✓ Adoption of Resolution approving the 3rd Recognized Obligation Payment Schedule (ROPS 13-14A) for the time period beginning July 1, 2013 and ending December 31, 2013.
- ◆ **AB 1484 (Redevelopment Dissolution/Unwind Trailer Bill)**—As part of the FY 2012-13 State budget package AB 1484 was passed by the legislature, and subsequently signed by the Governor on June 27, 2012. The primary purpose is to make technical and substantive amendments to the Dissolution Act based on experience to-date at the state and local level in implementing that act. AB 1484 took immediate effect upon signature by the Governor. Staff completed the following to comply with the requirements of AB 1484:
 - Eureka Housing Successor Agency Asset Report
 - LMIHF Due Diligence Review
 - Due Diligence Review of “Other Funds”
- ◆ **Meet and Confer with DOF**—AB 1484 allows for a “Meet and Confer” with the DOF on specified issues. Meet and Confer can only be used for new determinations and cannot be used to change decisions made prior to the enactment of AB 1484. The specific topics authorized in AB 1484 for meet and confer are ROPS submittals, beginning with the January 2013 through June 2013, Housing Assets Submittals and Due Diligence reviews.

Successor Agency and City Staff with Special Legal Council met with the DOF regarding disputes with the DOF’s determination on ROPS3 and the Housing Due Diligence review. As a result of those meetings, several determinations were over-turned in favor of the Successor Agency.

PRIVATE DEVELOPMENT ACTIVITY

- ◆ **Exclusive Right to Negotiate (ERTN)**
 - **Mission: SwimPossible**—No activity during this report period. Staff has attempted to

contact the project proponents without success.

- **Old Town Carriage Company**—The Old Town Carriage Company project includes deconstructing the H.H. Buhne Warehouse building and using salvageable components of the building to construct a new building on the corner of Waterfront Drive and “C” Streets. The deconstruction is complete and the materials are stored for future use. The 1st floor will be the stable for the horse and carriage business with the 2nd floor providing living quarters for the caretaker. The owner of the Old Town Carriage Company has notified the City of his intention to sell the business and leave the area. The business has been sold and the new owner is planning on restarting carriage rides this summer. **Recently the new owner started the carriage services again. As time permits staff will meet with the new owner regarding their interest in completing the project.**

- **Dock B Coastal Dependent Industrial Property, David Schneider**—Mr. Schneider proposes to construct a cargo storage area which could accommodate up to 300 containers, 5 million board feet of logs or cargo associated with a 600 foot cargo ship. The following activities occurred in 2010-2012:
 - ✓ A \$10,000 deposit was received from the developer.
 - ✓ A Coastal Development Permit was approved by City Council in January, 2011.
 - ✓ Updated appraisal completed.
 - ✓ DDA approved by City Council in July 2011.
 - ✓ Property title issues, created by the Redevelopment dissolution, were resolved.
 - ✓ Escrow closed on December 31, 2012. Staff will be recommending to Council that the proceeds from the sale (\$248,493.80) be used towards the completion of the Seafood Café and Retail Counter project at the Fisherman’s Terminal.

◆ ***Disposition and Development Agreements (DDA)***

- **Open Door Community Health Centers**—ERTN for the purchase and development of Agency property on Tydd Street for a 39,000 square foot community health center. The following activities occurred:
 - ✓ A deposit of \$10,000 was received from developer.
 - ✓ Appraisal was completed.
 - ✓ DDA approved by City Council on June 7, 2011.
 - ✓ Escrow closed.
 - ✓ Official groundbreaking was held in October, 2011.
 - ✓ The Clinic opened on December 26th and since that time over 1,000 patients have been treated. Herrmann Spetzler, CEO of Open Door Community Health Centers has offered to take City Council and Staff on a private tour of the facility.
 - ✓ The Open Door will be hosting a Ribbon Cutting Ceremony on April 29th at 4 pm for the new Eureka Community Health and Wellness Center.

- **Redwood Coast Hotel**—Staff met with the Developer as needed. Community Development continues to work with ESA to complete the EIR. EWP, LLC and Feuerwerker Properties Partners submitted a letter to the City affirming that a joint venture agreement has been finalized between the two, pending the execution of the

Disposition and Development Agreement (DDA) between the City and EWP. A “Draft” DDA has been provided to the Developer for input.

NON-HOUSING GRANT ACTIVITY

◆ CDBG Public Hearings—On July 25, 2013 at 12:15 p.m. at City Hall Council Chambers, staff will conduct a CDBG public hearing to discuss the Fiscal Year 2013-14 Community Development Block Grant (CDBG) Program and solicit citizen input on the following activities:

The City of Eureka anticipates applying for the maximum grant amounts as stated in the Notice of Funding Availability (NOFA) for the General, Colonias, Native American, and Economic Development Components, as well as the maximum grant amounts for the General and Economic Development Planning and Technical Assistance Components. The public hearing will provide citizens an opportunity to comment/recommend activities for preparation of a CDBG application.

Maximum award limits for each CDBG allocation are specified in the Notice of Funding Availability (NOFA) and varies each year.

The major activity categories are Housing – Acquisition, Rehabilitation, and New Construction, Public Facilities, Public Services, Public Improvements, and Planning (for Colonias only) Activities. Projects funded with CDBG General, Native American, and/or Colonias Allocations must meet the National Objective of Benefit to Low Moderate Income Group (LMI) persons. The Economic Development Allocation can meet any of the three National Objectives, Benefit to Low Moderate Income Group (LMI) persons, elimination of slums and blight, and meeting urgent community development needs.

Other agenda items include:

1. Annual Grantee Performance Reports for CDBG Program Income Business Revolving Loan Account and Housing Revolving Loan Account (repaid loan funds).
2. Annual Grantee Performance Report for CDBG Grant #10-STBG-7254, Economic Development Enterprise Fund.
3. Annual Grantee Performance Report for CDBG Grant #12-CDBG-8385, Direct Homeownership Assistance; Rehabilitation Single-Unit Residential.

◆ *Humboldt Community Access and Resource Center (HCAR) Sunrise Plaza Building*—As a 10% Set-Aside Activity of the CDBG FY 2008/09 General Allocation grant, \$12,000 will be received by the City to assist the Humboldt Community Access and Resource Center (“HCAR”) in completing Phase II improvements of the HCAR/Sunrise Plaza Building in Eureka. Also committed to the HCAR project by City Council Resolution is a total of \$300,000 of the City’s Program Income. Adams Construction was the successful bidder on this project and began construction September 26, 2011. All improvements have been completed. This CDBG grant expired on 12/31/12. Staff prepared all required closeout documents and submitted them to the State by the end of January 2013. The State officially closed out this grant.

The City is required by the State CDBG program to conduct on-site monitoring visits with CDBG Sub-recipients who are granted CDBG funds to carry out a CDBG activity. A monitoring visit was last held on Tuesday, May 1, 2012 at the HCAR/Sunrise Plaza Building to review CDBG administrative and regulatory compliance. The City will continue to monitor this CDBG grant activity for five years after grant expiration as required by the State.

ECONOMIC DEVELOPMENT

PROGRAM OBJECTIVES:

- Administer the Business Revolving Loan Program to encourage business start-ups and expansions within the City of Eureka.
- Market and administer the Eureka Enterprise Zone to the business and financial communities.
- Act as a City liaison with the business, financial, and economic development communities.
- Ensure compliance with all federal and state CDBG requirements and procedures.
- Be actively involved in the California Enterprise Zone Association to influence legislative changes to enhance the Zone's benefits to business.
- Maintain open communication with the Business, Transportation and Housing Agency to ensure inclusion in appropriate business location leads.
- Develop relationships with federal and state funding agencies as well as legislative representatives to assist the City in accessing financial and technical assistance.
- Complete Foreign Trade Zone implementation.
- Develop Business Retention and Expansion Visitation Program and conduct regularly scheduled visitations to Eureka companies with 10 or more employees.

PROGRAM ACHIEVEMENTS:

MISCELLANEOUS

- ◆ ***Lemonade Day*** – Lemonade Day was held Saturday, June 1st. City of Eureka Sponsored Lemonade Day at City Hall and a local Brownie Troop 10711 hosted in front of City Hall on the K Street side. Lemonade Day teaches young people entrepreneurial skills and learning to save for their future and give back to their community. Thank You for joining Economic Development in supporting the Girl Scout Troop who netted over \$500.
- ◆ ***BMX National Event*** – Working with the Redwood Empire Track operator to entice the National BMX organization to bring a national BMX event to Redwood Acres. ****Staff has not had the time to work on this project. The CVB was involved but staff recently found out nothing had been accomplished. Staff will reconnect with the Redwood Empire Track operator.**
- ◆ ***Coffee and Co-worker Space*** – Working with an entrepreneur who seeks to create a unique coffee and co-working location in Eureka. This allows entrepreneurs and consultants to work in a nice environment with a social aspect. A team including Economic Development, Community Development and the City Attorney are combining efforts to make this happen.
- ◆ ***2013 Helen Putman Award for Excellence Application*** – Economic Development through the Arts category submitted an application depicting City of Eureka's wonderful Artist Community. Staff collaborated with Libby Maynard, Ink People and Charlotte McDonald, Eureka Main Street to complete the application by the April 11th deadline. **Since the last Quarterly Report, staff received word the City of Eureka was awarded the Helen Putnam**

Award!

- ◆ ***Humboldt Bay Visitors Center*** – Staff is working with Humboldt Bay Visitor Center to help support a much needed Visitors Center which will also hold a concierge service to sell tickets to visitors to the wonderful indoor & outdoor events in Humboldt County. In addition the visitors will have the opportunity to taste local beers, wine and foods in a beautiful atmosphere. **To date the CVB has not financially supported the Visitor Center. Staff is working with both entities and the Journal to correct this issue.**

FOREIGN TRADE ZONE #248

◆ ***Administration***

- **Annual Report**—in accordance with the Foreign Trade Zones Act and the regulations of the Foreign Trade Zone Board, the 2012 Annual Report covering the operation of the Foreign Trade Zone #248 was prepared and submitted prior to the March 31st deadline.

REVOLVING BUSINESS LOAN PROGRAM

- ◆ ***State of California 2012 CDBG SuperNOFA Grant Application Planning and Technical***—The City of Eureka received a Notice of Award from the State on August 27, 2012 for the CDBG NOFA Funding in the amount of \$100,000. Two Planning and Technical grants were awarded; Business Read! and Pre-Feasibility Funding Study for the Alternative Railroad Route.
 - **The Railroad Alternative Route Pre-Feasibility Study** is underway. Several groups have begun speaking and garnishing support across the region of several counties. The release of funds has been approved and the study has begun.
 - **The Business Read! Planning and Technical ~ will begin in full swing; encouraging City Hall to be a positive business atmosphere**, including a second phase customer service training, and educational Buy Local Program, partially funding for review and assessment of the City's Muni Code, Research the need for a Business Accelerator (Incubator), working with businesses to 'grow from within through Economic Gardening'.
- ◆ ***2010 Enterprise Fund Grant***, —Staff submitted an application to the CDBG Program for a \$500,000 Revolving Loan Fund. The following actions were completed:
 - Staff completed the RFP for Underwriting and Business Plan Review of the RLF.
 - Arcata Economic Development Corporation (AEDC) was selected as the Underwriter for the RLF Underwriting process.
 - Received confirmation from HCD to begin loan review and processing.
 - Staff has begun setting prospective borrowers appointments. Three prospective businesses (Karr's Sunset Sauce, Humfresh) have expressed interest in applying for loan funds.
 - Staff is creating a new loan evaluating committee; so far two individuals have confirmed.

****Staff is working closely with two businesses to and brought in a consultant to work directly with the two proposed business borrowers to assist preparing them with completed AEDC loan package. This has worked well assisting the businesses to complete what they had not been able to finish in months. Staff will now with AEDC and the State to process.**

◆ ***CDBG Economic Development Allocation, Over-the-Counter (OTC) Component***

****Staff has recently completed an OTC grant application for the Carson Block URM project. Working with Housing and Community Development (HCD) representatives an NCIDC many facets of this huge project is in the final stages of approval with HCD. This grant will bring allow a total of \$8.5 million dollars to assist the completion of this historic restoration. Funding from several sources are working together to make this project happen; California Cultural and Historic Endowment (CCHE), AEDC, a bridge loan from Headwaters Fund, and HCD.**

This grant application is a huge undertaking with less staff to assist in the final product and completing it in a timely fashion. Our state rep has informed us that this URM, Historic Preservation project is the most unusual and difficult grant their entire office has ever worked on. To that note we are most proud of our small staff being able to complete this project.

◆ ***Administration***—continued to monitor open loans and market program to lending institutions and potential borrowers. Staff continues to meet with prospective businesses interested in starting, relocating or expanding a business in Eureka. The following loan is active:

- **Mycelia Sands** ~ a commercial mushroom business has begun processing and selling mushrooms. Two to three jobs are estimated to be created.

ENTERPRISE ZONE PROGRAM

◆ ***Eureka Enterprise Zone Activity***

- **Administration**—Administer and market the program in compliance with the State rules and regulations.
 - ✓ **Employee Hiring Credit Vouchers Issued**—Staff issued **311** Employee Hiring Credit Vouchers to EZ businesses during this period.
 - ✓ **Business License Waivers Issued** — 73
 - ✓ **Business Information Packets Distributed** — 54
 - ✓ **Expansion of the Enterprise Zone 2011 – The EZone expansion has been put on hold.** This expansion process was started in 2010 and was delayed due to the State moratorium on Enterprise Zone program activities.
 - ✓ **Enterprise Zone Voucher Training** – With recent changes in staffing, an in-house training session was completed. Sherry McBride and Judy Harrison now manage the EZ vouchering process. Brenna O’Sullivan completes the weekly voucher applications submitted by consultants and businesses.
 - ✓ **Proposed Program Changes**—CAEZ members and HCD Staff have been meeting regarding proposed regulations for State Enterprise Zones. The changes are significant and will negatively impact the program. Staff will

continue to monitor and provide input as requested by CAEZ to help minimize the damage.

**** Within six months the Enterprise Zone as we know it will change dramatically or be gone completely with other legislation taking place to create business incentives very similar to the EZone incentives.**

- ◆ **Target Employment Area (TEA)**
 - ✓ **Recently the Economic Development Coordinator completed an overhaul of our TEA, because the 2010 Census showed 4 of the city's census tracks were above the 51% poverty levels. With the reduction of 4 Census Tracks from Eureka's TEA, staff chose instead of reducing to reach out to the county census tracks which would increase the TEA for future business assistance. The TEA allows anyone who lives within it to be utilized as a state tax created with the business who employs them. The proposed employee can market themselves to an Enterprise Zone business in this way.**

EUREKA MAIN STREET PROGRAM

- ◆ ***Eureka Main Street Program***—Serve as City Liaison

HENDERSON CENTER ASSOCIATION

- ◆ ***Henderson Center Merchant's Association***—Attend monthly meetings and serve as City Liaison

CITY OF EUREKA ART AND CULTURE COMMISSION ACTIVITY

- ◆ ***Web Site/ Public Art***—The only City Commission with a Web Site which will soon be included in the City's web site. The Art & Culture Commission is involved in many arts organizations within Eureka. The Art and Culture Commission creates and spearheads a project and then usually partners with other Arts groups to see thru to completion. The Commission meets monthly to discuss everything from Public Art located at C Street Market Square to throughout the City, painting City Hall, the Gate Way to Eureka, and much more.

****The Art & Culture Commission has been in existence for over 20 years encouraging the beautification of the City of Eureka through the Arts, with the Helen Putnam Award defining the great work which has been accomplished through support of Public Art.**

CALIFORNIA ENTERPRISE DEVELOPMENT AUTHORITY (CEDA)

- ◆ ***California Enterprise Development Authority Board***—As Board Member, attend meetings to review and approve capital to California small and medium sized businesses for expansion and job creation through an innovative gap financing program. Financing is a combination of tax-exempt industrial bonds (IDB's) and below market-rate second mortgages resulting in a lower down payment and lower blended interest rates than commercial lenders. CEDA has 62 members. In FY 2012-13, CEDA has issued 7 bonds for a combined total of \$124,200,000 to date.

CA ASSOCIATION FOR LOCAL ECONOMIC DEVELOPMENT

- ◆ ***California Association for Local Economic Development (CALED) Board***—As Chair of the CALED Board of Directors, presides over quarterly board meetings and actively supported/opposed legislation affecting economic development in the State. CALED represents 750 Economic Development organizations and professionals primarily in California. Assisting with the planning of the Annual Conference to be held in Long Beach April 9th –April 11.

UPSTATE CALIFORNIA ECONOMIC DEVELOPMENT COMMISSION

- ◆ ***Upstate California Economic Development Commission—UCEDC***—The mission of UCEDC is to cooperatively market the region (Northern California from Sacramento to the Oregon border) to new and existing businesses in support of the regional effort to diversify the economy, increase employment and enhance the quality of life. Staff travels to bi-monthly board meetings, and serves as Chief Financial Officer for the group. UCEDC has strengthened its efforts to attract relocating businesses from other parts of the state and from outside of California by updating its website, attending tradeshow for targeted industries and authorizing our executive director to increase outreach efforts. As of 2012, Upstate has changed focus to putting energy into Food Production activities. It was realized during a bi-monthly meeting, that Food Production was a commonality to all Upstate Counties.

The 2012 Upstate Annual Conference was held at the Eureka Public Marina on October 12th & 13th. The conference dinner, “An Enchanted Evening at the Zoo” was organized and hosted by the City of Eureka and the Economic Development staff.

****On June 26th, several private individuals from the member counties of Upstate came to Eureka to take part in an morning meeting at the Wharfinger, lunch at Somoa Cookhouse and Humboldt Bay Tour aboard the Madaket. Upstate Director, Alison O’Sullivan, spoke at the Rail Connect meeting. Staff continues to work closely with Upstate as CFO on Upstate’s Executive Board. Upstate is a founding member on the Upstate East West Rail Committee and plays an important role in connecting Humboldt with the other 19 northern counties.**

MARKETING

- ◆ ***National Recognition***—Eureka and Ferndale were both named winners in the Paint Quality Institute's “Prettiest Painted Places in America.” The contest, sponsored by USA Today, the New York Times, HGTV and Smart Money, looked at 200 communities and picked 12 as winners.
- ◆ ***Website Update***—The Web Site updated has been completed. With recent changes in departments, there maybe a need Economic Development and Housing information will be combined with the City of Eureka’s website. As of this week the Web Site should have all of the changes completed and will go live with all new documents. Staff has been working with the web page designer to change all references to the old redevelopment. Staff has changed all documents for economic development and housing which reference redevelopment. The
- ◆ ***Prosperity*** – As possible, staff attends meetings and represents the City.

HOUSING DIVISION ACTIVITY REPORT

JULY 1, 2012 THROUGH JUNE 30, 2013

As of February 1, 2012, the Eureka Redevelopment Agency, consisting of the “Low and Moderate Income Housing Funds” (or LMIHF), no longer exists due to ABx1 the “Dissolution Act”. Any remaining LMIHF funds have transferred to the City of Eureka as the “Housing Successor” to the eliminated Eureka Redevelopment Agency. The Housing Projects Manager will transfer to the Community Development Department, under the Building and Housing Division effective July 1, 2013. The actual Housing Division office has relocated from the second floor to the third floor, to the southwest corner of the building. The following report lists the cumulative activities from July 1, 2012 through June 30, 2013, of the Housing Division as well as each program’s current objectives.

SUCCESSOR AGENCY

PROGRAM OBJECTIVES:

- Comply with the requirements of the “Dissolution Act”. All Low and Moderate Income Housing funds are to continue to be administered in it’s original intent to Redevelopment Law procedures. Therefore, all repaid loans are to be deposited into a program income account to be reused in the city to alleviate health and safety hazards and to provide affordable low income housing.

PROGRAM ACHIEVEMENTS:

ADMINISTRATION

- ◆ ***“Oversight Board”*** - The following actions were taken, approved and submitted to the Department of Finance for their review:
 - ✓ Public comment on the Due Diligence Review of the Low and Moderate Income Housing Fund.
 - ✓ Adoption of Resolution taking specified actions with respect to the Housing Fund Due Diligence Review pursuant to Health and Safety Code Sections 34179.5 and 34179.6.
- ◆ ***AB 1484 (Redevelopment Dissolution/Unwind Trailer Bill)***—As part of the FY 2012-13 State budget package AB 1484 was passed by the legislature, and subsequently signed by the Governor on June 27, 2012. The primary purpose is to make technical and substantive amendments to the Dissolution Act based on experience to-date at the state and local level in implementing that act. AB 1484 took immediate effect upon signature by the Governor. Staff completed the following to comply with the requirements of AB 1484:
 - Eureka Housing Successor Agency Asset Report
 - LMIHF Due Diligence Review
 - Due Diligence Review of “Other Funds”

- ◆ **Meet and Confer with DOF**—AB 1484 allows for a “Meet and Confer” with the DOF on specified issues. Meet and Confer can only be used for new determinations and cannot be used to change decisions made prior to the enactment of AB 1484. The specific topics authorized in AB 1484 for meet and confer are ROPS submittals, beginning with the January 2013 through June 2013, Housing Assets Submittals and Due Diligence reviews. Successor Agency and City Staff met with Special Legal Council and the Department of Finance in Sacramento on November 29, 2012. As a result of this meeting, the City of Eureka as Housing Successor to the eliminated Redevelopment Agency, was awarded \$318,000 from the ROPS III, previously denied line items.
- ◆ **Website Update**—Economic Development and Housing information was combined with the City of Eureka’s Economic Development website. All of these changes are to be transferred to the new “Housing Division” of the City’s Community Development website. Currently, all web page documents have been modified to remove references to the now eliminated “Redevelopment Agency”. Staff has been working with the web page designer to change all references to “Redevelopment”. Effective July 1, 2013, staff will change all documents and references to Economic Development to Community Development Department, Housing Division.

HOUSING & HOUSING SUCCESSOR ACTIVITIES

PROGRAM OBJECTIVES

- Provide adequate sites and promote the development of new housing to accommodate Eureka’s fair share housing allocation for very low, low and moderate-income residents.
- Encourage the maintenance, improvement and rehabilitation of Eureka’s existing housing stock and residential neighborhoods.
- Insure the provision of quality housing opportunities for very low-income citizens.
- Assist in the elimination of substandard and deteriorated housing while preserving the neighborhood community.
- Increase, improve, and preserve the community’s supply of very low, or low-income housing.

PROGRAM ACHIEVEMENTS

- ◆ **FY 2013-2014 Budget** – Completed fiscal year budget, including the fee schedule, revenue projections, operating budgets, budget document narratives, purchase orders, and goals and objectives.

- ◆ **CDBG Housing Rehabilitation Program Income Fund #277 (Grant Years 1989, 1994)**

➤	Housing Rehabilitation Completed	0
➤	Housing Loans Monitored Owner Occupied Rehabilitation	15
➤	Housing Pending Applications	0
➤	Housing Loans Declined/Withdrawn	2
➤	Housing Rehabilitation Under Construction	1
➤	Loans Paid in Full	1

- ◆ **2012 CDBG SUPERNOFA Grant Award \$600,000 Homebuyer Acquisition with**

Rehabilitation (Pending First Mortgage Lender RFP)

➤ Homebuyer Downpayment Assistance Loans Completed	0
➤ Homebuyer Loans Monitored	0
➤ Homebuyer Pre-Screen Waiting List	38
➤ Homebuyer Loans Declined	0
➤ Homebuyer with Rehabilitation Under Construction	0

◆ ***2012 CDBG SUPERNOFA Grant Award \$400,000 Owner Occupied Rehabilitation (Pending Expenditure of Program Income. Funds can be transferred to CDBG Homebuyer Program.)***

➤ Housing Rehabilitation Completed	0
➤ Housing Loans Monitored	0
➤ Housing Rehabilitation Waiting List – Currently no Waiting List	0
➤ Housing Pending Applications-CDBG Program Income To Be Spent 1 st -Acct. #277	0
➤ Housing Rehabilitation Loans Declined	0

◆ ***HUD Rental Rehab Fund #285***

➤ Rental Rehab Projects Monitored	1
➤ Rental Rehab Applications Mailed	7
➤ Rental Rehab Application Withdrawn	1

◆ ***Housing Successor Fund #295 Transferred to #296 for FY 2013-2014 (Previously Low and Moderate Income Housing Program) Programs are to be administered by Redevelopment Law as previously administer as Low and Moderate Income Housing funds, with only low income eligibility for program funding. No longer moderate income.***

➤ Rental Rehabilitation Loans Monitored	9
➤ First Time Homebuyer Loans Monitored	71
➤ Owner Occupied Housing Loans Monitored	10
➤ Subordinations Completed (2 Additional Pending)	5
➤ Housing Rehabilitation Waiting List (All Borrowers to CDBG Funding)	0
➤ Loan Term Extension Approved	2
➤ Loans Paid in Full	5

◆ ***HOME Program Income Fund #276 (Grants Years 1998, 2000, 2001, & 2003)***

➤ Housing Rehabilitation Loans Monitored	9
➤ First Time Homebuyer Loans Monitored	8
➤ Loans Paid in Full	2

◆ ***LOCAL Program Income Fund #291***

➤ Wheelchair Ramp Grants (Repair Only - Emergency)	1
➤ Dumpsters Provided This Quarter	11
➤ Senior Home Repair Grants	38
➤ Housing Loans Monitored	5
➤ Rental Loans Monitored	1
➤ Graffiti Grants (No funding)	0

➤	Waiting List (Moderate Income Households Only/Lack of Funds)	5
➤	Paint Up/Fix Up Grant (Emergency Previous HOME Borrower – 1 Roof Repair Only)	1
➤	Subordinations Completed	1

◆ ***CALHOME Program Income Fund #278 (Grant Year 2006)***

➤	Housing Loans Monitored	7
➤	Subordinations Completed	1

◆ ***Other Miscellaneous Default/Foreclosure Loan Activities***

➤	Defaulted Loans in Foreclosures Process (Hawthorne)	1
➤	Agency Owned Properties Through Default	4
➤	Loans in Default Requiring Assumption/Loan Increase/Loan Modification	4

HOUSING REHABILITATION/NEIGHBORHOOD UPGRADE ACTIVITY

- ◆ ***Community Development Block Grant Program Income (CDBG-PI) Funds*** –\$100,000 was budgeted for FY 2012-13 for owner occupied rehabilitation loans, with an additional \$10,000 for Lead Based Paint Grants, and \$4,500 for Relocation Grants. These funds are revolving funds which accumulate from repayments of past CDBG program loans. As the balance increases, these funds are then expended for allowable program uses. An authorization from CDBG has been received for the Release of Program Income Funds as the environmental and 2012 SuperNofa grant compliance issues have been met. The first loan has been approved by the Housing Advisory Board and construction is currently in progress.
- ◆ ***State of California 2012 CDBG SuperNOFA Grant Application (Homebuyer Acquisition with Rehabilitation & Owner Occupied Housing Rehabilitation Programs)*** The City of Eureka received a Notice of Award from the State on August 27, 2012 for the CDBG 2012 NOFA Combo funding in the amount of \$1,000,000 (\$600,000 for Homebuyer Acquisition with Rehabilitation and \$400,000 for Owner Occupied Housing Rehabilitation). These funds may be transferred between the Homebuyer and Rehabilitation programs, with CDBG authorization. The completed CDBG Homebuyer Acquisition with Rehabilitation Guidelines and associated documents are to provide low income households the downpayment assistance funds necessary to affordably purchase a single family residence within the city limits of Eureka and to provide required health and safety repairs to bring the newly purchased home into compliance with local Building Codes. Staff also completed new CDBG Owner Occupied Housing Rehabilitation Guidelines to fund health and safety repairs to low income households located within the city limits. Staff has finalized the environmental, guidelines, and compliance issues and a Release of funds has been received from the State. The legal documents are currently being drafted and the Request for Proposal from two Lender's have been received and will be rated at the Housing Advisory Board meeting in July. Once a lender is selected, the professional services agreement can be executed and a Workshop will be held for interested Borrowers.
- ◆ ***HUD Rental Rehabilitation Program*** – This fiscal year, \$90,000 has been budgeted for rental rehabilitation loan(s). An additional \$10,000 has been budgeted for Lead Based Paint Hazard Mitigation Grants, if required. The interest rates for these loans are tied to the City's Cost of Funds (or no less than 3%) and are for health and safety repairs to rental units. A recorded covenant requires affordable rents, low income tenancy, and be subject to annual reporting. The covenants are required for the term of the loan. The Waiting List was exhausted and one

received application was withdrawn by the Borrower on May 26, 2013. There are no “HUD Rental Rehabilitation Program” loans currently on record with the City. There will be no future funding until loans are repaid.

- ◆ ***CalHome Program Income Funds*** - The City was awarded a CalHome grant of \$600,000 in 2007 for the purpose of restoring substandard owner occupied residential units located within the City limits of Eureka. This grant provided nine owner occupied rehabilitation loans for health and safety repairs to upgrade homes. These loans were for low income eligible applicants at 3% interest with deferred payments for 30 years and were administered by City staff. Currently, there is approximately \$72,000 in program income (loans repaid) which can be reused for owner occupied rehabilitation loans. Up to 10% of the total grant amount could be used for activity delivery costs associated with the loans.
- ◆ ***HOME Program Income Fund***—The City has received and administered multiple State of California Home program grants in the form of owner occupied rehabilitation loans. When these loans are repaid, the funds are deposited into this revolving program income account to be reused for other program eligible purposes. For Fiscal Year 2012-13, \$600,000 was budgeted for loans. Funds are anticipated to be used for owner occupied housing rehabilitation or for an affordable housing or rental rehabilitation project.
- ◆ ***County of Humboldt CDBG Planning & Technical Assistance Grant for the Feasibility Study of an Acquisition and Rehabilitation Program of Vacant and Foreclosed Single Family Homes Suitable for Placement into an Existing or a Community Land Trust First Time Homebuyer Program*** – Humboldt Bay Housing Development Corporation (HBHDC) approached the City to request an application to the State of California Community Development Block Grant Program for funding for a Feasibility Study as a Planning and Technical Assistance Grant. The State CDBG Program received a near identical application from the County of Humboldt and awarded this Planning & Technical Assistance Grant to the County of Humboldt, with instructions that the activity represent City of Eureka data and should be shared between the jurisdictions. Staff attended the first meeting to discuss “Foreclosure Response Working Group Issues” in September 27, 2012. Once the Feasibility Study is complete, HBHDC will be researching funding sources to seed the most viable program, based upon the results of the data.
- ◆ ***LOCAL Fund/Owner Occupied Rehabilitation***—Of the \$40,000 budgeted for the LOCAL owner occupied rehabilitation loan program for FY 2012-13, none of the funds have been expended. One loan in the amount of \$40,000 is available to a moderate income household. Since the elimination of Redevelopment Agencies on February 1, 2012, the only other source of moderate income household loans was the Eureka Redevelopment Agency’s Low and Moderate Income Housing Fund, which will no longer allow moderate income households to qualify for funding. Therefore, these LOCAL funds are the only source of moderate income household loans or grants. There are currently five LOCAL owner occupied rehabilitation loans and one rental rehabilitation loan being monitored with revenue generated into this account only upon repayment of the loan. Therefore, it is critical to limit the number of grants in the future and to use repayments for loans which are required to be repaid. It is anticipated that the \$1 Million CDBG SuperNofa awarded in August, may free a percentage of CDBG Program Income to be set aside for grant programs for the low income. Moderate income households would be excluded from these services by the funding sources in the future. Currently \$5,000 is budgeted for Misc. Community Grants (i.e. Wheelchair, Graffiti Removal, Demolition, and Sanitary Sewer Connection Fee), \$5,000 for Relocation, \$8,000 for the Senior

Small Home Repair Program, \$250 for Dumpster, and \$5,000 for required Lead Based Paint Hazard Mitigation grants.

- ◆ ***Humboldt Housing & Homeless Coalition's (HHHC) 2012-13 Grant Writing Consultant Fees***—The Humboldt Housing and Homeless Coalition on August 13, 2012, requested that the City of Eureka provide \$3,000 toward consultant fees of \$12,000 payable to HomeBase, a San Francisco non-profit consulting organization, for the preparation of a 2012 Supportive Housing Grant application which may support services, up to \$600,000 (last year's award was \$638,308) to local homeless individuals and families throughout the County, if awarded. The City of Eureka has contributed annually to these Consultant fees since 2005, although Staff this year recommended denial of the \$3,000 request due to a lack of funding sources, the Housing Advisory Board authorized \$2,000 of the \$3,000 from dwindling LOCAL funds. A request was forwarded to the City Council on October 16, 2012, and was approved in the original amount of \$3,000 from the City's John Dodd Robinson Bequest Fund. The check was issued on October 29, 2012.

GRANT PROGRAM ACTIVITY

- ◆ ***Dumpsters***—Eureka City Garbage provides 20 free dumpsters every January 1st to the City of Eureka to assist low income homeowners and neighborhoods (based upon need). City staff also works with the City's Fire and Building Departments to assist in providing dumpsters for Nuisance Abatement residential problem properties within the city limits. Since July 1, 2012, 11 free dumpsters have been disbursed and an additional 14 dumpsters will be provided until December 31, 2013.
- ◆ ***Graffiti Kit Program***—The City, in cooperation with Shafer's Ace Hardware provides Graffiti Clean-up kits to those single family and multi-family residential property owners whose properties have been a target of graffiti. To be eligible, the property must be located within the Eureka city limits. The kits are available to eligible property owners at \$5 per kit and consist of 1 quart of latex paint, a free paint color match by Shafer's staff, a 2" paint brush, clean up cloth, drop cloth, stir stick, and wet paint sign.
- ◆ ***Paint Up/Fix Up Program***—This popular Grant Program has previously been budgeted from the LOCAL & LMIHF funds until funding became extremely limited or dis-allowed, therefore no funding was budgeted this year, although a small emergency grant in the amount of \$490 was provided to a previous housing rehabilitation loan program recipient to repair a leaking roof from the LOCAL funds. With the 2012 CDBG SuperNOFA award from the State of California, it is anticipated that homeownership and owner occupied rehabilitation funds will be available from the new grant award, thus allowing a percentage of the CDBG Program Income funds to be set aside for grant uses. With the anticipation of this program being tied to CDBG Program Income, the qualifying eligibility will be more strict, adhering to CDBG guidelines (low income and less only), and the guidelines will be restructured with more emphasis on Energy Efficient Repairs and Emergency Housing Repairs. There are currently 112 applicants on the waiting list.
- ◆ ***Senior Home Repair Program***—In FY 2013-14 the City appropriated \$8,000 from the LOCAL fund, for the Humboldt Senior Resource Center to administer the "Senior Home Repair Program". These grants provide small home repairs to income qualified seniors, over 60 years of age, ranging from grab bars to leaky faucets and running toilets. Since July 1, 2012, 38

grants have been provided totaling \$6,531.

- ◆ ***Wheelchair Ramp Grant Program***—This grant program funding has been frozen except for emergency repairs. In Fiscal Year 2012-13, \$5,000 was budgeted for the combined Wheelchair Ramp, Graffiti Kit, Demolition, and Sanitary Sewer Connection Fee Grant Program. One emergency Wheelchair Ramp Grant repair in the amount of \$1,630 was completed on a ramp previously constructed through the program.

TRANSITIONAL HOUSING ACTIVITY

- ◆ ***Alcohol Drug Care Service (ADCS) 1612 B Street*** – ADCS is requesting a change in the use and occupancy of their Transitional Housing Facility from single adult males to family up to 16 tenants. Recorded covenants restrict adult use to 10 occupants. An inspection resulted in Building Code compliance issues currently being resolved. Once the safety issues are resolved, the occupancy will be determined between the involved departments. Letter for payoff or loan extension has been requested as this loan matures on August 1, 2013.
- ◆ ***Alcohol Drug Care Service (ADCS) Request for Deferral of Four Amortized Payment City Loans*** - ADCS has requested that their four amortized payment City loans be reduced to deferred payment loans retroactively from May 1, 2013 to May 1, 2014, with payments resuming on June 1, 2014. Request is currently being reviewed by staff before presenting to the Council.
- ◆ ***North Coast Veterans Resource Center (NCVRC)-Veterans Transitional Housing Facility***—Economic Development and Housing staff continue to monitor this Community Development Block Grant funded project. On July 17, 2008, the City of Eureka received notification that Eureka had been awarded a conditional commitment of additional grant funds in the amount of \$1,500,000 from the FY 2008/2009, General Allocation of the State Community Development Block Grant (CDBG) Program for the North Coast Veterans Resource Center. \$1 Million will be used to assist the NCVRC in the financing of Phase II of the rehabilitation of a Veteran's Transitional Housing facility in Eureka, and \$500,000 will assist the Veterans in providing additional program services. The City of Eureka has previously secured CDBG grant funding for the Veteran's project in the amount of \$201,000 which was used to assist the Veteran's in the acquisition of the facility site. The center was completed and opened on March 12, 2011, and will provide 34 beds for homeless Veteran's, as well as program services to all Veterans. This CDBG grant expired on 12/31/12.
- ◆ ***Annual Monitoring of Loan Term Compliance for All First Time Homebuyer Program Borrowers, Owner Occupied Rehabilitation loans, and Rental Rehabilitation Loans.***—All 135 loans in the City's AmeriNational Community Services loan portfolio are monitored annually, for program compliance (i.e. property taxes and insurance coverage policies). Most insurance monitoring is provided by AmeriNational Community Services, a third party loan servicing provider. Owner occupancy is verified on all single family residences (Homebuyer & Rehabilitation) by City staff. Those rental income properties with recorded affordable rents and low income tenants must be monitored regularly by City staff for compliance. All First Time Homebuyer's must provide proof of residency annually. Loan subordinations, defaults, maturities, payoffs, extensions, modifications of terms, and all other aspects of loan servicing are handled by City staff.
- ◆ ***Short Sale Authorization***—The following short sales were authorized:

- **1540-B 16th Street** - A Short Sale was authorized for a first time homeowner (LMIHF) who purchased a condominium for \$205,000 in 2006 and has a willing buyer at \$199,900. Consideration for the current decreased value of real estate, household's future overcrowding situation and a willing buyer's equitable purchase price offer were the basis for consideration and approval. The City retained \$113,986 of the \$120,000 original principal balance.
- **3329 D Street** – Borrower has requested State of California HOME Program Rehabilitation Loan short sale as she has left the area to be nearer family due to the death of her spouse, loss of employment, and for health reasons. House has been listed for sale and is currently in escrow to close in July 2013. Due to the decline in real estate values, the property is not selling for enough to cover both the first mortgage and the City's HOME Program second mortgage.

DEFAULTS/FORECLOSURES

◆ ***Default/Foreclosures Update***

Three Homebuyer Loan (LMIHF) defaults were analyzed and authorized for the City's foreclosure process. AmeriNational Community Services is nearing the final foreclosure process. The Borrowers have the ability to bring the loan current before a sale at the Court House steps. If no offer to purchase by the public, the property will transfer to the Housing Successor in order to be sold to the public or to another Homebuyer (pending availability of funding).

- **Payne: Homebuyer Loan (LMIHF)** is in default for non-occupancy by the Borrower (Deceased) and the son (who continued to occupy the home as his primary residence) is working to transfer the property into his name to assume the loan. He is currently making first mortgage payments and working with an attorney.
- **Geier: CDBG tax default rehabilitation loan.** Borrower is applying for a loan increase to bring the five year property tax delinquency current. Loan increase is pending completed Borrower's application and position of liens on title.
- **Mahony: LOCAL rehabilitation loan** is in default for non-occupancy by the Borrower (Deceased) and the son is applying to assume the loan with a small increase to cover title fees to transfer the property. Son is currently cleaning and rehabilitating property for inspection before City assistance. Living Trust will provide clear title transfer for minimal fee at Title Company.
- **Yates: Homebuyer Loan (LMIHF)** is in default for non-payment of first mortgage for over 90 days, effective January 1, 2013. The City has determined the costs to pursue foreclosure with the current decreased real estate values would not be financially feasible for the City. The First Mortgage Lender will continue with its foreclosure process.

HOUSING SUCCESSOR AGENCY

◆ ***Housing Successor to the Eliminated Eureka Redevelopment Agency Low and Moderate***

Income Housing Fund (LMIHF)/First Time Homebuyer, Owner Occupied & Rental Rehabilitation Programs – The Housing duties and existing assets were transferred to the City of Eureka as Housing Successor as authorized by the City Council on January 10, 2012, and by the Oversight Board on May 13, 2012. Due to the Governor's "Take" of Redevelopment Agency funds beginning in Fiscal Year 2010-2011, and the subsequent Redevelopment Agency elimination on February 1, 2012, all Low and Moderate Income Housing Funds were suspended until further notice. All repaid loan funds, since the transfer of Housing assets to the Housing Successor have been deposited in a revolving loan account (Housing Successor Program Income Account) and are to be used for future program eligible uses. Authorization for the use of these program income funds is pending legal council's determination. The management of loan default activities, loan servicing (subordinations/payoffs), and acquired property management continues by staff.

- ◆ ***Housing Successor "Meet & Confer" with State Department of Finance (Regarding ROPS II-III)***-David Tyson, Cindy Trobitz-Thomas, Eric Neumann, and Melinda Petersen met with the City's Legal Consultant, Karen Tiedemann (Goldfarb & Lipman, LLP), and Department of Finance (DOF) staff on November 29, 2012 at 11:00am in Sacramento to discuss the previous denial of payments of Low and Moderate Income Housing Funds from the DOF approved Recognized Obligation Payment Schedule II (Jan-June 2012). On December 18, 2012, the State DOF submitted a letter of determination finding they no longer objected to the Housing Line Items 40-47 of the ROP Schedule II and authorized payment of \$317,849 for the Housing Successor. The approval consists of \$100,000 for Maintaining Housing Assets, \$95,000 for Housing Loans, with the balance of \$122,489 for Misc. Housing Successor Costs.
- ◆ ***Successor Agency Recognized Obligation Payment Schedule (ROPS)*** - A meeting was held on February 15, 2013 with the City Manager, City Attorney, Director of Economic Development and Housing, Housing Projects Manager, and Redevelopment Legal Counsel to discuss Department of Finance requests for additional information for the Successor Agency ROPS items. The City Attorney discussed with staff the authorization of the "Certificate of Acceptance" process for the City's Housing Successor foreclosed property at 2311 Hillside Drive (Arlan Cempa) which is to be transferred to the City's Housing Successor as a result of foreclosure. This item will be brought before the City Council as a closed session item on March 5, 2013. The City Attorney has scheduled weekly meetings with Economic Development and Housing staff to discuss Successor Agency, Housing Successor, and City of Eureka legal issues.
- ◆ ***Housing Successor Default/Foreclosure Policies, Guidelines, and Reuse Plan*** - A meeting was held on February 5, 2013 with the City Attorney, City Manager, the Director of Economic Development and Housing, and Housing Projects Manager, regarding the Housing Successor Default/Foreclosure Policies, Guidelines, and Reuse Plan which are to be: 1) Amended to more accurately reflect the City Manager's authorization to negotiate defaults and foreclosures; and 2) Create a Housing Successor Reuse Plan with the designation of Administration and Activity Delivery of funds from loans which are paid in full and deposited into the Program Income revolving loan account to be reused for eligible program purposes.
- ◆ ***Properties Acquired by Default:***
 - **Acquisition of Property at 2311 Hillside Drive, Eureka** - On December 11, 2012, this property was offered for sale through a Trustee's Sale at the Courthouse steps with no buyers, thereby transferring the property to the City's Housing Successor upon

Acceptance of the Property recorded on March 5, 2013. City staff will be proceeding with inspection of the property. The first mortgage loan has been paid in full and the property will be assessed for resale through the City's Homebuyer Program. The property appears occupied and staff is preparing an informal bid quote for an eviction service to provide vacancy (usually 90 days).

- ***Acquisition of Property at 1710 16th Street, Eureka-*** Borrower's agreed to a Deed in Lieu of Foreclosure as they felt they were upside down in their home, and relocated to Oregon for work.. The City acquired ownership on June 15, 2010, and paid the first mortgage in full. The property has been cleaned, rekeyed, maintained, and provided relocation for a homeowner who underwent major residential rehabilitation of her property under the Agency's CalHome and CDBG program. This property may be sold to the public and the funds reinvested for future Housing Successor loans, or may be sold through the City's Homebuyer Program.
- ***Acquisition of Property at 2315 Pine Street, Eureka-***The First Time Homebuyer of this property was delinquent with 1st mortgage payments and the Agency filed foreclosure and acquired the property on August 20, 2010, due to a lack of buyers at the Trustee's Sale. The "Trustee's Deed Upon Sale" was recorded on September 28, 2010, transferring ownership to the Eureka Redevelopment Agency. The 1st mortgage lien holder was paid in full by the Agency and the property is now under City Housing Successor ownership. The tenants vacated the property on January 31, 2011, after the property suffered a suspicious fire in the master bedroom causing approximately \$20,000 in damage. A rehabilitation scope of work is anticipated to be completed and mailed to contractors by the end of April 2013. Once construction is completed, the property will be sold through the City's Homebuyer Program.
- ***Acquisition of Property at 3405 Glen Street, Eureka-***The First Time Homebuyer of this property was delinquent with first mortgage payments and agreed to a "Deed in Lieu of Foreclosure" as he had suffered a disabling injury and could no longer work. The property was transferred to the Agency on May 3, 2011, and the tenant vacated on May 31, 2011. The First Mortgage lien holder was paid in full by the Agency and the property is now under City Housing Successor ownership. This property is to receive rehabilitation from the Housing Successor (previously LMIHF) Program Income funds before being sold through the City's Homebuyer Program.

HOUSING ADVISORY BOARD ACTIVITY

- ◆ ***Housing Advisory Board (HAB)*** — The HAB continues to upgrade the City's housing stock by providing low interest loans to low income residents through the Housing Rehabilitation loan programs, Senior Home Repair Program, Rental Housing Program, Wheelchair Ramp Grant Program, the implementation of the Housing Element and Implementation Plan, Lead Based Paint Hazard Reduction Grant program, Temporary Relocation Program, and general loan servicing of the approximate 135 loan files, and other general business related to loan and grant implementation.

April 8, 2013 Regular Meeting of the Housing Advisory Board:

- Minutes Order Forman
- Approval of the March 11, 2013 Minutes

- Request for FTHB Loan Subordination for Susan Wilson
- Redevelopment Slide Show Tabled to May 13, 2013
- Executive Secretary Report

May 13, 2013 Regular Meeting of the Housing Advisory Board:

- Approval of the April 8, 2013 Minutes
- Request for Housing Successor Loan Maturity Extension Patton
- Request for Housing Successor Subordination Utterback
- Brown Act/Member Responsibility Training (City Attorney)
- Redevelopment Slide Show
- Executive Secretary Report

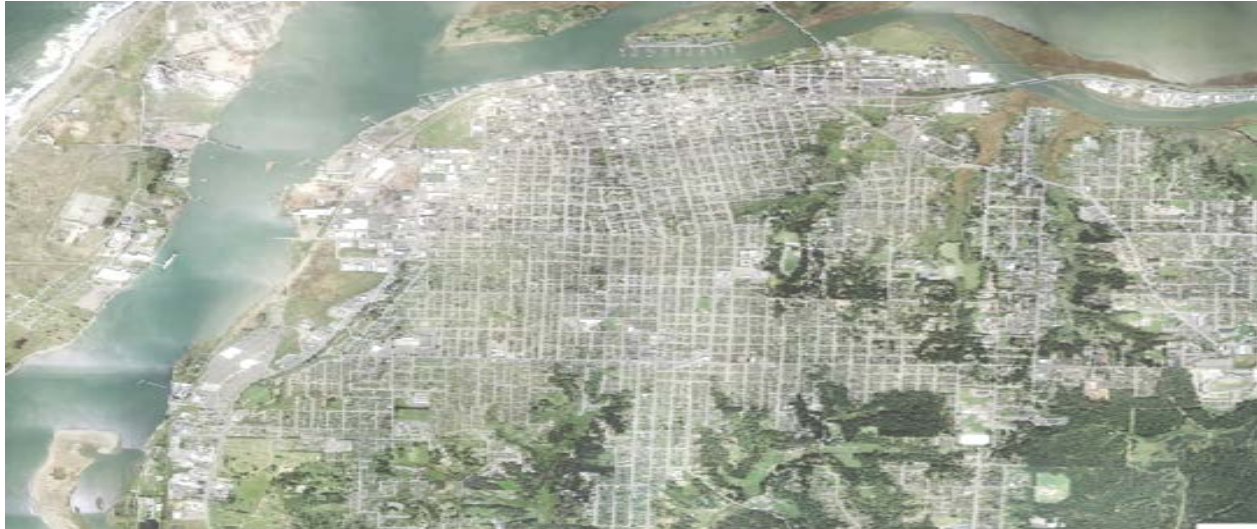
The June 10, 2013, Regular Meeting of the Housing Advisory Board was Canceled Due to a Lack of Items.

The June 20, 2013, Special Meeting of the Housing Advisory Board was canceled due to a lack of a quorum.

- ◆ ***Boardmembers***—The Housing Advisory Board is to have seven members and a majority vote. A four member unanimous vote is required to take action on all items before the Housing Advisory Board. The Board currently consists of five members, with two vacancies.

HOUSING PROGRAM MARKETING

- ◆ ***Marketing***—Once a year, the Agency mails marketing packets to a list of public offices, schools, agencies, and media and also sends out Contractor Outreach. The benefits of the Housing Programs are listed in the publications, "Humboldt Kid's Digest", "La Bandera Mexicana", the "Times Standard", and the "Senior Digest".



ENGINEERING DEPARTMENT

Activities and Events Report

Second Quarter 2013

Summary of Activities and Events

1. Administration and Management

The City Engineer, as head of the Engineering Department, reports to the Assistant City Manager, or the City Manager in his absence, and attends City Council meetings to address engineering issues and milestones included on the meeting agendas. Department administration tasks are handled by the Administrative Technician, who serves all divisions within the department and coordinates most of the department-wide functions including staff schedules and special requests.

2. Construction Activities

In the second quarter of 2013, one project was completed, construction continued on two projects, three construction contracts were awarded, and engineering planning or design continued on seven projects and four programs.

3. Development Activities

Development initiated Underground Utilities District No. 11 (2012); working on design and permits for Sunset Reconstruction in conjunction with the Lost

Coast Brewery project near the south end of the City; Encroachment Permit for Union Pacific cleanup of G&R Metals site including tidelands; Keep Eureka Beautiful is planning on assisting with the installation of street trees on approximately 40 properties; misc. sidewalk surveys, and continues to issue water, sewer and encroachment permits along with handling counter inquiries to assist citizens and developers with their requests and inquiries. Some encroachment permits also require Development to prepare agreements to reduce liability risks to the City. Insurance reviews for projects, leases, agreements, and encroachment permits continues to require approximately one employee's full time.

4. Traffic/Signals/Streets Activities

Budget preparation and preliminary engineering for several streets projects has been the focus of this division's second quarter.

5. Property Management Activities

Property Management oversees Capital Improvement Program Projects along with performing routine property management duties, which include managing real property and the administration of leases for the City of Eureka.

Department Organization & Teaming

The Engineering Department consists of four (4) service divisions operating under the administrative and management oversight of the City Engineer. Department staff often cross over division lines to assist on projects being spear-headed within other divisions. For example, design and construction projects are being worked on by many engineering staff members. In addition, it's important to note that Community Development Department staff assists with the permitting and environmental review of many Engineering projects. All of the projects discussed in this report also list the main staff members involved, regardless of the department they work in.

Administration and Management

Charles Roecklein

Tiffany Peerson

Alissa Young

Administrative and management duties include:

- Providing oversight, guidance and support for engineering staff and functions
- Providing inter-departmental communications, coordination and service
- Responding to City Management and City Council requests and needs
- Attending City Council meetings and reporting to Council
- Meeting and interacting with various commissions, committees and boards
- Ensuring adherence to City policy and procedures

Construction Projects

Administrative and management staff support the engineering department divisions in various ways including being responsible for a share of the important design and construction projects under engineering purview. Notable projects include:

1. **Phase 5 Mad River Pipeline Project** (see description under Construction Division)
2. **Elk River WWTP Emergency Generator Project** (see description under Construction Division)
3. **South Gateway Project**—This project was revived in the first quarter with successful acquisition of a \$45,000 grant for planning and programming tasks. A full work scope will be developed with input from stakeholders in the second quarter. (Roecklein, Knight, Moody, Parrott)

Ongoing Activities

Other department and city-wide activities overseen by engineering management include:

- **Engineering Standard Drawings and Design Standards**
The department has been developing engineering construction standards and detail drawings for a number of years. Detail drawings for water, wastewater, storm drains, streets, and other miscellaneous facilities have been approved by all stakeholders and posted on the City's website. Design standards will be updated through the General Plan update process. (Roecklein, Boughton, Adame)
- **Engineering Document Database and Long Term Digital Storage Program**
This project will create a computer database for all Engineering Department documents and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanners. Completion of this work will allow transfer of important City documents to long-term storage. (Martindale)
- **Engineering Department Space Remodel**
As the long term storage moves into play so will the remodel and space development for the Engineering Department.

Construction Division & Projects

Angi Sorensen
Angela Martindale

Kurt Gierlich
Celeste Redner

Carolyn McKenna
Gabriel Adame

One project was completed in the second quarter of 2013.

1. Fisherman's Terminal Photovoltaic System – \$200,000

This project added a grid-tied array of photovoltaic (PV) panels to the south-facing roof of the Fisherman's Terminal Building to generate electricity. The PV system is connected to the existing electricity distribution grid, eliminating the need for onsite battery storage. Electrical energy generated onsite offsets energy used for refrigeration equipment and lighting in the building. (Sorensen, Greenway Partners, McKeever Electric) Danco Builders Northwest

The following projects are currently in construction:

2. Martin Slough Phase 2a Pump Station – \$5,800,000

Phase 2 of the Martin Slough Interceptor project includes three elements: construction of a new pump station (Phase 2a) and new force main (Phase 2b) and connection of various collectors to the interceptor pipeline and demolition of associated lift stations (Phase 2c). As of the end of the second quarter of 2013, construction of the Pump Station was approximately 90% complete. (Gierlich, SHN Consulting Engineers and Geologists, Brown and Caldwell, et al.) Stanek Constructors, Inc.

3. Mad River Pipeline Phase 4 – \$1,500,000

Phase 4 is replacing two sections of the Mad River Pipeline as part of the continuing program to provide improved water supply system reliability. The section in Arcata is located between the south side of 7th Street and the California Highway Patrol Station on Samoa Boulevard, and the section in Eureka is located between the Ryan Slough Pump Station and the intersection of Frank and Glenwood Streets. The construction contract was awarded on May 24, 2012, and work began in August, based on permit requirements. Construction was suspended at the end of October 2012, due to weather and permit constraints. The Arcata section is approximately 80% complete, and construction will resume in August 2013. (Sorensen, Shikany, Oscar Larson & Associates) Mercer-Fraser Company

Construction contracts were awarded on the following projects:

4. Mad River Pipeline Phase 5 – \$1,900,000

Phase 5 consists of a new section of the 24-inch diameter Mad River Pipeline that replaces an existing section as part of the continuing program to provide improved water supply system reliability. This new section will be installed between the existing main at the intersection of Pennsylvania Avenue and Frank Street, along Pennsylvania Avenue to Myrtle Avenue, along Myrtle Avenue to Hubbard Lane, and then along Hubbard Lane

to Harris Street, as proposed in *Mad River Water Pipeline Evaluation & Design* (OLA, 1999). (Roecklein, Shikany, Savage, Oscar Larson & Associates) Wahlund Construction, Inc.

5. Martin Slough Force Main Drill Project – \$4,200,000

Phase 2 of the Martin Slough Interceptor project includes three projects: construction of a new pump station (Phase 2a) and new force main (Phase 2b) and connection of various collectors to the interceptor pipeline and demolition of associated lift stations (Phase 2c). The Force Main was split into two projects: one project for the directionally drilled piping and one project for the trenched section of the force main. The “Drill” project was awarded on June 18, 2013, and will be constructed this summer. (Gierlich, SHN Consulting Engineers and Geologists) Apex Directional Drilling, LLC

6. Water Improvements 2013 – \$600,000

This project is the annual water distribution system maintenance work scheduled for construction in 2013. Approximately 1,750 lineal feet of 12-inch diameter water main with associated service connections and valves will be replaced on Del Norte Street between Fairfield and California Streets. (McKenna) Wahlund Construction, Inc.

The following projects are currently in planning and/or design:

7. Martin Slough Force Main Trenching Project – \$6,900,000

Phase 2 of the Martin Slough Interceptor project includes three projects: construction of a new pump station (Phase 2a) and new force main (Phase 2b) and connection of various collectors to the interceptor pipeline and demolition of associated lift stations (Phase 2c). The Force Main was split into two projects: one project for the directionally drilled piping and one project for the trenched section of the force main. Bids for the “Trench” project were opened on May 21, 2013, and were rejected for exceeding the project budget. Staff is working to redesign this project to reduce construction costs. (Gierlich, SHN Consulting Engineers and Geologists)

8. Cross Town Interceptor Condition Assessment – \$85,000

This work is an element of the continuing maintenance program for the cathodic protection system on the Cross Town Interceptor wastewater transmission main. A condition assessment, which included preliminary identification of potential risks, has been completed. This investigation provides a basis for developing and evaluating alternatives for maintenance, repair, and replacement projects. (Sorensen, Young)

9. Fire Safety Training Tower Paving Project – \$40,000

This project will add asphalt paving at the Regional Public Safety Training Tower on Hilfiker Lane. Currently, training activities that involve flowing water require restoration of the existing gravel surface. Pavement will prevent this erosion, decrease sediment runoff, and increase the functionality of the training facility. (Adame, Boughton, Jelinek)

10. Hilfiker Lift Station Dry Well Conversion – \$300,000

This project will convert the existing Hilfiker Lift Station from a dry well configuration to a wet well station with submersible pumps. Sizing will be determined based on planned wastewater loads generated by the proposed Lost Coast Brewery Project along with existing wastewater load. (Adame, Roecklein)

11. Elk River WWTP Emergency Generator – \$400,000

This project will provide a backup power supply for the Elk River Wastewater Treatment Plant. The Plant is a critical facility that protects public health and the environment, and existing co-generation equipment is not sufficient to power all treatment units when utility power is interrupted. The project is scheduled for construction in the summer and fall of 2013. (Roecklein, Gehrke, LACO, Jacobson)

12. Albee Street Sanitary Sewer Replacement – \$150,000

This project will replace a 16-inch diameter sanitary sewer main on Albee Street, between 14th and Cedar Streets. Design began in the second quarter of 2013, and construction is expected to be completed this year. (Sorensen, McKenna)

The following projects are in the preliminary design and environmental review stages:

13. Waterfront Drive Connection - Phase II “G” to “J” Streets – \$3,600,000

This project will complete the northern portion of Waterfront Drive and provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront; from “T” Street in the northeast to Del Norte Street at the southwest. The CEQA document is complete, and the NEPA document is being finalized. A \$450,000 grant was received from the Caltrans’ Local Assistance Program Bicycle Transportation Account; this award has been reprogrammed for a June 2016 completion date to allow Union Pacific Railroad to remove contaminated soil prior to the City acquiring the property to initiate the road and bike lane construction. The environmental cleanup effort that commenced in the third quarter of 2012 was suspended due to weather and permit constraints and re-commenced in the second quarter of 2013. Staff has successfully negotiated a right-of-entry agreement with the railroad authorities for surveying work. (Roecklein, Parrott, Martindale, Savage, Shikany, SHN Consulting Engineers & Geologists).

The following programs are ongoing:

14. Wastewater Facilities Plan and Program, Phase 3 – \$245,000

Phase 3 of the Wastewater Facilities Plan is building on the Phases 1 and 2 Facilities Plan work. It includes completion and evaluation of the ebb tide discharge model,

effluent blending and storage evaluation, development of the appropriate work scope for analysis of treating peak wet weather discharges and web-based collection system model. The collection system Inflow/Infiltration Reduction Program development was transferred to the future Phase 4. (Roecklein, Young, Gehrke, Brown and Caldwell)

15. SCADA System Program and Design – \$1,000,000

This program will upgrade the City's Supervisory Control and Data Acquisition (SCADA) systems. SCADA systems are used to monitor and control chemical, physical, and treatment processes in municipal water and wastewater systems. A Needs Assessment was completed in May 2011, which identified individual projects and developed a preliminary budget for the overall program. The City selected a new software package for developing custom graphical user interfaces and is in the process of installing redundant hardware and developing new interfaces for the Water Treatment and Wastewater Collection Divisions. (Sorensen, Gehrke, Mathes, ArcSine Engineering)

16. Water Distribution System Modeling – \$60,000

This program is creating a working model of the City's water distribution system. The resulting model will be utilized in analyzing the water distribution system and evaluating the need for future improvements to the system, primarily with respect to fire flow capacity and the impact of future development. (Redner, Young, Ziemer, Roecklein)

17. North Coast Plug-in Electric Vehicle Project – \$3,000

Redwood Coast Energy Authority received a grant award from the California Energy Commission for strategic planning efforts to develop plug-in electric vehicle (PEV) infrastructure. The City's commitment includes participation in the North Coast Plug-in Electric Vehicle Coordinating Council, which will meet as a whole and in working groups to determine investment requirements and implementation timelines, identify optimal locations for charging stations, and develop educational materials as required to develop regionally-specific guidelines for PEV infrastructure development. Staff will also share usage data from the City's charging station located at 4 C Street. (Sorensen, McKenna, Redwood Coast Energy Authority, Schatz Energy Research Center, et. al.)

TOTAL: 17 Projects, \$27 Million Estimated Capital Value



Development Division

Gary Boughton

Tiffany Peerson

Laurie Shannon

Alissa Young

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (1).
2. Building Permits, (24 permits, some with several reviews).
3. Encroachment Permits (31).
4. Insurance Reviews, (210, some with several reviews).
5. Water Permits, (7).
6. Sewer Permits, (3).
7. Requests for Service or Complaints (including street light outages), (40).
8. Street Tree Reviews, (8).
9. Certificate of Subdivision Compliance Descriptions, (0).
10. Coastal Development Permits, (12).
11. Conditional Use Permits, (2).
12. Design Review Applications, (2).
13. Street and Alley Vacations, (0).
14. Variances, (0).
15. Lot Line Adjustments, (2).
16. Parcel Maps, (0).
17. Subdivision Maps, (0).
18. Descriptions for City Projects, (2).
19. Humboldt County Referrals, (0) for the year.
20. Traffic Reviews for project descriptions, (15).



In addition to assisting citizens at the counter, and working on future projects, Staff also works on the following programs and attends the following meetings:

1. Capital Improvements Program

Engineering staff is initiating the annual update of the City's 2014-2019 Five-Year Capital Improvement Program (CIP). This document is used to identify needed capital improvement projects and to coordinate the financing and timing of improvements. The primary purpose of the CIP is to assist in the orderly implementation of the broad and comprehensive goals of the adopted General Plan and for the maintenance and replacement of the City's infrastructure by establishing an orderly basis to guide local officials in making sound budget decisions and by focusing attention on community goals, needs and capabilities to maximize the benefit of public expenditures. (Martindale)

2. City Council

Staff attends the twice monthly Council meetings to answer questions Council may have on Engineering agenda items and to have a better understanding of Council directions and concerns for the City. (Gierlich, Boughton)

3. Disadvantaged Business Enterprise Program (DBE)

In order for the City of Eureka to receive Federal Financial Assistance from the U.S. Department of Transportation (DOT), the City of Eureka is required to sign an assurance that it will comply with 49 CFR Part 26. The City of Eureka has established a Disadvantaged Business Enterprise (DBE) Program in accordance with the regulations of the 49 CFR Part 26. Engineering updates the Program yearly to reflect proposed use of Federal monies during the next fiscal year and establish a goal for Disadvantaged Business Enterprise participation on each federal financed project. The Federal Government has again changed the requirements of States, Counties, and Local Governments. The State is trying to determine the new requirements which the Federal Government indicates will probably change again after a new study is completed. (Boughton)

4. Design Review

Staff attends Community Development's twice monthly meetings and provides written comments. The comments are generally preliminary notification of conditions or permit requirements from Engineering, in order to perform certain work efforts. (Shannon, Boughton)

5. Development Coordination Committee

Staff attends Community Development's meetings, along with other departments and utility representatives, to coordinate applicants' projects and to set conditions. (Boughton)

6. Humboldt County Liaison Committee

Staff attends the monthly meetings to coordinate agency and utility projects. The

County, cities and each utility company provide information to coordinate projects in the most efficient and costly manner. (Sorensen, Boughton)

7. Insurance Review

Staff reviews insurance certificates and endorsements for all Engineering contracts, including Agreements and Leases along with reviews for contractors/persons wishing to work in City rights-of-way under Encroachment Permits. Reviews require a technical knowledge of insurance requirements and documentation which transfers the liability of the action of others working for the City or working within our rights-of-way. This effort continues to take the time of a full time employee. (Peerson)

8. Open Space, Parks and Recreation Commission

Staff attends the once a month meeting to update the Commission on Engineering projects of their concern and to answer questions the Commission may have. (Boughton)

9. Planning Commission

Staff attends Planning Commission meetings to answer City Engineering questions the Commission may have on agenda items and to have a better understanding of the Commission's direction. (Boughton)

Traffic/Signals Division

Sheila Parrott

Dan Moody

Scott Ellsmore

Rowan Beckensten

The following project was completed:

Allard Avenue Resurfacing & Sidewalk Installation Project - \$27,000

Due to a water main replacement project for the County, a joint paving project was completed to improve the surface of Allard Avenue on both sides of the City/County line. This included an asphalt overlay from Little Fairfield to Utah Street, and the filling of a sidewalk gap at the corner of Allard and Utah, which is on the school kid's walking route to Alice Birney Elementary School. Gas tax funds were used for this multi-agency project and the project was designed and completed in a very short time period.

The following projects are out to bid:

Emergency Vehicle Pre-emption Equipment - \$584,100

Emergency vehicle pre-emption equipment at all City-owned traffic signals will be installed to improve traffic safety and emergency response time. This includes signal cabinets, controllers, and pre-emption equipment. HSIP grant funds are being used and construction is anticipated to be summer/fall 2013.

Micro-Surfacing 2013 Project - \$100,000

This project is being completed through collaboration with the City of Arcata and Humboldt County public works departments to seal approximately ten miles of roadway. Union Street, from 14th Street to Harris Street, Central/Utah, from Harris to Allard, and the neighborhood between Harrison and McFarlan, including 16th, 17th, 18th, and Dean Streets will be surfaced in the City of Eureka. Gas tax funds are being used and construction is anticipated to be fall 2013.

The following projects are in construction:

Street Overlay 2011 - \$800,000

The Street Overlay 2011 project paved Harris Street from Broadway to Harrison Avenue and "T" Street between 3rd and 4th Streets. Mercer-Fraser is the contractor and gas tax is funding the project. Several areas on Harris Street have experienced pavement failure and three locations have been repaved. Results of asphalt testing show mix deficiencies and remediation is being discussed before the project can be accepted.

Traffic Signal Improvement Project 2012 - \$55,000

The Traffic Signal Improvement 2012 project is being constructed to replace and upsize all 8" diameter traffic signal lenses to 12" diameter lenses. Revisions to the Manual on Unified Traffic Control Devices (MUTCD) require new signal heads be installed with 12" diameter lenses and the City has installed these at the Harris & Central, Harris & E, Harris & F, and Harris & Harrison intersections. While the option of using 8"

supplemental near-side signal faces still exists, there is strong evidence that 12" signals can improve traffic safety and reduce red light running. Remaining Proposition 1B funds will be used to purchase the equipment and City crews will perform the installations. All signal heads have been installed with the exception of the double red signal at Harris and H Streets.

The following projects are in design:

Washington Elementary Sidewalk Construction/Relocation \$180,000

This project will include the relocation of the sidewalk and construction of sidewalk curb in front of Washington Elementary School on Dolbeer between Chester and Russell Streets. This opportunity to fill the shortfall in the allocation for the Safe Routes to School project is being presented through Transportation Enhancement (TE) funding. Construction is anticipated to be summer 2013.

West Avenue Improvements - \$338,500

This project includes pedestrian safety improvements on West Avenue between 6th Street and Myrtle Avenue. ADA compliant drop curbs and driveways, sidewalk bulb-outs, street lighting, paving, and replacement of in-pavement lights are included. Grant funding from HSIP has been awarded. Construction is anticipated to be fall 2013.

Pavement Maintenance 2013 - \$100,000

This project includes the asphalt grind/patch work necessary for the joint micro-surfacing project with Arcata and the County. The removal and replacement of failed asphalt prior to surfacing will ensure that the surfacing will provide long lasting benefits. Gas tax funding is being used for the project. Construction is anticipated to be late summer/early fall 2013.

Longer Term Projects:

1. Downtown Parking Assessment District Task Force

The Parking District Number One Task Force has been revising its recommendations to the City Council for the operation and possible expansion of the parking district. These recommendations include expansion to the north, shared use parking standards, and residential parking ordinance changes. This project is currently on hold.

2. Eureka-Arcata Corridor Project

Staff continues to provide input to the State's project engineers.

3. Greater Eureka Strategic Transportation Program

The City, County, HCAOG, and State staff continue to work on the Greater Eureka Area Traffic Model which will be used for coordinated regional traffic forecasting by each entity. The traffic model will be used in a City /County project to identify future traffic impacts associated with development and the creation of a Traffic Management Program to assess fees and implement projects to mitigate those impacts. The consultant LSA Assoc. is refining and updating the model through Blueprint Planning

Phase III (HCAOG). City staff attended training sessions and is currently working with the consultant on validation within the city limits.

4. Greater Eureka Micro-simulation Project

At the request of the Transportation Safety Commission staff is continuing analysis of several traffic calming (“road diet”) scenarios of the “H” and “I” Street corridor using our micro-simulation modeling software.

5. Broadway Feasibility Study

The City is one of several stakeholders in Caltrans’ Feasibility Study of the Broadway corridor. The section of Broadway between Kmart and 5th Street is being examined for improvements for non-motorized users. Staff continues to provide input and participation in the process. Currently under discussion is the use of an adaptive signal system and some pedestrian safety improvements.

Other Division Projects and Programs:

The Traffic/Signals Division of the Engineering Department continues working with the State, County, and private developers on various traffic studies in and around the City of Eureka. This Division has also provided assistance to the Engineering and Public Works Staff in reviewing traffic issues for various projects.

1. Traffic Signals

Maintaining operation of the 26 City-owned traffic signals is a primary duty for this Division. A monthly signal training/meeting with State, County, and City of Fortuna staff continues to review and discuss traffic signal operations. Accessible pedestrian signals have been installed at the Harris & E Streets intersection and similar equipment has been purchased for installation at the Harris & F Streets intersection. This type of device helps visually impaired individuals to locate and operate the pedestrian traffic signals. These particular locations were requested for installation by the Humboldt Council of the Blind.

2. Traffic Studies

Staff has reviewed and provided feedback on the revised traffic study for the Lost Coast Brewery project.

3. Parking Items

The Parking Place Commission is currently short one commissioner. Staff prepares the agenda, sends notices regarding requests, gathers data and documentation, prepares staff reports, and attends monthly meetings regarding on and off-street parking issues.

4. Meetings with EPD Traffic Officers

Monthly meetings with Senior Traffic Officer Gary Whitmer of EPD continue. Current traffic related issues include requests for traffic control devices, locations for increased enforcement, collision “hot spots”, pedestrian safety, parking zones, parking meters, and use of radar speed signs purchased through a grant EPD received from the Office of Traffic Safety.

5. Transportation Safety Commission

Staff attends monthly meetings and provides data and reports on various traffic studies, locations, and projects at the request of the Transportation Safety Commission. Staff also attends various sub-committee meetings. Staff prepared and presented a final report on the H and I Streets corridor at the May meeting that included future and current actions. The road diet concept will not be pursued at this time and next year a report back to the TSC will include results of the actions taken.

6. Humboldt County Association of Governments Technical Advisory Committee

Staff attends monthly meetings regarding the programming of regional transportation improvement funding and provides data, estimates, and input. Currently, this includes work on the Humboldt County Regional Transportation Plan Update.

7. Electronic Parking Meter Program

Staff maintains parking meter electronics and collects and maintains inventory, coin and card audits, and maintenance data from all City-owned metered parking lots. This data provides finance with a means to audit revenue through reports generated by the parking meter software. Additional reports track revenue by stall and lot, provide occupancy data, and provide backup information to EPD for parking violation adjudication.

8. Safe Routes District-wide Task Force

Staff attends and hosts monthly meetings with various stakeholders including EPD, RCAA, HumPal, Bikes There, Transportation Safety commission, District 1 County Board of Supervisors, County Public Works, Public Health, and several members of the School Board District Office regarding safe routes to schools.

9. General Plan Update

Staff attended the initial General Plan Update training sessions and will continue to provide input and review of traffic aspects for the general plan.

10. Summer Traffic Intern

Rowan Beckensten was hired to work with the traffic division staff for the summer as an intern. The summer internship program has been invaluable in providing assistance with traffic counts, speed data, collision pin mapping, and various traffic-related tasks.

11. Training

Many traffic/engineering webinars, workshops, and training sessions were attended this quarter. These included a Wavetronics Vehicle Detection presentation, County materials lab presentation on asphalt testing, an Advanced Signal Configuration (FYA &

HAWK) webinar, an Adaptive Signal Control webinar, and a two-day Advanced Traffic Signal Timing Operations class.

12. Other

In addition to the items listed above, regular items processed during the quarter included:

- Special Event requests (traffic control plans included)
- Work Orders for new signs, markings, and parking controls
- Transportation Permits
- Project referrals – Community Development
- Collision pin map and collision report filing
- Complaints and inquiries
- Traffic Studies – various locations for speeds, volumes and warrants

Property Management Division

Lisa Savage

In addition to performing routine property management duties, the following activities of interest occurred during the past quarter.

1. **Airport Changes**

In May the City completed some required maintenance at Samoa Field. The maintenance, which was required by the Division of Aeronautics, included repainting the numbers, sealing cracks, mowing, and installing base and smoothing the edges along the sides/ends of the runway.

2. **Lease/License Renewals and Terminations**

Chevron USA - City forwarded updated draft Lease to Chevron for review. - **Update-** Final draft is complete.

Eureka Forest Products – Eureka Forest Products has expressed interest in an early renewal of their tidelands lease. This would result in higher rent for the City and secure a long term lease for Eureka Forest Products. A tentative lease agreement was drafted, reviewed by the City Attorney and forwarded to Eureka Forest Products for review. They have commented and requested some changes which the City is reviewing. - **Update-** City staff met with Eureka Forest Products management and any lease changes that were agreed to will be incorporated into a red-line version of the lease for review.

Julie Maashoff– Property has been vacated.

All Leases are available for review in the Property Management Office.

3. **Right of Entry Agreements**

Two Right of Entry Agreements were entered into; one with a Public Agency, and one with a university student.

4. **Community Service Work Referral Program**

Humboldt County's probation department places workers requiring community service time with the City. During the past quarter Community Service Workers served the City at the Zoo and the Marina.

5. **Facilities Inspection**

The facilities inspection team (Building, Building Maintenance, Fire, and Property Management) began inspections for 2013 in the second quarter. Fifteen City facilities were inspected along with City Parks and various boat ramps and docks.

6. **Real Property Work Completed**

Three service/work requests were processed during the second quarter.

The following projects are under construction:

1. Salt Marsh Restoration, \$275,000, 2012/2013 planting/monitoring

The Fisherman's Terminal Project required mitigation for salt marsh affected by the construction of the wharf. Salt marsh vegetation installed by the landscape contractor has taken root, natural recruitment of native species can be observed throughout the site, and the non-native cordgrass is now nearly absent. Thus far, the restoration is a success. Monitoring and maintenance will continue for 5 years (2017). (Savage)

The following projects are undergoing preliminary design and environmental review:

1. Martin Slough Enhancement Project - \$4,400,000

GHD (formerly Winzler and Kelly Consulting Engineers) has finalized 30% project designs, prepared draft 30% designs for the tide gates, and completed a draft design report. They are currently developing 65% designs for the tide gates. The goal is to achieve sufficient design to prepare a CEQA document for the entire project, and prepare 100% designs for the replacement of the tide gates.

In April 2012, RCAA and the City were awarded a \$600,000 grant from the Department of Water Resources (DWR). RCAA has finalized the scope of work, budget, and timeline for the DWR grant. In addition to the DWR grant, funding secured to date for the project is: State Water Resources Control Board (\$705,000 - 30 % designs, supporting documents, permitting, with ~ \$400,000 for implementation); CA Department of Fish and Game (\$230,000 for final designs). (Savage, RCAA, Winzler & Kelly)

Memo



To: William T. Panos, City Manager
From: Murl Harpham, Chief of Police
Date: July 19, 2013
Re: Apr May Jun 2013 Quarterly Report

CHIEF'S MESSAGE

Scholarship

There were several special events which occurred during the second quarter of 2013. The Chief attended an awards ceremony at Saint Bernard's High School at the end of April to present a one thousand (\$1,000.00) scholarship to a student who showed interest in serving the community. School Resource Officer Chris Jenkins awarded another scholarship to a Eureka High School graduate as well.

The scholarships are awarded every year in memory of EPD Detective Charlie Swanson who died in the line of duty. Swanson had gone in foot pursuit of a man wanted for rape, burglary and stalking. After catching him and putting handcuffs on the suspect, Charlie suffered a major heart and fell across the suspect.

Not only had Charlie served the community for over 20 years as a police officer, but he had also been a long time Boy Scout leader.

Challenge Coin

During the April 16th Eureka City Council meeting, the Chief and Sergeant Watson presented a Eureka resident with an EPD Challenge Coin. This is the second coin to be presented by the department. The first went to recipient Betty Chinn. This second recipient was William L. McCurdy.

During the Eureka City Council meeting this Tuesday night (4/16/13), Eureka resident William L. McCurdy became the second recipient of the Eureka Police Department's new Valor-Service challenge coin award. Speaking before the council, Chief Harpham and one of his sergeants awarded McCurdy a coin along with a letter of appreciation in recognition of a helpful and honorable act he recently performed. Mr. McCurdy's letter of appreciation describes his good deed as follows:

"On April 6th, 2013 you found a woman's lost wallet at a carwash on the 1400 block of Broadway, Eureka. The wallet contained over \$300.00 cash along with its owner's driver's license, Social Security card, and credit cards. You took the time to attempt to locate the wallet's owner at the address listed on her driver's license and through a Facebook search but were unsuccessful. You then brought the wallet to EPD headquarters. An EPD officer was able to contact the owner who identified and later

reclaimed her lost property. The owner was very appreciative to have so quickly recovered her belongings without any loss due to your helpful and honorable actions."

Police Memorial

On Monday May 6th, Officer Porambo and [Ryan McElroy](#) attended the Police Officer Memorial. At 0730 hours, [they](#) arrived at the California Highway Patrol Academy in Sacramento to stage for the precession. At the academy [they](#) were provided a tour of the California Highway Patrol Museum. At 0900 hours [they](#) participated in the precession from the C.H.P Academy to the Capitol building in Sacramento. At the Capitol hundreds of officers stood at attention as the families of the fallen officers were escorted to their seats. During the memorial ceremony two officers were added to the California memorial for being killed in the line of duty in 2012.

See photos below.



Attendees from various law enforcement agencies at the 2013 California Peace Officer Memorial Ceremony.

PATROL

Between April 1, 2013 and June 30, 2013, Eureka Police Officers responded to 11,478 calls for service and conducted approximately 6,194 self-initiated enforcement actions resulting in 2904 written reports and 1476 arrests.

Selected Calls of Interest:

"Business" in the 95501, for the Eureka Police Department at least, is booming. Recurrent overcrowding at our county jail (due to the AB 109 prison realignment mess) has resulted in too many of our "frequent flyer" criminals being out on the streets with plenty of time on their impious hands. Property and drug related crimes are on the upswing in our community and our officers seem to be encountering more armed suspects than ever--as you'll see from the following selected stories.

TRAFFIC STOP LEADS TO MAN'S ARREST FOR METH, STOLEN GUN

On 4/01/13, at about 11:12 AM, an officer on patrol observed a white 1987 Oldsmobile sedan traveling southbound on the 1400 block of Broadway, Eureka.



The officer noticed the Oldsmobile's windshield was shattered and he decided to stop the vehicle for the violation.

The officer conducted a traffic enforcement stop on the vehicle on the 1500 block of Broadway. When he asked the occupants for identification, the front passenger, **Richard Burse Firebaugh (AKA: Richard Green)**, stated he thought he had a bench warrant because he had missed a court date. A local wants/warrants check on Firebaugh confirmed he had a misdemeanor warrant for his arrest.

The officer placed Firebaugh under arrest for his warrant. During a subsequent search of Firebaugh's person and belongings, the officer located 8 individual small baggies containing crystal methamphetamine (approximately 4.4 grams total gross weight), two digital gram scales, 100 small clear plastic baggies (drug sales packaging materials), drug use paraphernalia (two meth pipes), and a suspicious set of keys. The keys had been filed down making their ridges smooth. The officer suspected these were "shave keys" commonly used for committing auto burglaries or stealing cars.

Inside Firebaugh's leather jacket, which had been resting on the floorboard at his feet, the officer found a loaded Smith & Wesson .38 revolver. The revolver's registered owner was subsequently contacted and asked if he knew the present whereabouts of his handgun. The owner, who resides in McKinleyville, confirmed he had recently reported it as stolen to the Humboldt County Sheriff's Office.

In addition to his warrant, Firebaugh (age 28 of Fortuna) was arrested on multiple fresh charges and transported to the Humboldt County Correctional Facility where he was booked for possession of a controlled substance for sale, possession of stolen property, possession of a controlled substance while armed with a loaded firearm, possession of a firearm with intent to commit a felony, possession of a concealed firearm by a passenger in a vehicle, possession of drug paraphernalia, and possession of burglary tools.

STOLEN VEHICLE RECOVERY DAY



On the morning of 4-29-13, officers with the Eureka Police Department recovered three recently stolen vehicles during separate incidents. Two suspects were taken into custody related to these auto thefts.

INCIDENT #1:

At about 8:15 AM, an EPD officer on uniformed patrol spotted a gray 1987 Nissan van parked in an alley behind a residence on the 900 block of Pine Street, Eureka. The officer recognized the Nissan as a vehicle which had been reported stolen overnight from the 200 block of West Wabash, Eureka. The van, which was unoccupied, was released to its owner.

INCIDENT #2:

At approximately 9:01AM, a citizen phoned EPD dispatch to report he was following his girlfriend's stolen gray 2000 Toyota Tundra in the Henderson Center area. The Tundra had been stolen the day before during a residential burglary on the 2900 block of J Street, Eureka. During the burglary, a handgun had been taken along with a substantial amount of the victim's property.

Responding officers intercepted the stolen Toyota Tundra as it was traveling northbound on 'E' Street approaching Wabash Avenue. Officers conducted a high risk traffic stop on the vehicle and detained its driver and sole occupant, Tamela Deette Brown (age 31), at gunpoint.



During a search of Brown's purse in the vehicle, officers located jewelry and make-up which had been taken from the victim's home during the residential burglary. Officers also found ammunition believed to belong to the victim's stolen .38 caliber revolver, and a forged title for the Toyota Tundra.

Brown was currently on probation for possession of a controlled substance. She was arrested and transported to the Humboldt County

Correctional Facility where she was booked for felony vehicle theft, receiving/possessing a stolen vehicle, receiving/ possessing stolen property, and probation violation.

Brown was released from custody a short time later without having to post bond due to "overcrowding" at the jail.



INCIDENT #3:



At about 8:36 AM, EPD responded to the report of a vehicle theft on the 700 block of P Street, Eureka. The victim reported an acquaintance, Brandon Douglas Bean (age 34), was visiting her residence the night before when she fell asleep. When the victim woke up, she discovered Bean had taken her vehicle (a gold 1999 Ford Taurus), keys, and purse along with other items.

At approximately 9:21 AM, an EPD officer located the victim's stolen Ford Taurus parked unoccupied on Howard Street. The officer developed information Bean was possibly staying in a mobile home at a nearby trailer park located on the 1200 block of Allard Avenue. Officers setup a perimeter around the mobile home and demanded

Bean's surrender. Bean was subsequently taken into custody after he fled into a bedroom and shut the door.

Bean was transported to the Humboldt County Correctional Facility where he was booked for felony vehicle theft and receiving/possessing a stolen vehicle. Bean was also arrested and booked on an outstanding misdemeanor warrant for vehicle theft. The victim's stolen vehicle and property was returned to her.

The Eureka Police Department offers these auto theft prevention tips:

- Lock your vehicle, close all windows, and take your keys.
- Hide valuables. Don't leave them in plain view as they will attract thieves.
- When possible, park in well-lit areas and avoid secluded spots.
- Never leave your vehicle running and unattended for even a moment (e.g. while at an ATM or warming it up on a cold morning).
- If you have a garage or secure parking area, use it when possible.
- If your vehicle has an alarm or anti-theft device, use it!
- Be alert for suspicious individuals when you approach or leave your vehicle. Lock the doors once inside.
- Take your automatic garage opener with you when you go inside at night. Thieves may take it and use it later to burglarize your home.
- Don't leave important documents inside your vehicle such as bank statements, credit card bills, or other personal information. Thieves may later use it to steal your identity and/or access your bank and credit card accounts.
- Never leave the title in your car. These documents make it easier for thieves to dispose of your vehicle.

"JOHN" TAKES A WILD RIDE

Around midnight on 6/03/13, an officer working the graveyard watch was surprised to encounter a small red station wagon and three somewhat animated subjects in the restricted back lot at EPD headquarters. The wagon was being driven by the elderly male "friend" of a much younger, drug-addled female passenger. The officer quickly ascertained the third subject, an obviously intoxicated male, had been riding on the hood of the car until it stopped outside the private back entrance into the police station.

After sorting through a myriad of lies and conflicting stories, it came down to the usual sordid tale of drugs, sex, and money. The 57-year-old drunk guy on the hood, whom we'll call "John," apparently had pre-arranged to meet this "lady of negotiable affections" (AKA: working girl, Fille de joie, prostitute...) at a local bank so he could withdraw the necessary funds (around \$120.00) for certain carnal "services" soon to be rendered. (He initially claimed he was only trying to buy some "camping gear" from the young woman).

After accepting his money, the 33-year-old capitalist decided to renege on their deal. When she suddenly tried to leave in her older friend's car, "John," who had already proven himself to be judgment-impaired (all the booze he'd guzzled didn't help), responded by jumping on the hood of their vehicle. When he refused to get off, their brilliant solution was to drive several blocks to EPD with "John" precariously clinging to the hood before depositing him in our back lot.

That didn't go over too well with the officers. After officers found some drug use paraphernalia in their car (needle and meth pipe), "John" and his unreliable "business associate" both went to jail for public intoxication (alcohol in his case, drugs/opiates in hers). She was also booked for probation violation related to a prior drug conviction. On a side note, John's money was reluctantly refunded to him.

CONVICTED FELON ARRESTED FOR POSSESSION LOADED GUN DURING TRAFFIC STOP

On 5/12/13, at about 7:30 PM, an officer on patrol saw a black 1999 Mercedes sedan traveling westbound on the 200 block of 14th Street, Eureka. The officer conducted a traffic enforcement stop on the Mercedes for an observed vehicle code infraction. The driver of the Mercedes, later identified as Steven Nicholas Upton, yielded on the 1300 block of 'A' Street.



Upon contacting Upton, the officer recognized him and recalled he was presently wanted for a recent felony domestic violence offense. The officer subsequently took Upton into custody. During a search incident to his arrest, the officer located several grams of marijuana and drug use paraphernalia on Upton's person. The unemployed Upton was also suspiciously found to be in possession of multiple \$100.00 and \$50.00 dollar bills. Additionally, Upton's 32-year-old male passenger was on felony probation.

Officers conducted a search of Upton's vehicle. Under the driver's seat, officers found a loaded .40 caliber Walther P99 semi-automatic pistol. A criminal history check confirmed Upton was a convicted felon and thus prohibited from possessing firearms or ammunition.

Upton (age 23) was arrested for carrying a concealed loaded firearm in a vehicle, being a convicted felon in possession of a firearm, and being a prohibited person in possession of ammunition. He was transported to the Humboldt County Correctional Facility where he was booked on the aforementioned felony offenses in addition to the separate domestic violence charge.

EPD ARRESTS YET ANOTHER DRIVER WITH LOADED GUN, METH



On June 4th, 2013, at about 11:30 PM, a Eureka Police Department officer on patrol observed a dark colored Chevrolet Camaro make an abrupt turn onto Pine Street from West Harris Street. The officer recognized the vehicle as belonging to a subject named Benjamin James Goldman. He further knew Goldman's driver's license to be suspended. The officer contacted Goldman as he exited his Camaro in the alley located between the 3100 blocks of Ingley and California Streets just south of West Harris Street.

After confirming Goldman's unlicensed status, the officer arrested him for driving on a suspended license. The officer then searched him incident to his arrest. Inside Goldman's right front pants pocket, the officer located a loaded .22 caliber semi-automatic handgun. Also found in Goldman's pockets were two small baggies containing approximately 4 grams of crystal methamphetamine (around 1/8th ounce).



Goldman's vehicle was towed from the scene on a 30-day impound pursuant to the penalty specified in the California Vehicle Code for knowingly driving with a suspended license.

Goldman, age 35 of Eureka, was transported to the Humboldt County Correctional Facility where he was booked for the following offenses:

- Penal Code 29800(a) – Convicted Felon in Possession of a Firearm
- Health & Safety Code 11377(a) – Possession of a Controlled Substance
- Vehicle Code 14601.1(a) – Driving on Suspended License
- Penal Code 12022.1- Felony Committed While Released on Bail (While at HCCF, Goldman advised him he was out on bail from another arrest earlier this year).

WITH AB 109, SIMILAR OFFENSES / SAME SUSPECTS BECOMES THE “NORM”

A prime example of this trend is as follows:

On 4-5-2013 at about 6:49 pm, officers were dispatched to a reported robbery that had just occurred at the 1500 block of Williams Street.

Upon arrival, the victim explained that he was in front of his residence, cleaning his vehicle, when he went indoors for a moment, leaving his vacuum cleaner unattended. When the victim returned his vacuum cleaner was missing. The victim saw a suspect walking away carrying his vacuum. The victim shouted at the suspect telling him to stop and ran to where the suspect was at to confront him. The victim told the suspect to return his property to him. The suspect brandished a knife at the victim and threatened him. The victim backed away and used his cellular phone to call the police.

As the victim was on the phone with the police, the suspect threw the victim's property to the ground, smashing the vacuum cleaner into several pieces. He then advanced aggressively towards the victim with the knife open and in his hand. The victim felt that the suspect was intending to stab him. The victim retreated and the suspect fled.

Officers searched the area and located a subject matching the description of the suspect. The subject was within a block of the location of the incident and ***was detained after a brief struggle with officers***. The victim responded to the officer's location and positively identified the detained subject as the man who had stolen his property and threatened him with the knife. The subject, identified as Clinton Robert Myers, was taken into custody. Myers had a knife in his possession at the time of his arrest.

Myers was booked into the Humboldt County Correctional Facility.

Myers is not new to fighting with Eureka Police Officers, nor is a knife a new weapon to him:

On 2-9-2013 at about 0050 hours, officers were dispatched to a reported stabbing at Sal's Off-Broadway bar at 14th and Albee Streets.

Upon arrival, officers found a male lying on the floor. He was being attended to by patrons of the bar, due to bleeding wounds to his neck/throat area. A second subject was located fighting with security and other bar patrons. The security staff was trying to detain the subject, later identified as Clinton Robert Myers, who was bleeding heavily from the face. Officers were advised by



witnesses that Myers had stabbed the second subject in the throat.

Officers confronted Myers and after a short struggle, were able to take him into custody. During this confrontation, Myers sprayed two officers in the face with blood.

Myers was eventually booked into the Humboldt County Correctional Facility.

This is not an isolated incident. Officers are finding themselves arresting the same suspect(s) time and time again for similar, if not the same offenses. This situation is not only mentally discouraging to the officers but can also wear on them physically. Certain suspects tend to always choose to resist arrest, causing officers to use force to affect the arrest. These arrests can lead to fatigue and often times injuries to the officers.

With no end in sight for the negative effects of AB 109, please remember, officers are responsible for investigating crimes and making arrests; they have no control over who or how long suspects stay in jail.

Special Project & On a Personal Level:

FIVE WEEKS NO "NARC" OR PATROLMAN WOULD EVER FORGET!

This report will cover a five week period, where a patrol officer developed information that lead to the issuance of four search warrants and the seizure of a staggering amount of drugs and money.

To be a good patrolman you have to be committed to the streets. You must understand the streets, the calls for service, and your responsibilities to your fellow officers, the Department and the City. You have to understand that these items come before anything else while you are "on duty" and on patrol. You must find balance between what you want to do and what you are required to do. You must also balance work with your family life.

Officer Tim Cooper has done this and more. Officer Tim Cooper has been with EPD for approximately two (2) years, he is married with children, he is taking 18 hrs of college on line and he is a Field Training Officer, who had a recruit for the most part of this five week period. It would be impossible to figure the amount of man hours Officer Cooper committed to these investigations because often he worked at home, on his own time, long after his kids were asleep and between his college classes.



Between May 24th and June 28th, 2013, Officer Tim Cooper cultivated information from his patrol contacts that lead to the issuance of four (4) search warrants. This report will chronicle the seizures in these investigations shortly but first it needs to be mentioned that none of this would have been possible without the unbridled support of Officer Cooper's fellow officers and the members of the POP team and Supervisor who provided the man power and investigative assistance that made most of these investigations come together. There were no egos, no hurt feelings, and no jealousy in these investigations. These were great examples of everybody working together for a common goal and everyone took pride in the investigations and the outcome. These were great, incredible examples of quality police work.

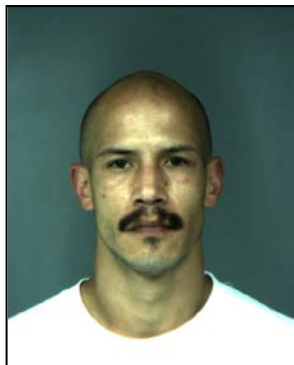
Having been on scene during most of these investigations it was refreshing to see everyone working together and supporting one another. Moral was high and everyone involved was excited about what they were doing. As a supervisor and a senior member of this department this was a refreshing sight to be seen.

On May 24th, Officer Tim Cooper conducted an enforcement stop on a vehicle operated by Terrance Reeves. The investigation revealed that Reeves was operating the vehicle while under the influence of a controlled substance. Reeves was arrested for DUI. During the subsequent search, 2.4 grams of blue methamphetamine, "smurf meth" was recovered along with \$4,284.00 in United States currency. "Smurf" meth is meth that has been given a blue color. Some say it has a higher street value and most agree that this was done to lure a younger crowd into the use of methamphetamine. The currency was seized for asset forfeiture proceedings. This information assisted Officer Cooper in obtaining a search warrant for Reeves' residence.

On May 29th, Officer Tim Cooper, along with numerous EPD Officers and Detectives served two (2) search warrants. The first was in response to information obtained from a traffic stop concerning marijuana trafficking. During the search of a residence in the 2400 block of 15th Street, Officers seized 141 growing marijuana plants, 15 pounds of processed marijuana bud, 1 ounce of psilocybin mushrooms, two (2) shotguns, and \$2400.00 in United States currency. Ian Huddon-Cossar was arrested in association with this investigation and a warrant was issued for a second involved suspect.



The second search warrant was for Terrance Reeves' residence, in response to the previous mentioned traffic stop. Upon securing the residence, Officers encountered and detained four subjects. During the search of the residence Officers seized 16.85 ounces (one pound+) of heroin, 1.9 grams of methamphetamine, 451 Ecstasy tablets, a stolen handgun, and \$3,626.00 in United States currency. Terrance Reeves, Nicholas Leigl, and Rita Doolittle were all arrested in association with this investigation. This case was subsequently adopted by the Federal Bureau of Investigations to be prosecuted on a federal level.



On June 24th, Officer Cooper and the EPD POP unit conducted an investigation into another familiar face to EPD. The investigation lead to a traffic stop where Thomas and Jessica Grzynski were contacted and detained. The subsequent search resulted in Officers seizing 8.8 ounces of heroin, 49 grams of blue methamphetamine (smurf meth), and \$5,231.00 in United States currency. The Grzynski couple was arrested in association with this investigation.



On June 28th, Officer Cooper conducted a traffic stop on a vehicle operated by Alain Cabrera-Madriral. Alain provided several forms of false identification and was acting very nervous. Det. Marvin Kirkpatrick from the Humboldt County Sheriff's Department was summoned to the scene with his narcotic detection K-9. The K-9 alerted to the presence of narcotics in the vehicle. During the search of the vehicle, Officer Cooper seized 6 ounces of methamphetamine. A search warrant was obtained for Alain's residence and served. Alain's wife, Lizbeth Lopez, was contacted at the residence. During the search of the residence, Officers seized 6.6 pounds of methamphetamine and \$170,015.00 in United States currency. This couple was arrested in association with this investigation. This investigation has also been adopted for federal prosecution.



So in total the following narcotics, currency, and weapons were seized:

- **\$185,541.00 in United States Currency**
- **7.3 pounds of Methamphetamine – 1.9 oz of “Smurf” meth**
- **1.9 pounds of Heroin**
- **1 ounce of Psilocybin Mushrooms**
- **451 Ecstasy tabs**
- **141 Marijuana Plants**
- **15 pounds of processed Marijuana Bud**
- **1 stolen handgun**
- **2 shotguns**
- **The seized narcotics in these investigations had a total street value of approximately \$335,000.00. When combined with the currency seized more than a half million dollars of narcotics or narcotic proceeds were removed from the streets of Eureka in five weeks!!**

All Officers and Detectives involved in this investigation are to be commended for their dedication to their profession, to one another, and to the citizens of this city they serve selflessly day in and day out!!

- Sgt. Stephens

CRIMINAL INVESTIGATIONS SECTION

GENERAL CIS INFORMATION:

During this quarter, CIS investigated and/or processed a total of fifty (50) CWS/APS cross reports, coordinated five (5) extraditions of felony warrant suspects from out of state, handled ten (10) after hours callouts requiring detectives, and assisted allied agencies with two (2) investigations..

During this quarter, CIS has processed forty-one (41) Shoplifter Program cases.

MAJOR CASES:

During this quarter, the Criminal Investigations Section (CIS) initiated or provided follow-up investigations in a number of felony cases.

The following is a summary of some of the higher profile cases investigated or adjudicated this quarter:

Case Number 3C12-7382/3T12-589 (Update):

In July of 2012, Defendant Judi Lugo ran down a pedestrian in the unmarked crosswalk at 4th and M Street. The case was cooperatively investigated by EPD CIS, EPD Traffic Investigators, and CHP Investigators. The case was presented to the District Attorney's office for prosecution, and in June of this year, Lugo accepted a plea bargain from the HCDA for six (6) years eight (8) months in state prison for violation of PC 191.5 Vehicular Manslaughter, VC 23153 DUI causing injury/death, VC 14601.2 Driving on Suspended Drivers License for DUI.

Case Number 3C13-1252:

On 02/11/13 at about 1500 hours a male adult was delivered to the Saint Joseph Hospital Emergency Department by a friend. The male had apparently suffered multiple sharp-force injuries and required emergency medical treatment.

The injuries reportedly resulted from an incident that occurred in the parking lot of the Bayshore Mall. At the time, robbery did not appear to be a motive and there was no suggestion that the victim was engaged in any kind of criminal activity with the suspects (i.e. there was no information suggesting this was what is sometimes referred to as a drug rip-off).

Based on information received from witnesses, William WHIPPLE (age 23) was arrested and booked into the Humboldt County Correctional Facility for attempted murder – PC 664/187 - in connection with this investigation.

UPDATE: *Whipple made a plea agreement with the HCDA for seven (7) years at 85% time on the charge of PC 245 ADW and PC 186.2(a) criminal street gang enhancement.*



Case Number 3C13-4185:

CIS Detectives were called out to investigate a shooting in the 1900 block of J Street. While the investigation was underway, Arcata PD had a multiple homicide occur in Arcata. EPD Investigators developed information that the suspect in both cases was the same person – Bodhi Tree. Tree was a recently released parolee and was subsequently taken into custody for the Arcata Homicides. CIS has filed our case with the Humboldt County DA charging PC664/187 Attempt Homicide.



Case Number 3C13-5383:

CIS Detectives were called out to investigate a stabbing at the “Bar Fly” pub at the foot of Commercial Street. The victim had been physically assaulted and then stabbed in the throat. The case is still under investigation.



CIS/EVIDENCE SECTION:

During this quarter, CIS/Evidence has continued to process numerous vehicles, residences, and digital media along with crimes scenes.

The forensic processing of digital media – primarily cell phones – has continued to be a time consuming job, but has resulted in valuable case evidence.

Det. Wilcox has had assistance from Reserve Officer Jim Armstrong in processing evidence during this quarter, which has freed additional time for Det. Wilcox to devote to case investigations.

MISSING PERSON/RUNAWAY JUVENILES:

During the past quarter there have been 126 missing person/runaway juvenile reports filed with our agency.

There have been 41 W&I citations issued to runaway juveniles.

In April 2013, a woman (RP) reported her mother as a missing person (MP). The RP said that the last contact she had with her mother was a phone call over one month ago. The MP said that she was going to the mountains with her boyfriend and would phone when she returned. She did not phone. The Sheriff's Office was contacted and it was learned that they had one contact with the MP before she was reported missing.

The RP later reported that the MP had possibly moved back to her home state and that contact could be made through Facebook. Contact was subsequently made via Facebook and she was found to be in good health by out of state authorities in late June.

In late May 2013, a Eureka resident reported his neighbor as a missing person (MP). The resident reported that his friend went on a trip to Redding and had not returned. The resident said it was very unusual for the MP not to phone.

Contact was made with the hotel where the MP was staying at in Redding and it was learned that MP had checked out. The MP was driving a new car, to him. Believing that the MP may have been involved in a mishap on his return trip to Eureka, the CHP was contacted. A search of HWY 299 by a CHP air unit provided no leads. A check of the MP's cell phone usage indicated that the MP had made a call while in Weaverville shortly after he checked out of the Redding hotel. Friends also searched the highway without luck and flyers were distributed. As of June 30th, the search for the MP was continuing.

SHOPLIFTER-IN-CUSTODY PROGRAM:

There were 41 shoplifter-in-custody cases handled with 43 warrants/citations issued for the suspects. This program has seen a huge increase in shoplifter cases since the first quarter of this year. The first quarter had 27 cases filed.

TRAINING:

Sr. Det. Wilcox and Sgt. Nova attended the California District Attorneys Association Homicide Symposium and came back with a wealth of great information.

Sr. Det. Wilcox and Harpham attended a DOJ update on Prohibited Persons/Firearms presented by California Department of Justice.

PERSONNEL:

We say goodbye to Det. Peter Cress, again. Peter has taken a job with a law firm in Sacramento with his last work day as an Investigator at the Department being 7/5/13. We wish Peter and his family all the best as we once again attempt to make adjustments and case management changes in CIS with only three detectives and a supervisor carrying the caseload.

PROBLEM ORIENTED POLICING

The following cases are just a sample of some of the cases investigated by the Problem Oriented Policing Unit (POP) during the second quarter of 2013.

On 04/02/2013, Humboldt Bay Fire was dispatched to an explosion and structure fire in the 3500 block of Pine Street. Upon their arrival, fire personnel encountered a male subject with severe burns to his upper body. The subject was transported to St Joseph Hospital for his injuries and later flown out of the area for treatment.

While extinguishing the blaze, fire personnel discovered an indoor marijuana grow operation and evidence consistent with a Hashish making lab. Detectives from the Eureka Police Department were called to the scene to assist in the investigation.

A search warrant was obtained and the residence was processed for evidence. As a result of the search, approximately 21 lbs of processed marijuana and 9.1 grams of Hashish were seized. Additional items located in the garage were consistent with items used in the Hashish making process.

Due to injuries sustained by the suspect/victim, the police report will be forwarded to the District Attorney's Office requesting prosecution for Possession of Marijuana for Sales and Manufacturing Hashish.



3555 Pine

On 04/29/13, detectives from the Eureka Police Department's Problem Oriented Policing Unit (POP) were conducting hotel/motel enforcement in the 1600 block of 4th St. During their investigation, detectives attempted to contact two subjects in a vehicle in the parking lot of this location. As they approached the vehicle, Peter Barrett (age 49), and John Augborne (age 29) attempted to quickly walk away. Both Barrett and Augborne, who are on Parole, were detained.

As a result of the detective's investigation, Barrett was arrested for being in possession of a loaded .22 caliber pistol, and a Probation/Parole violation. Augborne was arrested for Possession of Heroin, Possession of Methamphetamine, and for outstanding felony warrants. Barrett and Augborne were transported and booked into the Humboldt County Jail.

Barrett and Augborne were determined to be associated with a nearby room at the motel. Detectives investigated and contacted several more Parole/Probationers inside the room. William Abarr (age 28) was cited and released for an outstanding felony warrant. During a search of the room, detectives recovered a large flat screen TV associated with a residential burglary in Eureka the previous weekend. Several other items, believed to be stolen, were booked into evidence for further investigation.



Peter Barrett



John Augborne

On 04/30/13, detectives with the Eureka Police Department's Problem Oriented Policing Unit (POP) served a search warrant in the 2000 block of 'C' St. The search warrant was served in response to complaints of a possible Marijuana grow at this location.

During the service of the search warrant, detectives discovered a Hashish manufacturing lab inside the residence, and Marijuana grow inside the garage. Several hundred highly explosive butane canisters (used in the hash making process) were found scattered throughout the house. Detectives seized 105 Marijuana plants, 7 lbs of processed Marijuana, and approximately one ounce of Hashish. Additionally, PG&E responded and disconnect electric service to the residence, due to unsafe wiring installed to operate the Marijuana grow.

As a result of the investigation, Joseph Alvarez (age 29) was arrested for Manufacturing a Controlled Substance, Marijuana Cultivation, Possession of a Controlled Substance for Sales, and Maintaining a Residence for Manufacturing or Providing a Controlled Substance.



Indoor Grow Set-Up



Empty Butane Canisters & Hash Cylinders



Joseph Alvarez

On 04/22/13 detectives from the Eureka Police Departments Problem Oriented Policing Unit (POP) conducted a hotel enforcement operation at the 1200 block of 4th St in Eureka. During this enforcement action, Thomas Grzymski (age 34) and Kiera Foley (age 24) were contacted and searched per their probation status.

As a result of their search, detectives located and seized approximately 45.6 grams of Heroin, 34.4 grams of Methamphetamine, a stolen HP laptop computer and \$3684.00 cash. Grzyski was arrested for Possession of Heroin for Sales, Possession of Methamphetamine for Sales, Possession of Stolen Property, and Probation Violations. Foley was arrested for Possession of Heroin. Both Grzyski and Foley were transported and booked into the Humboldt County Correctional Facility.



Thomas Grzyski



Kiera Foley



Grzyski's Dope and Cash

Now let's see if this sounds familiar.

On 06/24/13, patrol officers and detectives from the Eureka Police Department's Problem Oriented Policing Unit (POP) conducted a vehicle investigation in the 400 block of "N" street, in Eureka. There detectives contacted Thomas Grzyski (age 35) and Jessica Grzyski (age 24). While one detective was speaking to Thomas Grzyski at the driver's door, Jessica Grzyski was seen concealing an item in her sweatshirt. Because of

Thomas' probation terms and for officer safety reasons based on Jessica's actions, both occupants of the vehicle were detained.

The detective's investigation on "N" street led them to Grzyski's travel trailer parked in the Manila area. As a result of their investigation detectives seized 8.9 ounces of heroin, 1.7 ounces of methamphetamine, 10.6 grams of marijuana and \$5231.00 cash. Thomas Grzyski was taken into custody for Possession of Methamphetamine for Sales, Possession of Heroin for Sales, Possession of Brass Knuckles, and Probation Violations. Jessica Grzyski was taken into custody for Possession of Heroin for Sales, Possession of Methamphetamine for Sales, and Probation Violations.

Both Grzyski's were transported to the Humboldt County Correctional Facility, where they were booked for the above charges.



Thomas Grzyski



Jessica Grzyski



Grzyski's Dope and Cash

TRAFFIC

During this quarter EPD took 159 traffic collision reports ranging from non-injury “fender benders” to fatal collisions. This was slightly up from last quarter. 69 people reported being injured during these collisions, and two pedestrians were killed. The two fatal collisions are still under investigation. There were numerous collisions this quarter that were so minor in nature that they were “handled civilly” by exchanging the parties’ information. These collisions are not counted in our statistics.



This bicyclist was hit as he rode out from between two parked cars on “J” street and into the path of the white Toyota truck, he sustained minor injuries.

Traffic Collision Comparison by Quarter

	<u>This Quarter</u>	<u>Last Quarter</u>
Total Collisions	159	142
Fatal Collisions	2	1
Injury Collisions	48	44
DUI Collisions	12	10
Bicycle Collisions	8	7
Pedestrian Collisions	6	8



This driver of this white SUV was headed southbound on “H” street when the driver of an eastbound vehicle on 7th street failed to stop at the red light and crashed into the SUV causing it to roll over and slide on its roof. The driver and her two young children sustained minor injuries thanks to being properly restrained by seatbelts and child safety seats.

Citation Comparison

Total citations this quarter: **904**

Total citations last quarter: **975**

DUI Arrest Comparison

Total DUI arrests this quarter: **65**

Total DUI arrests last quarter: **69**



This driver of this SUV was suspected to have suffered a medical issue and lost control of his vehicle hitting a cement garbage can, light pole, and two buildings on 3rd street. A metal support beam pierced the windshield and penetrated the cab of the truck. The driver sustained minor injuries.

SCHOOLS/EXPLORERS

April through June 2013 remained busy for training programs with the EPD Explorers. The end of April all 12 current Explorer Post #104 members attended an In-Service Training day at College of the Redwoods Police Academy where they participated in Firearms Familiarization, Officer Safety/Use of Force, Chemical Agents/OC exposure training, Taser Deployment, K-9 orientation, and radio communications, this training is included with the BSA Explorer Post 50 hours training criteria required to participate in ride-along with EPD Patrol personnel.

EPD Explorers were detailed on Friday May 24th 2013 to Humboldt State University from 1800 till 0600 hours along with HCSO Explorers to provide stadium security overnight prior to the commencement ceremonies on the morning of May 25, 2013. (6) EPD Explorers worked this event, which is the 2nd year for our Post to provide this assistance to Humboldt State University PD.

The POST concluded its last meeting prior to summer break on June 6, 2013. We had completed a full school year with the Explorers having completed the 50 hours In-Service Training Program conducted by EPD Personnel on their meeting nights, September through June. The POST will be down from June through end of August to allow for summer vacations, and only mandatory details, Explorer Leadership Academy at CR hosted by Humboldt County Sheriff's Explorer Post #504, 4th of July festival (Old Town), ABC operations, and patrol ride-along monthly.

From June 17th till June 21, 2013 (4) Explorers from EPD Post #104 attending the Explorer Leadership Academy at College of the Redwoods Academy sponsored by the Humboldt County Sheriff's Office Explorer program. This was an intensive mini academy course for Explorers from throughout our region and each Explorer went through intensive physical training, marching, classroom courses, and hand on experiences from 0545 a.m. till 1000 p.m. nightly. Each of the EPD Explorers represented our

department in a very admirable fashion, they equally were very tired at the end of the week of this training but were very proud to stand tall at graduation, with Chief Harpham present to congratulate them personally, Thank You Chief Harpham !!! A special notation, our newest EPD Explorer, Skyler Means, age 15 who attends Fortuna High School was recognized as the Academic Awards Recipient, having the highest academic average above the other (16) sixteen Explorers in his Explorer Leadership Academy. Congratulations to all EPD Explorers who completed this very demanding training program. You achieved greatness and did yourself proud !!!

COMMUNICATIONS

Communications Dispatcher of the Year

April 14-20, 2013 was designated as National Telecommunications Week. This week recognizes the men and women who serve as public safety emergency dispatchers and highlights accomplishments within the communications profession. In Humboldt County, dispatchers from local law enforcement, fire and medical agencies joined together for a celebration at the Elk's Lodge.

Dispatchers with Eureka Police & Humboldt Bay Fire Communications Center nominate one of their peers as The Communications Dispatcher of the Year. This individual recognized for their dedication to the Communications Center, Department and pursuit of excellence in their position. The individual can be nominated for a variety of reasons including; showing exemplary performance during a major critical incident, overall dedication and consistency in providing quality service within their position, taking responsibility for improving the Communications Center/Department through execution of various projects, training, morale improvement etc.

The 2013 Dispatcher of the Year is Michelle Reyna-Sanchez. Michelle began her career in 2002 and has been a Communications Training Officer, Senior Communications Dispatcher and was most recently the Communications Supervisor. During her tenure, Michelle has modeled a professional standard and commitment to excellence that is deeply respected by those she works with. She is recognized as being, "dedicated, knowledgeable, efficient and always there to help fellow dispatchers and officers".

Her commitment extends well beyond her workday as one nominee wrote, "She goes above and beyond her assigned duties for the betterment of the dispatch center and departments she serves. Michelle offers support and pushes her fellow dispatchers to achieve high goals dispatching and is always encouraging trainings to expand their knowledge and capabilities. She has given countless hours on and off duty to ensure our center staff is provided the tools and setting needed to succeed in a rewarding yet at times stressful work environment."

Congratulations Michelle and thank you for your dedication and service. You are an integral part of our team and we are privileged to work with you.

New Employees

The Communications Center currently has two new employees in training. Communications Dispatchers begin their career with an intensive hands-on training program overseen by Communications Training Officers who work directly with the trainee at the console. During the 20-week training program trainees receive extensive training in customer service, call-taking, fire and police radio communication, state & national information systems and databases and Emergency Medical Dispatching.

Mary Clark began her career in April 2013. She is a Humboldt County native who grew up in Scotia and Rio Dell and is part of a large and supportive family. Mary is married and is the proud mother of a 3 year-old daughter. She and her husband recently completed remodeling their home and enjoy camping. Mary is a Certified Nursing Assistant as well and previously worked for St. Luke's Manor in Fortuna prior to becoming a dispatcher.

Mary grew up in a law enforcement family and always enjoyed hearing stories from her mother. She is motivated by her desire to help others. Mary chose to pursue a career in dispatching after taking the Public Safety Dispatcher Course at College of the Redwoods. Her favorite part of the position has been learning dispatchers are the first point of contact for people in emergencies and are responsible for sending them help. She was most surprised learning about how much information dispatchers are responsible for knowing and how many tasks they must perform simultaneously. Something about the position she thinks the public doesn't always know is that dispatchers ask specific questions in a certain order to be able to get help to the public in the most expedient manner possible.

Christiano Esparza began his career in June 2013. He is originally from Woodland, CA and has lived in Humboldt County for 7 years. Christiano is married and has a 2 year-old daughter. He received Associate Degrees from Woodland Community College in Law Enforcement and Social Science. Christiano attended the POST Police Academy at Yuba College and worked for Woodland Police as a warrant clerk & Blue Lake Police as an officer. He was most recently a dispatcher with City Ambulance and left there to dispatch with Eureka Police & Humboldt Bay Fire.

Christiano feels his extensive training and work experience has molded him into becoming a public safety dispatcher. He said his favorite part of the position is knowing he is in a position that allows him to help people and has been surprised at the volume and varied type of calls handled by dispatchers during their workday. He described the multi-tasking skills of dispatchers being, "someone who can wear many hats and tie their shoes at the same time."

We welcome the newest members of our communications team and wish them success in their newly chosen career.

Newest Arrival

Congratulations to Communications Dispatcher Karina Timmer and her husband Russell who welcomed their beautiful daughter, Jaina into the world in May of 2013.

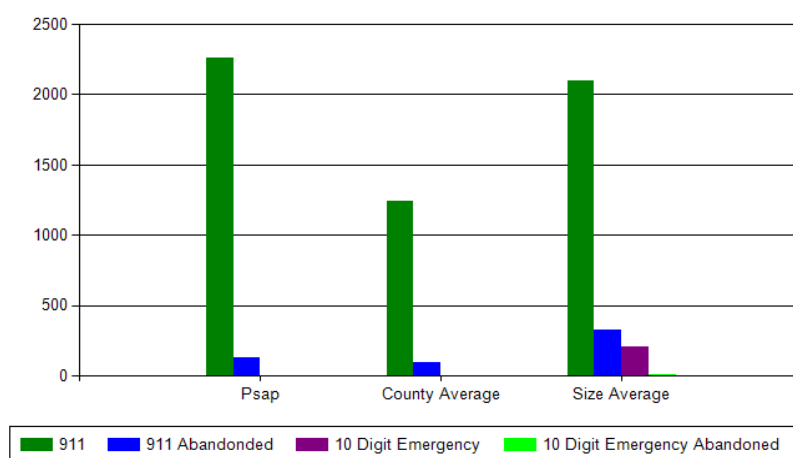
Communications Center Call Statistics

The Communications Center handles nearly 13,000 phone calls each month. These calls vary from in-progress emergency needs for police, fire and medical as well as non-emergency calls for service and informational queries from the public and other agencies. The graphs below shows the volume of 9-1-1 only calls in comparison to other agencies in Humboldt County and centers in similar sized areas. Our center has an above average call volume compared to cities of similar size and surpasses other agencies within the county considerably.

April 2013

911 Calls to Center	2,389
Other Emergency & Non-Emergency Calls	<u>10,193</u>
Total Calls	12,582

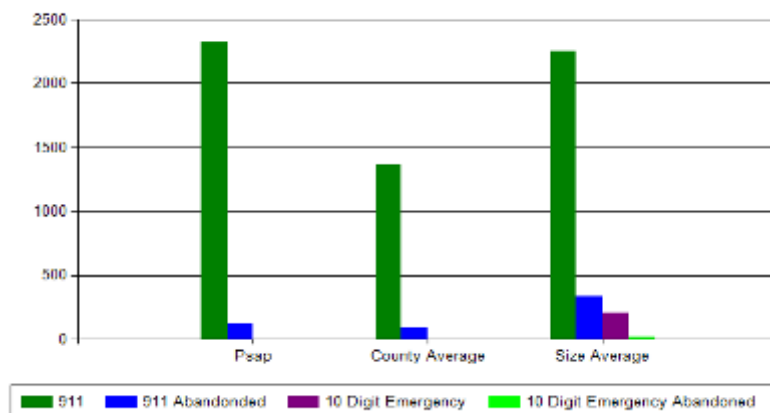
Call Summary



May 2013

911 Calls to Center	2,446
Other Emergency & Non-Emergency Calls	<u>10,539</u>
Total Calls	13,085

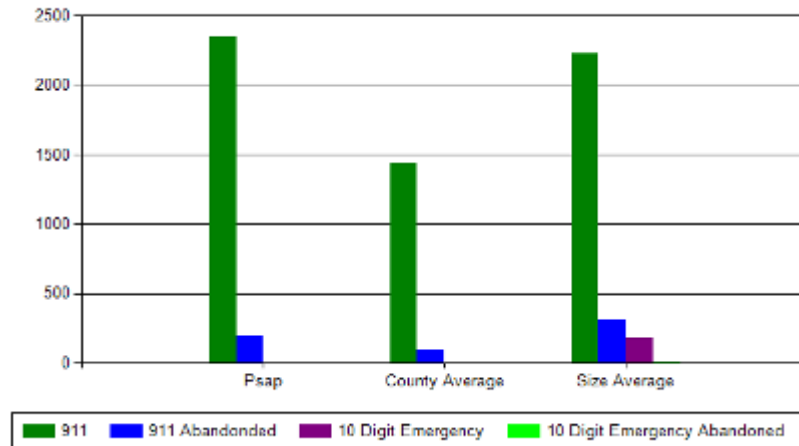
Call Summary



June 2013

911 Calls to Center	2,561
Other Emergency & Non-Emergency Calls	<u>10,449</u>
Total Calls	13,010

Call Summary



RECORDS/PROPERTY

Records-We need a volunteer who can pass our background! Keep an eye out and ears open please! Work would include purging old case reports, filing, and basic office tasks. Have them contact Erin McBride – Records Supervisor – 441-4070.



Parking –

In the three month period of 2012: 980 parking tickets were issued vs. 931 in the same three month period in 2013.



IT IS HERE! Eureka Police Department will now accept credit cards as an alternate form of payment. The system is ready and working! With this option we have more satisfied clients. Records has inquired about accommodating citizens to pay parking tickets online also! More to come!

The following birthday was celebrated in Records – Erin McBride reached her half-century mark! *“Happy Birthday to you...”!*

VOLUNTEERS

The Eureka Volunteer Patrol and other volunteers were busy again this quarter totaling 367 hours of service to the Community. The Volunteer Patrol consists of 8 members who each average approximately 15.29 hours per month of service. In this quarter, they covered 922 miles and performed 24 vacation checks. The Volunteer Patrol is not budgeted in the City's general fund and relies on donations from grateful citizens and organizations. This quarter, they were generously donated \$1825 in appreciation for their services.

Our Volunteer Reserve Officer Mike Stephen, a retired state Parole agent, logged in 85 volunteer hours this quarter performing background investigations, assists in Patrol, DUI checkpoints and many areas as requested and as an advisor for our Explorer POST 104.



- To Officer Young Porambo from a citizen, to thank you for her professionalism, kindness, understanding and helpfulness when she took a report of the citizens burglary. The citizen said Officer Porambo made a nasty experience bearable.
- To Officer Josh Siipola from Sgt. Steve Watson, to recognize his outstanding work. Officer Siipola answered a call for a welfare check on a depressed, middle-aged woman with medical problems who hadn't been seen for a few days. Her car was parked outside and the television was on inside. There was no response after knocking and calling from the door. After thoroughly exploring all avenues/alternatives, Officer Siipola climbed through a basement window with a big drop to the floor in order to get inside and check on the woman. He found the victim lying in her bed, nonresponsive and in bad shape. An ambulance was

called and the victim was transported to the ER for treatment. He may have saved her life. He is commended for his actions.

- To Officer Amber Cosetti from Dawn and Amber to let her know she is their hero. They observed her on a call across the street from them and they said she did a fantastic job.
- To Officer Young Porambo from Kevin Davis to recognize her during her response to a home alarm (glass breakage) that was set off as the result of Mr. Davis using his power washer. Officer Porambo verified Mr. Davis identity. She was courteous, friendly and very professional during her investigating this matter to its conclusion. He wanted her supervisors to recognize his appreciation for the timely response and service he was giving during the contact.
- To Sgt. Kay Howden and Officer JD Braud from Amanda Winstead of Emergency Response with Child Welfare Services. The Sgt. and Officer responded to a welfare check regarding a 10-year old child and her mother. The CWS responders were asked about their interaction with the officers and told Winstead that they were very pleased with the interaction. The officers were very competent, sensitive to both the child and the mother, and calm. Above all, the kindness displayed was particularly appreciated in sensitive issues like this.
- To Officer Beau Southwell from an Administrative Technician with the City to thank him for his very courteous and professional traffic stop. She appreciated his kindness.
- To Officer Kyle Miyamura from Project Manager Lisa Pulver. Officer Miyamura was dispatched to a welfare check of an elderly female with a leg injury and dementia and was refusing medical care. The family was anxious about her injury but also conflicted about going against her wishes. Officer Miyamura determined that the female would have to be evaluated by medical personnel and called for medical aid. He did his job and helped this family in a firm, but kind and compassionate manner. He told the granddaughter that "if your Grandma gets mad about being sent to the hospital you tell her to be mad at me."
- To Officer Josh Siipola from Fonna Davis, LCSW at Eureka VA Medical Clinic to recognize him for the fine work being done by him. A frail, elderly, female veteran with altered mental status came into the clinic alone and demanded legal counsel to dissolve her conservatorship. She became increasingly agitated and stormed out of the clinic when she learned her son was coming to take her home. EPD was called out of concern for the female. Her son had arrived and she refused to go home with him. Officer Siipola arrived and offered the veteran a ride home. Despite his friendly, personable manner, she made a point of being especially rude and hostile toward him. He seemed to calmly take it in stride and even had a sense of humor about it. He made a few calls and spoke to the family and in the end the veteran agreed to go home with her daughter. Despite her verbal abuse and hysterical tone, Officer Siipola remained calm, patient and professional. Thanks to Officer Siipola for assisting in a difficult situation. He avoided an escalation of the incident by calmly and patiently waiting her out.
- To Police Services Officer Suzie Owsley from Senior Dispatcher Jennelle Crnich and Dispatcher Michelle Reyna Sanchez to acknowledge the outstanding service PSO Owsley performed during a vehicle versus pedestrian collision. When it was a confirmed fatality, many notifications needed to be made. Much of the concern was that passing students on their way to school would be exposed to the scene. PSO Owsley came into dispatch off duty prior to going on her watch and offered to make media notifications and radio announcements. This was a huge relief for Dispatch as they were still in the process of making initial notifications. It was PSO Owsley's prompt actions that contributed immensely to the quick release of information to the parents preventing the students' exposure to the scene. She is to be commended for her team work, dedication to her job, and to the public for serving them while off duty.
- To Officer Michael Stelzig from a citizen. The citizen had a very difficult situation and Officer Stelzig responded to take a report. The citizen acknowledged Officer Stelzig to be very professional and very frank about the situation. He represented the Eureka Police Department as an excellent example of what a police officer should be.

- To Police Records Specialist Sharon King from a citizen, to say thanks for what you do. She recognized that Sharon puts up with so much and is so pleasant.
- To Officer Justin Winkle, Senior Dispatcher Amanda Waters, and Police Records Specialist Sharon King from a citizen to thank all involved who took his complaint regarding an assault and battery and possibly a hate crime. Everyone was thorough and non-judgmental. He felt very good about the interaction and wanted to thank these employees for their kindness and professionalism.
- For former Police Officer Travis Anderson from Sergeant Steve Watson to make a formal commendation for outstanding effort in Officer Anderson's efforts in reducing auto thefts.
- For the Eureka Police and Fire Communications from Jim Hooley, Chief of Boston Emergency Medical Services, to let them know how much they appreciated the thoughtfulness in sending a card expressing good wishes for Boston Dispatchers, EMTs and Paramedics. Gestures of kindness have meant so much to all the personnel in the aftermath of the Marathon bombings that occurred on April 15. The generosity expressed in the card is helping Boston to recover from this event and stand together "Boston Strong".
- For Police Services Officer Theodore Blizzard from a citizen. The citizen recently had an interaction with PSO Blizzard regarding a "card" PSO Blizzard came to possess that belonged to the citizen. She was appreciative the PSO Blizzard took the time to connect with her and resolve the issue surrounding the card. She described PSO Blizzard as pleasant, thorough, and she really appreciated his efforts.
- From Chief Harpham to all EPD Personnel upon his attendance at a highly attended Neighborhood Watch meeting. It was a negative meeting about realignment and jail overcrowding. The positive side was that there was never a negative comment made about EPD. In fact, they praised our department on our response and professionalism. "You made me proud. You are appreciated by many people in this community."
- To Dispatcher Katie Kime from Project Manager Lisa Pulver. Due to a staffing shortage in Dispatch, and mandatory work assignment, Katie might be required to miss her family vacation to Disneyland. Upon notifying her of the possibility, Katie was gracious and understanding of the situation, and was ready to work if she had to. "Katie is a gem."
- To Officer Justin Winkle and Senior Traffic Officer Gary Whitmer from Jeremiah Scott, Attorney for Robert Powell. During the distribution of assets as determined by a court order, these officers responded to a call for an officer to stand by at the office. Both officers were appropriate stand by officers and contributed peace and order to the distribution. The officers are to be commended for their professionalism and exemplary competence. Included in the commendation letter was a donation from Robert Powell in the amount of \$100 as a contribution for any purpose for the Eureka Police Department.
- To EPD from many staff members of the Humboldt County Children's Center expressing appreciation and thanks for all EPD does to assist them and being there when needed.



BRAGGING RIGHTS



On June 14, 2013, Officer Kyle Miyamura and Police Services Officer Jessica Schwend were married in Sacramento after a four year courtship. Their special night was attended by other members of the EPD family including groomsman Leonard LaFrance, Police Services Officer Brittany Kesterson and most importantly Mother of the Bride Police Services Officer Linda Schwend. Both the bride and groom have been a part of the EPD family for two years.





Awards

Once again Traffic Officer Greg Hill was awarded the California Mothers Against Drunk Driving, (MADD) hero award for his tireless efforts in DUI enforcement in Eureka. Officer Hill has won this award 6 times in his 10 year career. He was presented the award in Sacramento along with hundreds of other officers throughout California.

Sacramento – Individuals, agencies and organizations from across the state were honored Saturday by MADD California for their work and dedication to Eliminate Drunk Driving. The 15th Anniversary of the MADD California Statewide Law Enforcement & Community Recognition Dinner – One Step at a Time, was held on June 1, 2013, at the Hyatt Regency Sacramento. MADD recognized law enforcement officials, government agencies and community advocates from throughout the state, who have gone beyond the call of duty to combat drunk driving, educate the public on the effects of this violent crime and who have done their part in maintaining safer roadways and communities.

Over 500 people were in attendance from 50 of California's 58 counties to attend this prestigious gala. Awards are given to individual officers, departments, state park agencies, media, and community partners whose actions and policies are aligned with our mission to stop drunk driving, support the victims of this violent crime and prevent underage drinking.

Traffic Officer Greg Hill from the Eureka Police Department was awarded with the MADD California Hero Award for his contribution to help MADD achieve its mission to stop drunk driving, support the victims of this violent crime, and prevent underage drinking.

"The officers recognized with the MADD California Hero Award are experts in the field of impaired driving enforcement. They are leaders in the department in arrests, prevention efforts, and training. Over 160 officers were recognized for the efforts over the last year and we believe that all of the officers have certainly saved lives by removing impaired drivers from California's roads." Said Silas Miers, MADD California Program Manager.

The California Statewide Law Enforcement & Community Recognition event is not just an awards ceremony; it is a powerful medium acknowledging the courage and strength of the members of our community who stand up every day to make us safer. Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.

MADD is a non-profit organization with approximately 2 million members and supporters and 600 affiliates nationwide. MADD's mission is to stop drunk driving, support the victims of this violent crime and prevent underage drinking. To learn more, contact your local MADD affiliate or visit www.madd.org.

Fortuna - On April 30, 2013, Officers Greg Hill and David Chapman were acknowledged for their efforts by the local MADD program, California Office of Traffic Safety, and Humboldt County Avoid the 7 at the River Lodge Conference Center in Fortuna for exceptional enforcement of drunk driving laws and underage drinking.

Please remember---DUI crashes are not "accidents."

NEW HIRES/PROMOTIONS

Mary Clark – Dispatcher
Christiano Esparza – Dispatcher

SEPARATIONS

Travis Anderson – Police Officer to Fort Collins CO Police Department
JD Braud – Police Officer to Humboldt County Sheriff's Office
Cindy Manos – Reserve Police Officer, retired

Memo

To: William T. Panos, City Manager
From: Paul Rodrigues, Finance Director
Date: December 31, 2012
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of October through December 2012:

Sales Tax Revenues: Sales tax totaling \$1,752,409 was received during the quarter ending December 31, 2012. This amount represents a 7.0% cash basis increase compared to the same quarter last year.

Transaction and Use Tax: TUT totaled \$479,640 for the quarter ending December 31, 2012. This represents a 6.5 % cash basis increase compared to the same quarter last year. Effective April 1, 2011, the "Measure O" TUT was implemented. The City received \$991,276 on the cash basis during the quarter ending December 31, 2012, representing a 0.1% cash basis increase compared to the same quarter last year.

Finance Advisory Committee: The FAC held 1 meeting during the months of October through December 2012. Current FAC projects primarily consist of City budget policy recommendations, as well as providing oversight of the Measure O funds.

Annual Financial Audit: The firm of Moss, Levy & Hartzheim was selected to perform the City's audit for the June 30, 2011 through June 30, 2013 fiscal years. As of December 31, 2012, all audit fieldwork has been completed. Staff anticipates the June 30, 2012 audit will be completed in the upcoming quarter.

Budget: As the new calendar year begins, staff anticipates kicking off the 2013-14 budget cycle by beginning the 2012-13 mid-year budget review, which staff anticipates bringing to the City Council in the upcoming quarter.

IT Report:

- Continued working on delivering higher-speed wireless communications to more of the City's satellite buildings that will provide better network connectivity as well as eliminate recurring costs associated with paying Sudden Link or AT&T for service. Now researching 2 additional locations to implement higher-speed wireless communications.
- IT staff completed 340 requests for service through verbal and email requests and the Help Desk System.
- IT staff replaced 13 desktop or laptop units during the 4th quarter.
- IT staff implemented 14 iPads during the 4th quarter.
- IT staff took a proposal to Council on July 17, 2012 to upgrade the City's aging network infrastructure and replace the City's existing Centrex phone system (which has been in place for over 20 years) with a Voice over IP (VoIP) system. The network infrastructure was upgraded in the 4th quarter and the VoIP phone system will be implemented in the 1st quarter 2013.



Humboldt Bay Fire

Quarterly Report

HBF represents the cooperative consolidation between Humboldt Fire District and the Eureka Fire Department

Our Mission: Committed to
Community Service through
Leadership, Vision, and Integrity

Second Quarter 2013

Fire Chief's Message

Welcome to this quarter's edition of your Fire Department's newsletter. Over the past three months we have been involved in a wide range of activities in each of our divisions including Operations, Training and Prevention. Our overriding mission is to provide the highest level of Customer Service possible and we try to live this every day asking ourselves how are we doing, and how can we improve? Though it may sound like a cliché, Customer Service is truly the measuring stick for not only our everyday activities, but also anything new we undertake. Whatever area, be it Operations, Training or Prevention, we continually ask ourselves does it provide or improve Customer Service and if it does then we proceed to move forward. As a side note to this, I was speaking with an Engine Crew one morning and a crew member stated, "you know Chief, there is a down side to customer service". What is that I replied? He responded "when you believe in and practice customer service on a daily basis you also know when you're not getting it". He then relayed a story about poor service he had received in his personal life. This conversation highlighted to me the fact that our employees clearly do understand what "Customer Service" is and they practice it on a daily basis.

One such improvement to Customer Service in our Operations division, which I am excited to report, is in the area of Advanced Life Support care. As you may remember in late 2011 we added Paramedics to our

fire engines at our two outlying stations on Harris Street and Herrick Avenue. This was done to improve service by providing the highest level of care available outside a hospital emergency room to our community members. Beginning next month we will begin work on adding Paramedics at Station 4 which is located on Myrtle Avenue. Through funds derived directly from Measure O, we will start the process of training existing employees and getting them certified to provide Advanced Life Support Care (ALS). We chose Station 4 after analyzing the response time data of when our engine arrives on scene vs. when the ambulance arrives with Paramedics. After studying the data we found that of the three fire stations located within the City limits, Station 4 had the greatest differential between when our fire engine arrives on scene with Emergency Medical Technicians vs. when the ambulance arrives with Paramedics. ALS care allows us to perform a number of advanced treatments immediately upon our arrival including advanced airway intervention, the ability to start intravenous lines and administer life saving medications, cardiac monitoring and other advanced techniques. As I mentioned we began providing ALS care at our two outlying stations back in 2011 and over the past year and a half we have seen tremendous results in the improved survivability of patients and easing their suffering. We are very pleased to be expanding this higher level of service into the City in the near future.

In regards to our Training



HBF Fire Chief Ken Woods

Division, we have been very busy out in the community with our new tiller ladder truck. In fact you have probably seen our truck crews practicing in various locations throughout town deploying the aerial ladder on buildings of various shapes and sizes. This new truck, due to its rapid set up time and deployment of the aerial ladder, allows our crews to quickly get to the roof of a burning building and begin performing ventilation operations. This ventilation process consists of cutting holes in the roof of the structure thereby allowing deadly smoke and gases to escape upward and greatly improve the chance of survival of victims inside while at the same time improving interior smoke conditions allowing other firefighters with hoses to enter and

put the fire out quickly. The truck, due to its huge storage capacity, allows us to bring a much wider range of equipment to a scene than ever before, improving our capabilities and allowing work to be completed faster.

Finally, our Prevention Division has been busy preparing for the Fourth of July with the sale and use of fireworks within the community. The Prevention Division inspects the booths that sell fireworks throughout the area and also provides information in the form of public service announcements on problems associated with the use of illegal fireworks and how to identify and purchase legal ones.

The three divisions of your Fire Department: Operations, Training and Prevention, all working together, make up Humboldt Bay Fire and each one is committed to providing quality Customers Service with Leadership, Vision and Integrity. I'm very proud of the members of our Department and always welcome your input on how we can serve you better.

Inside this issue...

Fire Chief's Message	1
2013 2nd Quarter Response Statistics	1
Does Your Home Have Adequate Defensible Space for a Wildfire?	2
The Formation of the Humboldt Bay Fire JPA Benefits You!	2
Upcoming First Aid & CPR	2
Anniversaries & New Hires	2
Firefighter In Focus	3
Personal Protective Equipment Repairs	3

2013 2nd Quarter Response Statistics

Structure Fire Response—11

Vehicle Fire Response—7

Medical Aid Response—628

Extrication/Water Rescue Response—2

Other Response—630

TOTAL—1,278

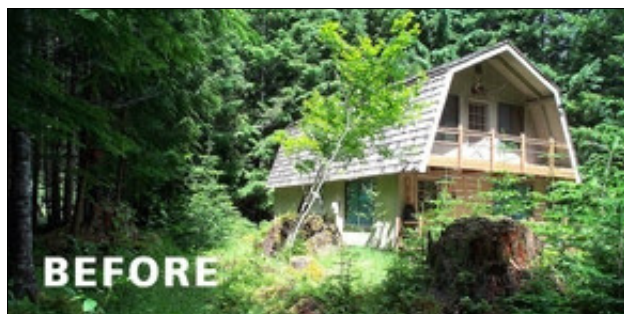


We fulfill our mission by living our core values: Professionalism Respect Image Discipline Efficiency

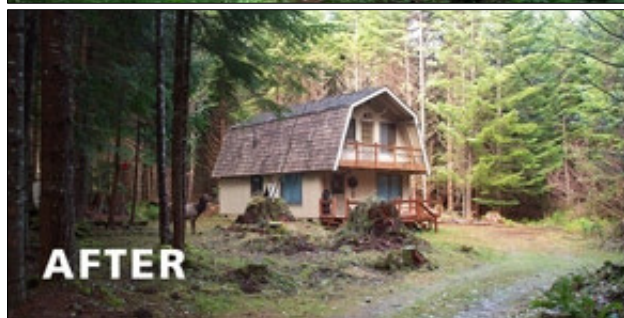


Does Your Home Have Adequate Defensible Space for a Wildfire? by Captain Bret Banducci

Creating a defensible space is essential to improve your home's chance of surviving a wildfire or even a fire caused from a simple BBQ or campfire. Creating this buffer using the steps below will not only increase your chances during the summer months, but may provide your home additional protection during the winter storms we encounter on the North coast from falling branches and debris.



BEFORE



AFTER

ZONE 1

Zone 1 extends 30 feet out from buildings, structures, decks, etc.

- Remove all dead plants, grass and weeds (vegetation).
- Remove dead or dry leaves and pine needles from your yard, roof and rain gutters.
- Trim trees regularly to keep branches a minimum of 10 feet from other trees.
- Remove branches that hang over your roof and keep dead branches 10 feet away from your chimney.
- Relocate wood piles into Zone 2.
- Remove or prune flammable plants and shrubs near windows.
- Remove vegetation and items that could catch fire from around and under decks.
- Create a separation between trees, shrubs and items that could catch fire, such as patio furniture, wood piles, swing sets, etc.

ZONE 2

Zone 2 extends an additional 70 feet to achieve the 100 foot overall clearance.

- Cut or mow annual grass down to a maximum height of 4 inches.
- Create horizontal spacing between shrubs and trees.
- Create vertical spacing between grass, shrubs and trees.
- Remove fallen leaves, needles, twigs, bark, cones, and small branches. However, they may be permitted to a depth of 3 inches if erosion control is an issue.

Humboldt Bay Fire Anniversaries and New Hires

Anniversaries:

Admin Technician II Jan Gillespie 34 yrs (May)
Exec Secretary Kathi Hendricks 19 yrs (May)
Volunteer Doug Milota 17 yrs (June)
Battalion Chief Bill Reynolds 16 yrs (June)
Captain Mitchell Mills 8 yrs (June)
Engineer Nathan Baxley 8 yrs (June)
Engineer Ben Miller 8 yrs (June)

Captain Nick Launius 7 yrs (May)
Engineer Trevor Morris 7 yrs (May)
Engineer Neil Butler 7 yrs (May)
Engineer Tony Freeman 6 yrs (April)
Engineer Kevin Stokes 6 yrs (April)
Engineer Russell Boham 6 yrs (April)
Firefighter Yolla Montalbin 6 yrs (April)
Captain Patrick Beyer 5 yrs (June)

Captain Jon Chambers 5 yrs (June)
Battalion Chief Chris Emmons 5 yrs (June)
Engineer/Paramedic John Goodman 5 yrs (June)
Firefighter Ryan Booth 1 yr (April)
Firefighter Brett Egbert 1 yr (April)
Firefighter/Paramedic Matt Dennis 1 yr (May)

New Hires:

Firefighter Eddie Blevins (May)

The Formation of the Humboldt Bay Fire JPA Benefits You!

The consolidation of the Eureka Fire Department and the Humboldt Fire Protection District 1 into the Humboldt Bay Fire Joint Powers Authority has many benefits to the community. Tax payers now pay for only one Fire Chief and Training Officer. Combined fleets and resources of both departments reduce

costs and redundant spending. Merging prevention and public outreach programs has enabled us to offer more services to the community as well. We encourage you to take part in what Humboldt Bay Fire has to offer.

- ♦ Infant and Child Car Seat Inspections – at no charge!

- ♦ CPR and AED for Infants, Children and Adults - \$20 fee
- ♦ CPR, AED and First Aid for Adults - \$40 fee

To take part in any of the services listed, please call our Headquarters Station at 441-4000.

CPR and First Aid Classes, Call (707) 441-4000 to register

CPR and AED for Adults, Children, and Infants 4 hour class - \$20

July 23, 2013, 6:00 p.m.
August 13, 2013, 6:00 p.m.
August 27, 2013, 6:00 p.m.
September 10, 2013, 6:00 p.m.
September 24, 2013, 6:00 p.m.

Continued:

October 8, 2013, 6:00 p.m.
October 22, 2013, 6:00 p.m.
November 12, 2013, 6:00 p.m.
November 26, 2013, 6:00 p.m.
December 10, 2013, 6:00 p.m.
December 17, 2013, 6:00 p.m.

BasicPlus CPR, AED, and First Aid for Adults 8 hour class - \$40

July 13, 2013, 8:00 a.m.
July 27, 2013, 8:00 a.m.
August 10, 2013, 8:00 a.m.
September 14, 2013, 8:00 a.m.
October 19, 2013, 8:00 a.m.



Save the Date: October 12, 2013
Humboldt Bay Fire
Annual Open House
Join us for a fun family event!!!





Firefighter In Focus

Growing up in Los Angeles with only my mom and three other siblings, life was tough. My mom worked two jobs to make ends meet, so my siblings and I played sports to keep away from drugs and gangs. At the age of 9, I was diagnosed with a learning disability which made school hard. So, after a hard day of school, basketball was my outlet to keep me away from gangs.

When I was 16, I joined the Los Angeles County Fire Department Explorers and met the man who changed my life, and I wear his helmet to this day. Lue Thomas, a Firefighter Paramedic with LACOFD, took me under his wing and showed me the brotherhood of the fire service. Here is where I decided to pursue the fire service and attended the James Shern Fire Academy when I turned 18.

After graduating James Shern in 2006, I was hired with Cal Fire Humboldt-Del Norte Unit. Coming from Los Angeles to Humboldt was a complete culture shock. This is when I discovered Humboldt was the true north coast, not San Francisco.

In 2007 I joined the Humboldt Fire District #1 volunteer program, and started serving the local community. As a volunteer firefighter I responded to various types of incidents, ranging from medical aids to structure fires. As well as volunteering, I also took classes to further my education and experience in the fire service. As a leader in standby hours and responses to incidents I was rewarded "Volunteer of the Year" in 2008 & 2009.

Here, in 2006, I met my beautiful wife Janel. In 2008 we tied the knot and a year later we had a beautiful

baby boy we named Kashus. As a seasonal firefighter with a family to support, life in the off season was tough. Thankfully, I have a wonderful and understanding wife who kept my focus on my goals. My in-laws, Lj & Debbie Skillman were very understanding of my situation and allowed me to work at Above and Beyond Cleaning Service. In 2013 my family was blessed to have another addition, a beautiful baby girl we named Kymani.

With all the help in my life from family and friends I was able to overcome the odds. In February 2013 my dreams came true, and I received an offer from Humboldt Bay Fire. My hard work and dedication had paid off thanks to everyone in my support systems. Now I look forward to serving the community and taking my career to the next level.

Firefighter Eddie Blevins



Janel and Eddie Blevins following badge pinning ceremony

Personal Protective Equipment Repairs

Myself and Captain James Flynn recently underwent training to be qualified to repair Humboldt Bay Fire Department Personal Protective Equipment. Specifically Turnouts, the fire resistant suits that firefighters wear in hot, hazardous, fire filled atmospheres. This training will save the fire department money and time in costly repairs that take equipment out of service and can have long turnaround times.

The process started by Captain Flynn rigorously testing and inspecting the different brands and styles of turnouts available on the market. With a selection criteria of fiscal responsibility, quality, and garment service life, the manufacture Morning Pride was selected as our primary supplier of turnouts. These quality garments are handmade in a factory in Ohio. They meet rigorous quality and warranty requirements, along with the National Fire Protection Agency standards for Personal Protective Ensembles.

To be certified to repair the turnouts, an individual must be

trained by a factory certified repair technician. Due to this fact, repairs were not possible locally and repairs sent out to Ohio took a while to make it through the shipping process, be repaired, and shipped back. These turnouts consist of three main functions in two layers. There is an external garment that provides heat resistance and mechanical abrasion durability, this is known as the shell. The interior piece provides two main functions. It insulates and provides a vapor barrier, and it is known as the liner. Thus both components must be maintained and repaired properly to provide the NFPA required three phases of protection.

Myself and Captain Flynn flew out to Ohio and spent 4 days in training at the factory. During this time we learned care, washing, and inspection criteria, including thermal, chemical, and mechanical damage indicators. Proper vapor barrier testing procedures, and sewing and patching techniques. We passed the training criteria and received their factory certifications.

A sewing machine was purchased

locally and we are now capable of making these repairs. Turnouts that are maintained have a longer service life and provide a greater level of protection to the firefighter, thus saving the community money. Proper sewing and patch work is now done in-house significantly cutting down on repair costs and eliminating shipping costs. Additionally gear is placed back in service quickly. This type of training

by Captain Jon Chambers

is an example of cost saving measures that are now more feasible with a consolidated 5 station department, and validates the consolidation benefits. It also highlights the commitment to community service and financial responsibility that HBF holds at the center of our organizational and personal core values. Special thanks to Captain Flynn for all his hard work and dedication.

Captain Jon Chambers making repairs



Save the Date: October 13, 2013
Humboldt Bay Firefighters
Bark In The Park
Benefit 5K Walk/Run in Sequoia Park



Quarterly Report

April 1, 2013
through
June 30, 2013

City of Eureka

Personnel Department

WHAT'S HAPPENING IN PERSONNEL

The Personnel Department is responsible for overall management of the City's personnel administrative functions, including recruitment, training, benefits administration, worker's compensation, labor relations, PERS, confidential employee records, City Classification Plan, new employee orientations, disciplinary actions and appeal processes and other programs. The Dept. continues to support the Council's ongoing strategic goals by developing and maintaining the workforce necessary to achieve the Council's objectives. We continue an emphasis on quality customer service, and continually work at improving our efforts to cross-train our Department staff members so that any of us can provide assistance on nearly any Personnel topic. We strive to incorporate the best practices of the human resources profession together with the work ethic needed to accomplish our goals.

During the 2nd quarter of 2013 we helped facilitate the Police Chief recruitment process, and spent considerable time assisting the City Manager's office with budget and a proposed reorganizational effort. We completed an Open Enrollment period for Anthem Blue Cross, and continued our efforts to implement scheduled recruitments and re-classifications associated with budgeted service alternatives and unscheduled job vacancies due to retirement or resignation. Moreover, the City conducts an on-going, continuous open recruitment for the vital positions of Police Officer and Communications Dispatcher. The City strives to facilitate equal opportunities for all candidates in upholding the integrity of our recruitment process.

We continued negotiations with 2 bargaining units on successor MOUs. We appreciate the professionalism and dedication of all employee representatives at the bargaining table as we work to meet the needs of our valued employees, maintain operational flexibility, and develop responsible fiscal safeguards during these uncertain economic times. We continue to work on implementing health care reform legislation. Both health care and retirement/pension programs were the subject of recent significant legislative reform. As with any significant new legislation, there are a number of questions and uncertainties as agencies embark on implementation. We will continue to do our best to keep abreast of the reforms, ensuring that our employees are offered all the benefits enacted through the new legislation, and making certain that the City adheres to all new requirements and limitations.

In May of this year, the City offered 2 valuable training sessions: *Workplace Bullying* and *How to Succeed in the Public Sector*. Attorneys from the esteemed employment law firm of Liebert Cassidy Whitmore facilitated both courses. Future training workshops this year are listed below. All workshops are facilitated by employment law attorneys from Liebert Cassidy Whitmore, and are coordinated through the Humboldt County HR Consortium:

September 25	Privacy Issues in the Workplace
September 26	Sick and Disabled Employees
November 13	Supervisory Skills (Part 1)
November 14	Supervisory Skills (Part 2)

Upper Management, HR, City Attorney
Supervisors and Managers
Supervisors and Managers
Supervisors and Managers

We in Personnel will strive to provide our employees with the support they need to continue providing high quality customer service to our citizens. We look forward to maintaining service levels and continuing to assist the Departments with all of their HR needs. Thank you all for your continued patience, support and hard work.

NEW HIRES IN THE 1ST QUARTER THROUGHOUT THE CITY

A **BIG** welcome to:

City Manager: Administrative Assistant, Rachel Westlake

Engineering: Engineering Technician, Rowan Bechensten, On Site Inspector, Darrel Bailey

Economic Development: Administrative Assistant Brenna O’Sullivan , Administrative Assistant Kaitlyn Wilson

EPD: Communications Dispatcher, Christiano Esparza

Public Works: Inventory Control Specialist Chad Lund, Code Enforcement Program Manager Brian Issa, Harbor Aide Christ Galleron, Maintenance Worker I Ryan Niekrasz, Maintenance Worker I Matthew Anglin, Harbor Aide Dakota Smiley, Harbor Aide Eric Hall., Zoo Education Aide Kyle Mosbacher.

Public Works Recreation: Gregory Monata, Halona Rude, Daniel Lovett, Brian Burkdull, Sarah Sedlock.

DEPARTURES

The following full time employees have left service with the City, and we wish them all the best:

- Pam Bower—Accounting Technician
- Justin Braud—Police Officer
- Travis Anderson- - Police Anderson
- John Jones— Utility Worker II
- Fred Demello—Maintenance Worker I

NEW HIRES / SEPARATIONS

A total of **20** new employees were hired by the City, and **18** employees separated (including regular, temporary and seasonal employees).

SEPARATIONS

5 Regular Full-Time
13 Temporary

PERSONNEL ACTION (PA) FORMS PROCESSED

A total of **139** PA forms were processed during this quarter. Personnel issued **22** Personnel Action Forms & **64** Performance Evaluation Forms to the following Departments:

<u>DEPARTMENT</u>	<u>PA'S</u>	<u>EVALUATIONS</u>
• City Attorney Office:	1	2
• City Clerk Office:	0	0
• City Manager Office:	2	3
• Community Development:	2	2
• Engineering:	1	3
• Finance:	2	2
• Fire:	3	6
• Personnel:	1	1
• Police:	5	30
• Public Works:	<u>5</u>	<u>15</u>
	22	64

Personnel received the following actions items for tracking and recordkeeping this quarter:

- **34** Regular Full /Part Time employees
- **81** Temporary Personnel Action Forms from all City departments
- **22** Volunteers were processed for Public Works
- **16** Medical histories were processed for temporary employees
- **5** Parking Permits were issued to employees and visitors

RETIREMENTS

The following employee has retired from City Service this quarter

- Pam Bower, Accounting Technician, after 21 years and 2 months of City Service

RECRUITMENTS

EMPLOYMENT APPLICATIONS RECEIVED:

A total of **457** applications were received for various positions within the city which includes recruitments ongoing into the 2nd quarter of 2013.

NEW EMPLOYEE ORIENTATIONS:

3 employees participated in the orientation process, which involves preparation of files and paperwork related to salaries, benefits and various legal documents. Also provided is Sexual Harassment training to all new employees, and when required, Mandated Reporter training and DOT training for employees required to have a class A or B license.

RECRUITMENT AND TESTING: Personnel has administered the following recruitments beginning April 1, 2013 (some are on-going):

- Communications Dispatcher: The City's website generated 36 applications for this position. An appointment has been made from the last eligibility list. The City's website is currently accepting applications for the next testing period.
- Communications Manager: The City's website generated 260 "hits" and 10 applications for this position. No one has been hired for this position and the recruitment will start again at a later date.
- Firefighter: The City processed a combined recruitment between the City of Eureka and Humboldt Fire Protection District to establish one (1) eligibility list from which either agency may hire. A new interactive testing process was held at the Wharfinger Building on the Friday morning May 31. Firefighter oral boards were held on June 27 and June 28th at the L Street classroom with 16 candidates. The top nine applicants moved forward to the Chief's interviews which were held on July 15th.
- Fire Captain: The City processed a combined closed promotional recruitment between the City of Eureka and Humboldt Fire Protection District to establish two (2) eligibility lists in which either agency may hire from its own list. The position was posted on the City's web page and generated 55 "hits" resulting in 8 applications. The testing process utilized an assessment center testing (written and oral) format that was given on June 5th & 6th and an eligibility list was established.
- Lateral Police Officer: The City has a Lateral Police Officer candidate in the hiring process.
- Police Chief: Oral boards were held on June 10th and one candidate is currently in background.
- Police Officer: The City received 35 applications during our continuous recruitment program. A new eligibility list has been established and sent to the Police Department. An oral board was held on June 23rd and four candidates received background packets. Currently we have three (5) Police Officer vacancies.
- Recreation Coordinator: A total of 650 "hits" generated 54 applications. Applicants were screened down to six (6) and an oral board was not required. The department is in the process of interviewing applicants.

RECRUITMENTS CONTINUED

- Utility Worker I/II A total of 601 “hits” generating 51 applications. There were limited qualified applicants. The top six (6) applicants were sent to the Public Works department for interviews.
- Zookeeper-RPT: A total of 495 “hits” generated 26 applications. Applicants were screened down to 6 (six) and an oral board was not required. Chambers March 15th. The top six (6) applicants were referred to the Public Works department for interviews. An appointment has been made.

RECLASSIFICATIONS:

Personnel is currently collecting data for analysis of the following positions proposed for reclassification:

- Administrative Asst. (Public Works Recreation Division) to Administrative Technician I
- Fleet Services Superintendent to Fleet Services Manager is completed.
- Harbor Facilities Coordinator to Harbor Recreation Coordinator

EMPLOYEE TRAINING AND WORKSHOPS

Humboldt County ERC Employment Relations Consortium:

City of Eureka employees attended 'Workplace Bullying: A Growing Concern' successfully hosted by City of Arcata on May 22, 2013. The training was a three hour session, for supervisors and managers.

City of Eureka employees also attended Public Service: Understanding the Roles and Responsibilities of Public Servants hosted by City of Arcata on May 23, 2013. The training was a three hour session for employees new to the public sector. The workshops were presented by Liebert Cassidy Whitmore attorney Gage Dungy.

- Workplace Bullying: A Growing Concern-(D Street Neighborhood Center Arcata)
- Public Service: Understanding the roles and Responsibilities of Public Servants-(Arcata)

Reforms Training

In view of recent Legislation regarding state Pension Reform and federal Health Care Reform staff continues to receive information and training.

Update:

- *As of July 2, 2013 the Obama administration is delaying for a year a key provision in the Affordable Care Act that would require companies with more than 50 employees to provide health insurance. The Treasury Department says it will now begin penalizing companies that do not provide insurance in 2015, instead of January 1, 2014.*

Personnel staff continue to undergo extensive training in the NEOGOV online recruiting software program. Training will continue as we bring more functionality to our current processes and new upgrades become available.

LABOR RELATIONS/EMPLOYEE RELATIONS

The City strives to maintain positive working conditions and relations with all of our valued bargaining units. MOU negotiations are on-going with two bargaining units.

DISCIPLINARY ACTIONS

Various disciplinary and complaint matters were addressed or resolved, or are in process of being addressed.

RISK MANAGEMENT

NEW WORKERS' COMPENSATION CLAIMS

17 work related injuries occurred during this period, resulting in 17 new workers' compensation claims.

CITY OF EUREKA

PUBLIC WORKS 2nd Quarter Report APRIL - JUNE 2013

PUBLIC WORKS ADMINISTRATION

Public Works Administration processed 477 service requests during the second quarter of 2013. They included 106 street related issues, 48 facility maintenance issues, 124 water distribution issues, 27 were related to sewer, 4 for wastewater treatment, 28 were park issues, 5 were related to storm water, 1 harbor issues, 70 work requests, and 95 items were addressed by administrative staff (which included encroachments, site obstructions, graffiti and illegal dumping).

ENVIRONMENTAL PROGRAMS DIVISION

The Environmental Programs Division provides oversight of the City's recycling/waste diversion programs, administers the City's solid waste disposal contracts, and assists with trail development, grant management and committee staff support. The following is a brief description of the projects and programs administered by the Environmental Programs Division for the second quarter of 2013:

Recycling / Waste Diversion:

Since the implementation of the Mandatory Garbage and Recycling Collection Ordinance, recycling tonnages have significantly increased. Recycling has been made available to all City facilities. Mandatory residential, multi-family and commercial recycling programs are in full effect. The commercial recycling program began in December 2012. The commercial program will continue to increase the City's diversion rate. These programs have contributed to the City coming into compliance with the State's ambitious waste diversion mandate, AB 939, for 2009 through 2011. The 2012 report is still pending.

While the Environmental Programs Division realizes that meeting the AB 939 mandate and lessening the City's environmental impact is a top priority, the Division also realizes that doing so cannot be at the expense of our rate payers. Staff will continue to work diligently with Recology and Humboldt Waste Management Authority (HWMA) to research cost savings measures and avoid significant cost increases.

Public Recycling Education Program

The City, in coordination with the Humboldt Waste Management Authority, continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs, green waste, food waste and other related measures. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other

governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

The Environmental Programs Division has developed recycling curriculum that has been incorporated into Sequoia Park Zoo's educational programs. Incorporating recycling education into the Zoo's programs will go a long way towards reducing costs associated with public education and outreach. The program will also be more effective by reaching more students than previous programs.

Regional Food Waste Diversion Facility

The City continues to coordinate efforts with the Humboldt Waste Management Authority (HWMA) on the development of a regional food waste digester project. The development of a regional food waste diversion facility will increase Eureka's ability to divert solid waste from the waste stream, and assist the City in maintaining compliance with the State's ambitious diversion goals. The project proposes to construct five in-vessel digesters for the anaerobic breakdown of food waste that is generated at local restaurants, schools, festivals, institutions and eventually residents. Methane generated from the process will provide power for the City's WWTP, creating a very energy efficient system. Currently, Recology and HWMA are performing a pilot collection study with local businesses to evaluate how the collection process will work. HWMA and City staff are in the selection process for firms that responded to the Anaerobic Food Digester RFQ to construct, implement and operate the facility.

Backyard Composting Bins

In 2013, the Division will continue its backyard compost bin program, and bins are now for sale to all Eureka residents for \$40.00. The bins may be purchased at the Environmental Programs Division (441-4184) at City Hall.

Elk River Wildlife Trail Project

Over the last two years, Environmental Programs and Redwood Community Action Agency (RCAA) staffs have acquired over 1.7 million dollars in grant funding for the construction of the Elk River Access Area/Hikshari' Trail. The multi-use trail is now complete. It runs along the bay shoreline through the City's Elk River Wildlife Sanctuary. It is a hard paved surface of ten feet for bikes, wheelchairs and also accommodating infrequent maintenance and emergency vehicles and two two-foot wide adjacent sections of unpaved surface for walkers and joggers. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art and restrooms), improvements to an existing footpath loop, and accommodation for paddlers.



Parcel 4 Feasibility Study

The Environmental Programs staff applied for and was awarded a \$30,000 Coastal Conservancy grant for a natural resource enhancement and public access development feasibility study for Parcel 4. Redwood Community Action Agency and Greenway Partners were awarded the contract and developed feasible project elements and plan view maps.

Environmental Programs staff and consultants have performed a Phase I assessment to determine if contamination is present on-site. We will be applying for a Phase II Brownfield's Assessment Grant in early fall.

Eureka Waterfront Trail Implementation Strategy

Environmental Programs staff and RCAA have developed 75% design and permitting for the Eureka Waterfront Trail segment from C Street Plaza to the foot of Del Norte through Conservancy funding. Currently, staff is working with GHD consultants to finalize the plans and permitting for this section of the Waterfront Trail utilizing Transportation Enhancement funding. Once complete, these documents will allow the Environmental Programs Division to seek funding for construction of this segment of the CCT.

Environmental Programs staff is also preparing a RFQ soliciting consultants to develop Project Approval and Environmental Documentation for the section of the waterfront trail from Tydd Street to the Adorni. The RFQ will be advertised and distributed by the end of July 2013.

And finally, Environmental Programs staff is working with consultants to develop Plans, Specifications and Estimate for the section of the waterfront trail from Truesdale Street to Del Norte Street.

STORMWATER DIVISION

The Stormwater Division is working closely with the other regional municipalities to prepare for the provisions of the next Phase II Stormwater Permit. Stormwater Division staff is the Chairperson for the North Coast Stormwater Coalition. The Coalition meets monthly to discuss regional stormwater issues and general permit issues. The Phase II Permit has been through the comment period and has been adopted. Staff has filed a Notice of Intent for the new permit and prepared the Guidance Document required by the State.

The Stormwater Division is also working hard to comply with the illicit discharge detection and elimination MCM of the SWMP. Since the inception of the stormwater program, the Stormwater Division has established a stormwater discharge control ordinance, two stormwater hotlines and an erosion control ordinance and permitting program. All stormwater complaints are documented in a database and investigated. All erosion control permit applications are filed within the same database and tracked through building inspections and hotline complaints. With the implementation of the new permit, staff will be preparing a Low Impact Development ordinance for Council approval as a part of complying with the new permit.



The illicit discharge detection and elimination programs have effectively helped prevent polluted stormwater runoff from entering our waterways. Since the inception of the stormwater program, the Stormwater Division received and responded to hundreds of complaints via the hotline and webpage. During this quarter, five complaints were received and responded to. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's stormwater program. They also help protect water quality in our local waterways and Humboldt Bay.

WASTEWATER COLLECTION

The following work was completed in the 2nd quarter of 2013:

- * Hydro cleaned 51,014 feet of sewer mainline
- * Rodded 13,157 feet of sewer mainline
- * Televised 2,561 feet of sewer mainline
- * Repaired 14 sewer laterals and sewer mainlines
- * Installed 6 new lateral services.

Lift Stations

- * Installed new starter and coils at Del Norte and Broadway lift station.
- * Pulled apart both pumps at Hilfiker station and made repairs.
- * Replaced a bad level controller at H Street lift station.

Miscellaneous Projects

Staff made an emergency repair on a collapsed 16" sewer main on Albee between 14th and Cedar. A 20 foot stick of 15 inch corrugated drain pipe was inserted inside of the collapsed 16" VCP pipe for a temporary fix until contractors make a permanent one.

Five man-hole lids were raised after the paving was completed on Allard Avenue.

WATER DISTRIBUTION

Renewals /Leaks 36
New Services 11
Main Repairs/Breaks 2

It was a very quiet quarter for the first time in the Water Department. We had only 2 watermain breaks this quarter. The first was at 7th & M Streets and was the result of an old 2 inch line that was tapped into the cross at the intersection. This was a common practice years ago before all the mains in town were upsized due to growth. Unfortunately for us, a lot of that old infrastructure is still in place and required us to turn the watermain off and install a 2 inch shutoff valve. The second main break was underneath the northbound slough bridge crossing over to the Shoreline RV Park. The repair was made by splicing a new section of pipe and securing it with two transition couplings. The other noteworthy project for the quarter was the new 10 meter manifold installed at the renovated building next to Ten Window Williams on Third Street. What was once a print shop is now going to be an apartment complex in Old Town. We said goodbye to John Jones this quarter as John accepted a job with a ship building company in Coos Bay Oregon; he will definitely be missed.

We continue to replace old galvanized services we find around town and have spent a lot of time on H Street south of Harris as a lot of those houses have that pipe as service lines. Hydrant painting and normal calls for service from the public and other City Departments fill in the rest of the day. As always, I can provide more details on a specific job if you need it. Do not hesitate to call or e-mail me if you need any help whatsoever.

STREETS DIVISION

The Streets Division was busy patching pot holds and cleaning ditch lines throughout the City. Fifty-seven (57) tons hot mix and 3 tons cold mix were used.

Approximately 673 culverts and drop inlets city-wide were inspected, cleaned and vactored. Crews repaired/replaced 4 sections of 18" cross culverts and 1 tee, and 4 sections of 14" and 1 tee.

There were 56 signs throughout the City that were repaired or replaced. Thirteen (13) new signs were installed along with 42 new bus stop signs.

Twenty-two (22) allies were graded and staff mowed brush, grass and weeds next to 24 city properties and right-of-ways.

Street painting consumed 124.75 gallons of white paint, 13 gallons of red paint, 15.25 gallons of yellow paint and 3.5 gallons of blue paint.

Staff worked at the airport removing weeds, crack sealing the runway, repainted large numbers and spread gravel at both ends of the runway.

Staff diligently worked to remove trash at Henderson and R Streets and at 1613 2nd Street.



FACILITIES DIVISION



During the quarter, Facilities Maintenance staff completed several projects at City Hall. Staff remedied a problem with the fans for the heat controls in the building. They replaced the fan motors and modified the frame system to properly fit the new brackets.

Staff also worked on trouble shooting issues with the fire alarm lines after the phone system transfer.

Staff made accommodations to the old Winship School building at the Muni for relocation of files and storage. Each classroom was fitted with new locks, lighting, and network runs to facilitate computer use. John Adams also built a ramp to get files up the stairs. The new storage area was set up to accommodate the Finance, Building, Engineering, and Public Works Departments as well as relocate the Police storage from the

EDA. The Muni also hosted a concert in May which featured a 3D show. Staff provided venue support including electrical and custodial services.

At EPD headquarters, staff replaced the lighting in the jail holding cells. Staff worked on repairs to the chiller system to keep the building to a desired temperature. The electricians re-installed a network and projection port for the classroom. Staff repaired a plumbing leak in the kitchen and replaced the ceiling tiles on the floor below. At EFD headquarters, staff worked with IT on replacing 23 POTS phone lines converting them back over from the previously installed citywide VOP system. Electricians replaced several drop chords for the “Hot Start” systems in the apparatus bays. New urinals were installed at both Stations 3 and 4, including 40 feet of new sewer line connecting to the street service.

The Zoo began the initial phases of demolition and removal of the small animal houses. Facilities staff was able to salvage multiple items to repurpose later. The heat lamps in the aviary were replaced as replacement bulbs are no longer available. New light fixtures were installed at the Sequoia Park restroom facility. Five new light fixtures were installed at the Cooper Gulch Teen Center after they were severely vandalized. The 2nd Street Gazebo fountain pump was pulled for repairs. A new pump motor was installed and the pump shaft and seal were repaired.



There were several traffic related projects completed during the quarter. New audible pedestrian signal devices were installed at Harris and E streets. The controller box at 14th and I was replaced and new wire pulled. A decorative blue light pole was replaced in the parking lot at 1st and E due to a collision knockdown. Street lighting was repaired along Marina Way near the old Dock B.

ZOO DIVISION

Attendance

Visitor attendance totals for quarter = **21,577**

- Member visits = 4,810
- Free visits = ZEAP program 1,159
- Paid admission Eureka residents = ~48%
- Paid admission non-H. County residents = ~41%

Rentals hosted by zoo staff in classroom = 3

Education & Outreach

School field trips = 78 classes serving 1,659 students. Stormwater pollution prevention program was provided to 1,470 students K-12 (235 from Eureka City Schools) during their Barnyard visit.

Five youth programs serving 56 kids were held at the zoo, including a Zoo Snooze sleepover.

Awesome Otters Afterschool Club from Washington Elementary wrapped up a very successful first year learning about the Redwood forest and Sequoia Park watershed, providing community service for the zoo and designing redwood forest-themed activities that were piloted during an Arbor Day event. Club activities were designed and led by Zoo Education staff through a grant from Save the Redwoods League.



Zoo staff participated in March for Parks Day giving lessons about amphibians to 170 kids. Watershed Education Teacher training was co-led by zoo staff serving 20 teachers and potentially serving 3,000 – 6,000 school kids through future curriculum lessons.

Animal Collection

- More chickens, honeybees and a Virginia opossum were added to the Barnyard exhibit.
- Five screamer chicks hatched on exhibit.
- One rhea chick hatched but did not survive.
- A female Red panda cub was born on Father's Day to first-time father Sumo and his new mate Stella Luna, an experienced mother from the Franklin Park Zoo in Boston. Mom and cub are doing very well so far.



Projects

Formal design neared 100% completion for Watershed Heroes project.

A small shipping container was purchased and installed near shop to serve as permanent storage in preparation for demolition of older buildings.

Office of Zoo Manager relocated pending demolition of former office area; now temporarily located above zoo café.

Volunteer Support

Total volunteer hours contributed to the Zoo this quarter was over 500 hours: adult Zoo Crew, ZIP interpreters, community service, and animal observers.

Twenty (20) YAK youth volunteers began their summer program helping in the Barnyard. Humboldt Sponsors provided another \$500 to support this program.

A Girl Scout troupe spent a few hours planting herbs and vegetables in the Barnyard rabbit garden for community service.

Eagle Scout candidate, Austin Smith, completed fencing around a new rabbit area for his community project.

Events

The Zoo Foundation sponsored the 7th annual Brew at the Zoo fundraiser, which was the highest attendance at a zoo event with almost 1,100 brew samplers enjoying an evening at the zoo.

Earth Day was the first sponsored free day at the zoo this year (sponsored by Times-Standard) with conservation-themed activities serving over 2,100 visitors. \$560 was raised for conservation programs such as Red Panda Network.

PARKS DIVISION

Sequoia Park



Sequoia Park Garden plant material is starting to grow rapidly and the floral display is improving every day. The Dahlia Collection has started flowering and looks great for the early summer season. Volunteers have started weeding and planting the big four planters and the wishing-well beds.

A larger group of volunteers from the Church of Jesus Christ of Latter-day Saints completed a Day of Service community cleanup project at Sequoia Park. Family member's raked woodchips in the playground, removed invasive Ivy in the forest and conducted litter patrol throughout the park trail system. A group of teenagers also performed cleanup projects over at the Zoo.

Two large dead Fir trees and one small Redwood were cut down by Quality Tree Service to eliminate the potential hazard of falling limbs. The Redwood small logs were used on an erosion control project at Cooper Gulch and two large diameter Fir logs were given to the California Conservation Corps for use in grip-hoist training at their Fortuna Headquarters. Fallen debris and a vandalized picnic table were cleaned out of the Duck Pond. Park staff rebuilt a wooden picnic table and repaired winter damaged split-rail fencing.

In Sequoia Park, a donated memorial bench was installed adjacent to the Glatt Street fountain and a second memorial bench was installed at the Wharfinger Building. Hiking trails throughout the park were cleared of fallen limbs and debris from winter storms. Repair work was completed on a redwood picnic table and several sections of split-rail fencing.



Park Facilities

Myrtle Grove Cemetery was mowed, trimmed and cleaned up in preparation for both Memorial Day and Independence Day. Coastal Tree Service was contracted to cut down a large dead Monterey Pine at Clara May Berry Park. At Carson Park, the Cypress trees along Buhne Street were trimmed back from the roadway and a vandalized wood door was repaired and reinforced. Park staff replaced a section old chain-link fencing at the corner of Buhne and I Street which had been damaged in a vehicle hit and run accident. All park turf grass areas are being mowed each week.

At Cooper South Ballfield, a large Redwood was partially topped and pruned back to open up nighttime lighting along the first baseline and centerfield. Over many years the tree had grown outward to partially engulf the light pole and fixtures. Coastal Tree Service performed the contract work utilizing their 60-foot tall boom truck. Coastal Tree also removed the wind-broken top from a Monterey Pine at Clara May Berry Park and generally cleaned-up the damaged tree.

The Facilities Division crew has been busy at Hartman Ballfield on a large project to completely replace old field light fixtures and their support frame structures. The only original parts that remain are those original wooden light poles and ground level electrical service boxes. A 60 foot self-propelled aerial lift was rented to accomplish this project. Two workers with tools/equipment could safely work within the lift platform. Kennedy Ballfield existing lights are also being repaired and cleaned up in preparation for softball season.

The SWAP Crew (Sherriff's Work Alternative Program) has been busy cleaning up camping debris and environmental/health hazards found in Parcel #4 behind the Bayshore Mall. The Eureka Police Department is overseeing public contact on the cleanup and Recology is processing disposal material.

Landscape Facilities

Park staff worked with the Mission Crew to install Main Street flower pots at the Old Town Gazebo and at several additional business locations. The Gazebo and 2nd Street planters were weeded, cleaned up and planted with flowers by students from the Glen Paul Workability Program. The Parks crew removed an old overgrown Bay tree from in front of the Morris Graves Museum.

May Day Community Cleanup volunteers worked throughout Old Town and the Waterfront picking up litter and debris to help cleanup the neighborhood. Volunteers were also working at the Truesdale Vista Point, Del Norte Street Picnic Area and Halvorsen Park. The citywide cleanup event culminated with live music at Market Square and a hotdog barbeque for all volunteers.



In preparation for the July 4th Celebration, Parks staff worked with Harbor personnel and the Mission Crew on weed abatement projects throughout the waterfront and Old Town. Work included tractor mowing undeveloped property east of Halvorsen Park, along

Marina Way and at the Del Norte Street Picnic Area. Streets Division staff used their hydraulic-arm mower to mow down the Waterfront Drive rail corridor from L Street eastward to V Street. The Mission Crew performed weed-eater trimming.

Park staff worked with the Mission Crew to install Main Street flower pots at the Old Town Gazebo and at several additional locations within the business district. The Gazebo and 2nd Street Planters are being maintained with annual flowers by students from the Glen Paul Workability Program. Their summer flower display along 2nd Street looks great.

RECREATION DIVISION

Youth Programs

Community Classes

Classes were off to a great start. Little Dribblers, Toddler Soccer, Adult Ceramics and Hip Hop Dance were just a handful of the classes that have taken place this quarter. We lost a few of our instructors to graduation, we were sad to see them go, but they were able to contribute to the training of our new staff. We are excited to see so much enthusiasm for Community Classes and look forward to a successful season. Our new instructors are excited for the opportunity to share their skills and continue our reputation for quality classes. We have also announced the availability of Community Class scholarships that are now available to qualifying families.



F.U.N. Play Center

F.U.N. Play Center continues its partnership with Food For People so that we can provide snack for our littlest participants. Additionally Harvest of the Month continues to attend Play Center giving children the opportunity to taste test items such as kale chips & fruit infused water. Activities for this quarter included finger painted turtles, a mystery box activity using various items to pull out including silk scarves, and the bean table, toilet paper rolls to create letters from the alphabet. We had an increase in our preschool age participants due to the school year ending, many expressing their gratitude at having a program that can continue to provide some structure during the summer.

The Roller Skating Program

The City of Eureka Roller Skating Program held at the Municipal Auditorium offers community members of all ages a family oriented fun recreation experience. This quarter saw an increase in the number of participants who attend skating. The Roller Skating program continued to see success in their P.O.W (Parties on Wheels) program. The popularity of these parties reached out beyond normal skate hours as Eureka Recreation has seen a boom in popularity with the Birthday Party Package program, many options which take place at the Muni. The roller skating program also featured several themed events; which were met with a lot of positive community feedback and success in attendance.

The John Ryan Youth Center After School Program

The John Ryan Youth Center After School Program offered three unique themes, in which youth engaged in a variety of fun and enriching activities. The partnership with Harvest of the Month continues to enhance the After School Program, offering nutrition education and exposure to an array of fruits and vegetables. Academics and literacy remain a priority, while program staff assists youth daily with homework and provide opportunities for participants to regularly engage in reading activities. Emergency drills were executed each month to ensure preparedness in the event of a fire, earthquake and lockdown; with extended training on learning the procedure of what to do if participants are outside. The Ryan Center also hosted an end of the year talent show, where participants did acts from singing and dancing to telling jokes and more.

Eureka City Schools After School Programs

The thriving partnership between the City of Eureka and Eureka City Schools continues to make possible five enriching After School Programs serving nearly 500 of Eureka's youth daily operated at Alice Birney Elementary, Grant Elementary, Lafayette Elementary, Washington Elementary and Zane Middle School. The quarter saw each site finish up quarter long Enrichment Clubs; offering participants a wide range of experiences, with Recreation Leaders facilitating Clubs with themes ranging from science, multi-culture, literature, music production, cooking, nature survival, magic, theatre and service learning. Each site also focused on Emergency Drills & Safety Protocols this quarter; with each site executing their monthly emergency drills on Earthquake, Fire & lockdown; with a special training developed for each site to designate a specific outdoor area to find security in the event of Each site wrapped up both staffing & programming at the end of the year, with staff development meetings being held at each site, and end of the year celebrations being facilitated by recreation leaders for the participants.

The G.U.L.C.H. Teen Recreation Program

This quarter, the G.U.L.C.H. continued to find success with its bi-monthly workshops; including a special community workshop by "Making Headway," who came in to teach the participants about helmet safety, and even donated several helmets for G.U.L.C.H. participants to utilize during our skateboard program. The G.U.L.C.H. also continued its popular music production & filmmaking programs; where the filmmaking facilitator taught new storyboards as well as how to make a film parody. The G.U.L.C.H. was also invited by the Humboldt County Film Commission to the premiere of "After Earth," whose director, M. Night Shyamalan made a special appearance at the G.U.L.C.H. last year. G.U.L.C.H. participants received free entry to this community event, and one of the lucky teens even received a gift bag that included an "After Earth" shirt.

Other popular workshops included a graffiti art workshop hosted by artist & local business man, Robert Pabst, who taught participants about the craft on performing canvas graffiti art as well as the history & cultural elements of the art form. G.U.L.C.H. teens got to use art materials and learned how to safely paint a canvas art project. This quarter also saw a local theatre production *1,000 kites*, donate the proceeds of their play towards G.U.L.C.H. scholarships. The G.U.L.C.H. ended its quarter by wrapping up its two-day a week format on Tuesdays & Thursdays, and switched over to the new once a week, Friday afternoon program.

Summer Camp (Camp Ryan / Camp Cooper)

Eureka Summer Camp Programs had a very successful start. Camp Ryan's registration reached its maximum capacity and filled up for the entire eight weeks of camp. The Leader-in-Training Program takes place at Camp where teen's ages 13-17 work side by side with leaders learning leadership skills as they assist with camp activities throughout the day. This program has also reached its full capacity and continues to be one of the highlights of camp.

Eureka Recreation's transition of their free drop-in day camp from Carson Park to Cooper Gulch has been a complete success. The newly named Camp Cooper has been received with overwhelmingly positive feedback from the community; and it's shown as Camp Cooper has reached its full capacity of 50 participants each day since it opened on June 17th. The Camp Cooper staff and participants have been taking full advantage of the ball fields and parks at Cooper Gulch; including playing group games in the field such as Kickball, Capture the Flag and Dodge ball. They've also been utilizing the Cooper Gulch Recreation Center for arts, crafts and indoor activities, as well as the disc golf course and nature trails.

The City of Eureka's partnership with Food for People enables each participants of both Camp Ryan & Camp Cooper to receive free lunch each day. Food for People hosted their "Summer Kick-off Event at Camp Cooper," a fun event which was featured in the media and included an exercise bike smoothies, guest speakers, performers and delicious snacks.

Hoopsters Youth Basketball

Our 2013 Hoopsters Youth Basketball Program came to a conclusion on Sunday, April 14th with the post season tournament championships for the high school boys division. The overall Hoopsters season went very well this year. We had very few problems with coaches or players this season. This can be attributed to our Coaches Workshop that we held in October and our coaches training that takes place in November. These trainings have provided the coaches with the proper tools to deal with stressful situations and difficult players. We will start registration for the next Hoopsters season during the month of October.



Participation in youth programs exceeded 27,493 during the quarter.

City Parks & Muni Rentals

There were eight private events and three public events held at City Parks this quarter. Carson Park hosted five private events and one public event. On May 17th the Hope Center held its annual "Mental Health Awareness Picnic" at Carson. There were three private rentals at Sequoia Park. The Sacco Amphitheater hosted one public event this quarter, Kinetic Universe's annual "Kinetic Classic." This annual event is a kid version of the Kinetic Sculpture Race on May 12th. Kinetic Universe also held their annual camp and after party at Halvorsen Park on May 25th which allowed community members to view the sculptures up close. The Municipal Auditorium

was a stop for Primus on their “Primus 3D Tour” on May 10th. The stage was filled with a variety of equipment to provide the 3D effects for the show and concert goers were given 3D glasses upon their entry to the facility. All rentals went according to plan and the event holders were happy.



5/10/13 – Municipal Auditorium “Primus 3D” Concert

Adorni Recreation Center

Adorni Center – Rentals

The Adorni Center was the venue of choice for five events (three private, two public) in the second quarter. On April 3rd, the Soroptimists of Humboldt Bay held their annual “High Heels for Healing” event. Money raised from this event benefits local women’s programs. Previously held at the Wharfinger Building, both attendees and event organizers enjoyed the larger space that accompanied the change of venue giving the event room to grow. On April 26th, Food for People in partnership with local Rotary clubs held the popular “Rhody Round Up” to raise funds for the “Back Packs for Kids” program. Attendees enjoyed delicious food and drinks as well as music for dancing provided by the Dr. Squid Band. All event holders were happy with the turnout of their events.



4/3/13 – Adorni Center “High Heels for Healing”

Adorni Center

In April, the Recreation Division kicked off a two-month long challenge called Step-into-Fitness, which aimed to promote an active and healthy lifestyle. Members of the Adorni Center calculated the number of steps taken during various activities each day by using a reference sheet that broke down the number of steps involved in each. The winner of the challenge was announced in May and was given an Adorni Fitness Center tote bag as a prize. Softball registration began in May and brought in an extra level of activity and marked the turn of the season. Changes to the Fitness Center configuration happened during May as many pieces of equipment were moved down the hallway facing the bay and new dividers were put up in the lobby surrounding the two workout areas to provide more privacy for exercisers. A membership promotion was offered during the month of June, providing new memberships with a third month free when two months were paid for up front. June was also the start month to a new Line Dancing class that was very successful and drew in a large crowd of participants during its first month of classes.



Fitness Program

Overall attendance in the fitness program continued to increase from April through June, with an average increase of 19.5 participants a month since April. Since the beginning of the year, aerobics class numbers have increased by 251 participants. The lunch hour line of classes began in May and has shown an increase in participation going into the month of June. The series has been popular amongst members and drop-in participants.

Membership numbers showed a steady increase during the April-June period, with a total increase of 58 new memberships. Membership numbers were calculated more efficiently and effectively during this last quarter by using RecPro, which has made it easier to see fluctuations in membership totals. Memberships totaled 407 in April, 432 in May, and 465 in June.



Zumba Masters Event

For the second time the Adorni Center had the privilege of hosting Zumba Masters with Zumba Instructors Bianca & Alena. This much anticipated event was attended by 107 Zumba enthusiasts who spend 2 fun, fast-paced hours dancing to Zumba. Alena & Bianca are known nationwide for their Zumba talent, spent time engaging with the participants, taking pictures following the event as well showed a general enthusiasm for being at this event.

Conference Room

In April, the Adorni Center hosted 22 meetings in the Conference Room for a total of 32.5 rental hours and approximately 264 attendees. In May, the Adorni Center hosted 24 meetings in the Conference Room for a total of 32.5 rental hours and approximately 288 attendees. In June, the Adorni Center hosted 26 meetings in the Conference Room for a total of 60.5 rental hours and

approximately 312 attendees. Overall, the Conference Room has maintained a consistent level of rentals with a steady increase between April and June.

Attendance for all Adorni Center activities reached 6,804.

Adult Programs

Men's Open Basketball

The men's open basketball season came to a conclusion on Monday, April 1st. The eleven team league played a twelve game season that began in early January. The league was broken into two different divisions to help balance out the levels of competition. The next men's open basketball league will begin in October.



Women's Volleyball

The women's volleyball program played its final game of the winter-spring season on April 9th. The twelve team league played exclusively on Tuesday nights at the Adorni Center. The league was broken into an "A" and "B" divisions to balance out the different levels of play. The next women's volleyball league will begin in mid-September.

Men's, Women's, & Coed Softball

We held a league organizational meeting for our men's and women's slow pitch softball league on Wednesday, April 10th. Registration for the league began on April 11th and will run through May 17th. Games began on June 3rd and continue till the end of August. Field preparations got underway in mid-April and participants were able to start practicing at the end of April. Team representatives can register for a practice either online or in person at the Adorni Center. Registration for our 2013 Coed slow pitch softball program concluded on June 14th. Last season we gained 7 new teams and this season we gained one more new team to make this the biggest Coed softball program in recent history. We'll offer both a competitive division and a non-competitive division that will play on Monday & Wednesday nights. Our competitive division was broken into a competitive 1 division and a competitive 2 division due to the large number of teams. The 12 game season will begin on July 8th and conclude in mid-September.

There have been some major upgrades to our softball lights at Hartman Field. The City of Eureka's maintenance staff have replaced all the cross arms and light fixtures at the field due to rust and corrosion. We have also been working on the batters boxes at all the fields. Our staff has been adding a clay mixture to the batters boxes, mixing it with soil and then compacting it with a field tamp. This has created a firm standing surface where players can still dig in without creating giant holes that are unsafe.

Participation in programs for Adults reached 2,540 for the quarter.



Revenues

Recreation Division revenues approached \$158,904.28 during the second quarter of 2013.

HARBOR DIVISION

Harbor Facilities



The Eureka Public Marina has been a hot bed of activity due to the prosperous recreational Salmon season that kicked off May 1st. All slips and end-ties have been rented and staff has been able to accommodate the day trip fishermen and trailer boats as well. Both of the city run boat launch facilities received some TLC. With the help of the streets crew, 20 yards of mud and debris were removed from the ramps. The docks were pressure washed and new bumper railing was installed. Due to vandalism and theft, staff replaced all of the copper downspouts on the Wharfinger Building and tenant

facility with new PVC drainage. The piling pads, which protect the dock from the pile rubbing, were replaced at multiple locations. Harbor and Facilities staff worked together to build a new washroom in the basement of the Wharfinger building. The project included new drywall, washer, dryer, and soak basin, which supports the room rental and linen services. Through a grant from the Department of Boating and Waterways, the marina received a new concrete sign for the front of the building. The new sign was installed by a local contractor and the total cost of the project (Approx. \$11,000) was paid for entirely by the grant. Staff installed a memorial bench donated by the Hoffman family which provides a picturesque view of our showcase marina.

The recent concern for the Brown Pelican has caused the marina to modify the fish cleaning and waste station. Through meetings and consultation with the department of Fish and Wildlife, the public marina has modified our fish cleaning station to inhibit the chance of wildlife coming in direct contact with fish oils. Staff also collects all fish waste and works together with Pacific Choice Seafood to repurpose the waste as fertilizer, as well as distribute information to the public on safe practices.

The Boardwalk and C Street Market Square areas were given special attention with the onset of the summer events. The entire boardwalk was pressure washed including the banister railing. Harbor staff supervised an annual LDS service project along the Boardwalk and adjacent lots. This “Day of Service” was a huge success where dozens of volunteers helped plant flowers and shrubs, pulled weeds, and helped pick up litter. The Bonnie Gool guest dock was pressure washed and spruced up for the arrival of the Tall Ships. Staff worked diligently to



conduct weed abatement at all of the waterfront facilities including the new Truesdale Vista Point and adjoining waterfront trail.

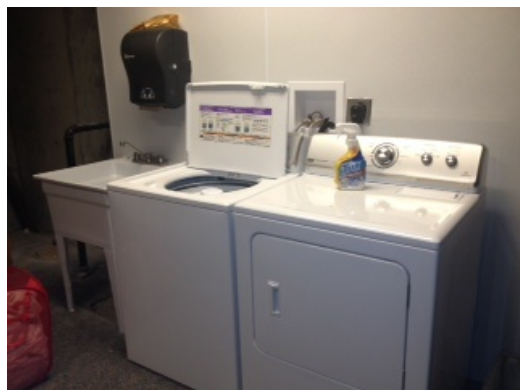
The Fisherman's Terminal was also buzzing with activity as the commercial crab season progressed and was extended into July. Staff worked together with tenants and fishermen to keep the area clean, organized, and accessible for public use. This season has seen a significant increase in the number of boats and gear utilizing the work area.

Summer Events

During the quarter, Harbor staff began preparing for a multitude of summer events on and around the bay. The recreational fishing season began May 1st, and has been exceptional with many happy anglers catching limits quickly. The accommodation of extra trailer parking was made at the marina and adjacent lots for the busy weekends. The Kinetic Grand Champion race also used the Marina and Samoa launches for the water portion of the race. The Summer Concert series, held each Thursday evening, draws large crowds to the C street area. Staff works with Eureka Main Street to accommodate the concert set up and clean up.

Wharfinger Building

This quarter the Wharfinger Building generated over \$17,500 in revenue. A total of 60 events were held with approximately 5,000 attendees. In May, 21 events took place generating almost \$4,300. Approximately 1,480 people attended the 7 events held in the Bay Room, 12 events in the Great Room and 2 events in the Yacht which included awards ceremonies, a formal dinner banquet and a military ball. A total of 24 events at the Wharfinger Building generated approximately \$7,950 in revenues in April. Almost 2,000 people attended 18 events in the Great



Room, 3 Bay Room events and 3 Yacht Club events. These included a large number of meetings, and a high school prom. Along with our normal events in June, the 15 events held at the Wharfinger Building included 3 anniversary parties, a class reunion and memorial service. Approximately 1,600 people attended the 12 events in the Great Room and 3 events in the Bay Room generating nearly \$5,300. Wharfinger staff is extremely pleased with the conversion of on a storage room downstairs to a new laundry room making linen service much more efficient.

UTILITIES OPERATIONS DIVISION

Wastewater Treatment Plant Operations and Maintenance

In addition to normal operation and maintenance duties, staff conducted numerous repairs and projects. Staff also conducted seasonal maintenance on plant components needed during high winter flows; therefore, summer months are best for these tasks.

- The Humboldt County Grand Jury requested and received a tour of the Wastewater Treatment Facility. Initial feedback was of a favorable nature.

- Operation's staff is working on replacing key components of the wastewater effluent disinfection system. This is an element of the overall process that is susceptible to discharge violations so a properly operating system is essential.
- A new gas detection system was installed in the area of gas disinfection and de-chlorination. This update was a necessary safety precaution to provide notification of an accidental chlorine or sulfur dioxide leak in this process area.
- Staff drained, cleaned and checked the chlorine contact basin.
- As part of the project to install a biosolids de-watering system, a manufacturer's representative from Andritz, with help from city staff, provided a demonstration of a device similar to what the City is considering to purchase. Unit performance reports are pending.
- City Council approved and staff recently ordered a standby generator unit for the WWTP. City engineering staff is working with plant staff to create plans and specifications for the actual installation of this new unit.
- Operations Manager is working with Oscar Larson and Associates to facilitate the installation of a replacement digester waste gas flare. Sequoia Specialties has been given the Notice of Award. City staff is awaiting insurance and other paper work needed prior to the Notice to Proceed being issued.
- Operations Manager is working with Engineering Consultant Greenway Partners to help formulate a plan to process and de-water plant biosolids. We're also looking to re-permit biosolids application on City property south of town known as Parcel M.
- Staff is working to improve safety in an area identified by the City Building Department as a code hazard. Maintenance staff installed new steel rack units for plant record storage as part of this upgrade.
- Staff worked with contractor Wallace Structure to help remove debris from the facultative sludge lagoons. Plant materials and biosolids mix are currently being stored in the biosolids building. Operations Manager is working with Hank Bernard and the County of Humboldt to process these materials at his Arcata Composting facility.
- As mentioned above, staff is removing redundant processes out of service during the summer months to clean, inspect, and repair plant components.
- A "surprise" Compliance Evaluation Inspection from the Regional Water Quality Control Board and a contractor working for the EPA was conducted in March of this year. The findings of this inspection were provided to the City in June. Overall ratings were satisfactory and staff is working to mitigate any and all areas listed as marginal. Only two items required immediate attention. One of which was an issue with the original plant design not including a plant effluent meter. Staff now has one on site awaiting installation.



**Andritz Centrifuge
Demonstration**



**De-watered
Biosolids**

Water Treatment

In addition to normal preventative maintenance and operations, staff welcomes new Water Treatment Operator Abram Crow to the crew. Water staff is beginning to utilize a new software system that streamlines the notification and testing process for customers possessing backflow devices. The County of Humboldt completed its annual Hazardous Materials inspection of both the Water and Wastewater facilities. Staff completed the annual report operations to the CDPH (California Department of Public Health).

In accordance with CDPH requirements, the annual Consumer Confidence Report was mailed to all City of Eureka water customers. This annual effort utilizes the talents of various Public Works staff. Getting this report accomplished is truly a team effort with input from Lab, Operations, Clerical and formatting/data entry and product management from our Pretreatment staff.



**Chlorine
Contact Basin
Being Refilled
after
Cleaning**



**Contractor
and City
Forces
Removing
Debris from
Overflow
Marsh**

Employee Development

- Risk Management training was attended by numerous staff members.
- Water Treatment Supervisor Dan Duncan was recently informed that he successfully passed the Grade IV wastewater exam. This is an accomplishment worthy of note.
- A small contingent of staff participated in management training conducted by Gordon Graham.
- Lab staff attended training titled “Dealing with Mental Health Issues” put on by Pamlyn Millsap.
- Staff is working with Human Resources to help recruit for a maintenance position left vacant due to a retirement.



Contractor Removing Aquatic Growth from Facultative Sludge Lagoons

Pretreatment

(Permitted Industries)

Three inspections and three wastewater samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

A Notice of Violation was issued to Mission Linen on 5/31/13 for a Total Petroleum Hydrocarbons limit violation on 5/13/13.

A Notice of Violation was issued to Pacific Choice Seafood on 6/3/13 for a grease and oil limit violation on 5/15/13.

(Non-Permitted Industries)

The Pretreatment Department also performs inspections of non-permitted industries in order to identify any new industrial dischargers. One non-permitted industry was inspected.

An inspection conducted on 1/16/13 indicated that Les Schwab operates an oil and water separator that is connected to the Sanitary Sewer. Les Schwab was notified of its responsibility to obtain a wastewater discharge permit.

(Fats, Oil, and Grease (FOG))

The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices (BMP). Thirty-three (33) grease interceptors and traps were inspected for fats, oil and grease.

An inspection conducted on 4/12/13 confirmed that Avalon installed a flow restrictor on the inlet of its grease removal device.

On 5/8/13, a timeline for the installation of replacement grease traps was requested from St. Vincent DePaul kitchen. The existing grease traps are non-functional.

An inspection conducted on 5/10/13 confirmed that El Pueblo Market installed a grease trap as required by a Notice of Violation issued on 1/4/13 for failure to maintain a grease trap. The notice was issued after City of Eureka Collection Crews responded to a citizen complaint of a grease trap overflow.

An inspection conducted on 5/21/13 confirmed that Oaxaca Grill installed a flow restrictor on the inlet of its grease removal device.

A Third Notice of Violation was issued to Pho Thien Long on 5/15/13 for failure to maintain a grease trap despite repeated requests from the City to do so. The Notice required the installation of a larger grease trap. An inspection conducted on 6/21/13 confirmed that the new grease trap was installed.

On 6/4/13, Paul's Live from New York was required to install flow restrictor on the inlet of its grease removal device.

On 6/4/13, Porter Street BBQ was required to replace a missing inlet baffle for its grease trap.

An inspection conducted on 6/12/13 confirmed that the Ingomar correctly connected kitchen fixtures to its grease interceptor.

A Notice of Violation was issued to Footprint Recycling on 5/20/13 for failure to submit monthly reports, despite repeated requests by the City to do so.



Secondary Clarifier Unit Out of Service for Cleaning and Repairs

Laboratory

Quarterly acute and chronic bioassay samples were sent out in April to be analyzed for NPDES permit compliance. Yearly Proficiency testing for ELAP compliance was completed this quarter with 100% accuracy. Lab staff helped prepare the laboratory data section of the Consumer Confidence Report (CCR) that was compiled and distributed in June for CDPH compliance. Laboratory Supervisor Michael Hansen acted as Project Manager to facilitate the replacement of the worn out areas of flooring throughout the administration building at Elk River.

STREETS DIVISION

The Streets Division was busy patching pot holds and cleaning ditch lines throughout the City. Fifty-seven (57) tons hot mix and 3 tons cold mix were used.

Approximately 673 culverts and drop inlets city-wide were inspected, cleaned and vactored. Crews repaired/replaced 4 sections of 18" cross culverts and 1 tee, and 4 sections of 14" and 1 tee.

There were 56 signs throughout the City that were repaired or replaced. Thirteen (13) new signs were installed along with 42 new bus stop signs.

Twenty-two (22) allies were graded and staff mowed brush, grass and weeds next to 24 city properties and right-of-ways.

Street painting consumed 124.75 gallons of white paint, 13 gallons of red paint, 15.25 gallons of yellow paint and 3.5 gallons of blue paint.

Staff worked at the airport removing weeds, crack sealing the runway, repainted large numbers and spread gravel at both ends of the runway.

Staff diligently worked to remove trash at Henderson and R Streets and at 1613 2nd Street.

